

## SIGN GUIDELINES

The Zoning Code requires applicants to post signs on the site for notification of neighborhood meetings and public hearings. The following provides sign details for each type of sign. Please work with your assigned Planner on sign text to be included prior to sending to the sign company for fabrication.

### **Neighborhood Meetings**

The applicant is required to post a four-foot by four-foot (4 ft. by 4 ft.) wooden sign on the subject property, at least fifteen (15) days prior to the neighborhood meeting, in accordance with design standards specified by the City of Chandler. The sign must be located along an arterial street, neighborhood entry, or other high visibility location. The content of the sign is to be reviewed and approved by the assigned Planner prior to installation. A signed affidavit and photographs must be provided to the Planner within two (2) days of the sign posting. The applicant must remove the sign at the conclusion of the citizen review process.

### **Public Hearings**

The applicant is required to post a minimum four-foot by eight-foot wooden (4 ft. by 8 ft.) sign on the subject property, in accordance with design standards specified by the City of Chandler. One double-sided sign must be placed perpendicular to each major street frontage, generally adjacent to the public right-of-way. The sign must be located along an arterial street, neighborhood entry, or other high visibility location. The content of the sign is to be reviewed and approved by the assigned Planner prior to installation. A signed affidavit and photographs must be provided to the Planner within two (2) days of the sign posting. The applicant is to remove the sign at the conclusion of the public hearing process.

**UPDATE: A QR code will be provided to you by staff prior to posting your Neighborhood Meeting and Public Hearing sign. See templates below for location.**

# NEIGHBORHOOD MEETING

Dimensions: 4 ft. vertical by 4 ft. horizontal

Colors: Black lettering with deep orange background

Font: Open Sans (if not available use Arial or Helvetica). Text sizes are minimums, adjust as needed.

Case type: All caps or Upper/Lowercase as depicted. **BOLD** as shown. Adjust line spacing as needed.

QR Code: Place the QR code in the general location shown with the white box as provided by Planning staff. **(NEW)**

Font Size

← 4 feet wide →

**4" bold  
text**

½" line

**NOTICE**  
**Neighborhood Meeting**

2.5" min.  
up to 3"  
text

Date: \_\_\_\_\_ Time: \_\_\_\_\_  
Location: address, room#, virtual meeting (who  
to call to register)  
Applicant: Contact Name, Firm  
Phone: number(s): \_\_\_\_\_  
Case number, project name, brief request

4 feet

2" text

QR code



**CHANDLERAZ.GOV/PLANNINGMAP**

Planner's name (480) 782-XXXX

## **PUBLIC HEARING**

Use for Area Plan Amendments, Rezoning, Preliminary Development Plans, Wireless Communication Use Permits

Dimensions: 4 ft. vertical by 8 ft. horizontal

Colors: Black lettering with deep orange background

Font: Open Sans (if not available use Arial or Helvetica). Text sizes are minimums, adjust as needed.

Case type: All caps or Upper/Lowercase as depicted. Adjust line spacing as needed.

QR Code: Place the QR code in the general location shown with the white box as provided by Planning staff. **(NEW)**



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LOGO for upper left portion of sign

Font Size

8 feet wide

4" bold text



**CHANDLER**  
arizona

**PUBLIC HEARINGS**

1/2" line

3" text

1/2" line

CHANDLERAZ.GOV/PLANNINGMAP

2.5" text

CASE NUMBER Brief project request

4 feet

1/2" line

2.5" text

Planning & Zoning Commission	Month/Day/Year	5:30 PM
City Council	Month/Day/Year	6 PM
Location: Council Chambers	88 E. Chicago Street	

2" text  
QR code



Contact: Planner's name (480) 782-XXXX