



EDUCATE, FACILITATE, MEDIATE



CHANDLER HOA ACADEMY



The Leadership Centre

C/o Chandler-Gilbert
Community College
2626 E. Pecos Road
Chandler, AZ 85225
Phone: 480-732-7174
Fax: 480-857-5453

CLASS SCHEDULE

Thursdays – Sept. 2 thru Oct. 7, 2010

6:00 – 8:30 P.M.

Chandler Police Department
Main Station - Community Room
250 E. Chicago St.
Chandler, AZ 85225

- **September 2, 2010 - HOA 101:** Responsibilities and challenges associated with running an HOA, including structure, obligations, committees and vendors
- **September 9, 2010 - Legal Aspects of HOAs:** Community association attorneys speak on the creation and enforcement of Covenants, Restrictions and Conditions (CC&R's), legal jurisdictions, obligations and homeowners' rights
- **September 16, 2010 - Budgets, Financial Statements and Reserve Studies:** HOA industry specialists cover fiduciary responsibilities, reserve amounts, budgets and audits
- **September 23, 2010 - Covenants, Restrictions and Conditions:** Enforcing CC&R's with fairness and in the best interest of the community
- **September 30, 2010 – How to Have Successful & Peaceful Meetings:** Robert's Rules of Order, how to address security issues, creating an agenda, keeping minutes, ground rules, ice breakers, and conducting regular and annual meetings
- **October 7, 2010 – How to Select a Management Company and Other Vendors:** Determining specifications, requesting, reviewing and analyzing bids, and making the final selections

The Leadership Centre is a non-profit 501(c) (3) that provides Arizona residents with information, resources and tools that create and support effective community leaders. Our focus is to empower all citizens to build better communities.

The Leadership Centre was created in 1996 through a unique public-private partnership, which includes:

The City of Apache Junction
The City of Chandler
The Town of Gilbert
The City of Mesa
The Town of Queen Creek
Chandler-Gilbert
Community College
Mesa Community College
Sunbelt Holdings
University of Arizona Cooperative
Extension, Maricopa County
City of Chandler Chamber of
Commerce
Town of Gilbert Chamber of
Commerce



Neighborhood Programs

55 N. Arizona Place, Suite 310
P.O. Box 4008
Chandler, AZ 85244-4008
(480) 782-4348
www.chandleraz.gov

Classes are free for Chandler residents.
To register, contact Neighborhood Programs at 480-782-4320.
Registration closes Friday, August 27, 2010.