



**PURCHASING ITEM  
FOR  
COUNCIL AGENDA**

**1. Agenda Item Number:**

**25**

**2. Council Meeting Date:**  
February 24, 2011

**TO: MAYOR & COUNCIL**

**3. Date Prepared:** February 4, 2011

**THROUGH: CITY MANAGER**

**4. Requesting Department:** Municipal Utilities

**5. SUBJECT:** Approve use of City of Flagstaff Contract for Hazardous Waste Support Services with Clean Harbors, Inc. in an amount not to exceed \$75,000.

**6. RECOMMENDATION:** Recommend approval to use City of Flagstaff Contract for Hazardous Waste Support Services with Clean Harbors, Inc. in an amount not to exceed \$75,000.

**7. HISTORICAL BACKGROUND/DISCUSSION:** Chandler's household hazardous waste collection facility operates at the Recycling-Solid Waste Collection Center. This facility offers residents convenient service for proper and safe recycling and disposal of household products containing hazardous ingredients.

Over the last year, the household hazardous waste collection program diverted approximately 172,000 pounds of pesticides, flammables, oil-based paint, automotive fluids and other hazardous waste. Of this total, approximately 135,000 pounds was recycled or reused. For waste that cannot be recycled (approximately 37,000 pounds), staff works closely with the contractor to ensure disposal is compliant with local, state and federal regulations. This professional service is required to ensure regulatory compliance at all levels.

Staff regularly assesses operations to seek ways to increase diversion through reuse and recycling, and reduce costs associated with managing this service. The following is a summary of some sustainable measures implemented by staff to increase efficiencies:

1. Reuse latex paint program, offering latex paint to other City departments for community projects.
2. Recycling unusable paint at a reduced cost.
3. Recycling motor oil and antifreeze.
4. Recycling other items such as depleted propane tanks and cylinders, batteries, fire extinguishers, and cooking oil at no additional cost.
5. Reducing the quantity of 55 gallon drums and other storage containers as a result of bulk tanks designed by staff and installed on site.
6. Reducing the need for contractor staff on site due to additional training acquired by staff.

The combined savings from these measures is estimated to be approximately \$64,000.

**8. EVALUATION PROCESS:** The City of Flagstaff solicited Request for Proposals for contractual support services for managing transportation and disposal of hazardous waste. The City of Flagstaff contract contains a Cooperative Use option for other municipalities to use services rendered by Clean Harbors. The City will avoid costs associated with a bid process by using the City of Flagstaff contract. A Purchase Order will be issued for the contract.

**9. FINANCIAL IMPLICATIONS:**

Cost: \$75,000  
Savings: Reduction of costs associated with landfill disposal and environmental clean-up resulting from improper disposal. Also, revenue potential for waste with recycling or reuse value.

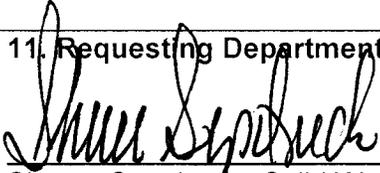
Fund Source:

<u>Account No.</u>	<u>Fund Name</u>	<u>Program Name</u>	<u>CIP Funded</u>	<u>Amount</u>
625.3700.0000.5219	Solid Waste Operating	Other Prof./Contract Services	Non-CIP	\$75,000

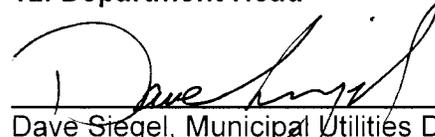
**10. PROPOSED MOTION:** Move to approve use of the City of Flagstaff Contract for Hazardous Waste Support Services with Clean Harbors, Inc. in an amount not to exceed \$75,000.

**APPROVALS**

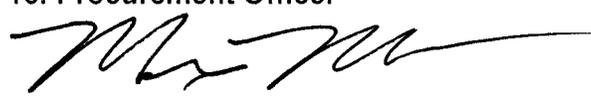
**11. Requesting Department**

  
\_\_\_\_\_  
Sheree Sepulveda, Solid Waste Manager

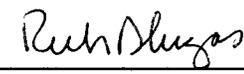
**12. Department Head**

  
\_\_\_\_\_  
Dave Siegel, Municipal Utilities Director

**13. Procurement Officer**

  
\_\_\_\_\_  
Mike Mandt, CPPB

**14. Acting City Manager**

  
\_\_\_\_\_  
Rich Dlugas