



APPLICATION SUPPLEMENT
 PLANNING DIVISION
 Time Frames/Point of Contact/Application
 Info/Appeal Rights

| License Type | Completeness Review Time | Substantive Review Time | Overall Review Time | City Point of Contact | Point of Contact Phone | Application Forms and Checklists |
|--|--------------------------|-------------------------|---------------------|-----------------------|------------------------|----------------------------------|
| Rezoning | 90 | 210 | 300 | Kevin Mayo | 480-782-3068 | Section 2 UDM |
| Preliminary Development Plan | 90 | 210 | 300 | Kevin Mayo | 480-782-3068 | Section 2 UDM |
| Use Permit (Includes general use permits, wireless communications, adult use, temporary parking, group home, residential child care, adult care home, and extension of premises) | 90 | 210 | 300 | Kevin Mayo | 480-782-3068 | Section 2 UDM |
| Liquor Use Permit | 90 | 210 | 300 | Kevin Mayo | 480-782-3068 | Section 2 UDM |
| Medical Marijuana Use Permit | 90 | 210 | 300 | Kevin Mayo | 480-782-3068 | Section 2 UDM |
| Sign Permits | 30 | 60 | 90 | Kevin Mayo | 480-782-3068 | Section 2 UDM |
| Administrative Use Permit | 30 | 60 | 90 | Kevin Mayo | 480-782-3068 | Section 2 UDM |

Notes:

Per ARS 9-835(C)9, the substantive and overall time frames do not include the time required for an applicant to obtain other non-municipal licenses or to participate in meetings as required by law.

Per ARS 9-835(E), if the City of Chandler finds the application to be incomplete, a notification of incompleteness will be made on www.chandleraz.gov/clics and the administrative completeness review time frame and overall time frames are suspended until all missing information is received from the applicant.



APPLICATION SUPPLEMENT
PLANNING DIVISION
Time Frames/Point of Contact/Application
Info/Appeal Rights

General Notes Concerning The Regulatory Bill of Rights

Interpretations/Clarifications

In accordance with State Law ARS 9-836 an applicant may receive a clarification from the City of its interpretation or application of a statute, ordinance, code or authorized substantive policy statement as provided in ARS 9-839.

Appeal Rights

The applicant has a right to appeal a license denial in accordance with State Law ARS 9-835. The applicant has ten (10) working days from the date of the license denial to appeal. The appeal shall be made, in writing, to the point of contact listed for the specific license type, in accordance with the provided table (ARS 9-832(5)(b) and ARS 9-835(l)2

Forms/Instructions/Information

Application forms, process guides, checklists and fee schedules can all be found in the Unified Development Manual ([UDM](#)) at udm.chandleraz.gov. The applicant is directed to the point of contact listed above if he/she has any questions regarding the licensing review process.

Withdrawal of Application

Applications will be deemed to be withdrawn by the applicant if an incomplete, complete, or substantively deficient application has not been acted upon by the applicant within 180 days of the determination of completeness, incompleteness or substantive deficiency.

Notifications/Application Status

May be viewed at www.chandleraz.gov/clics