



**PURCHASING ITEM
FOR
COUNCIL AGENDA**

1. Agenda Item Number:

23

2. Council Meeting Date:

April 14, 2011

TO: MAYOR & COUNCIL

3. Date Prepared: March 24, 2011

THROUGH: CITY MANAGER

4. Requesting Department:

City Manager – Neighborhood Resources

5. SUBJECT: Approve use of U.S. Communities contract No. 05091 with Home Depot and HD Supply Maintenance Solutions for the purchase of maintenance and hardware supplies in an amount not to exceed \$190,000.

6. RECOMMENDATION: Recommend approving use of U.S. Communities contract No. 05091 with Home Depot and HD Supply Maintenance Solutions for the purchase of maintenance and hardware supplies in an amount not to exceed \$190,000.

7. HISTORICAL BACKGROUND/DISCUSSION: City departments use Home Depot and HD Maintenance Solutions to purchase miscellaneous lumber and building materials for unforeseen items needed for the day-to-day operation of the City. Some of these items are not purchased on a regular basis and therefore it is not advisable to stock these items in the City's Central Supply warehouse. An example of items being purchased includes lumber, nails, paint brushes, paints, nuts & bolts, cement, bathroom fixtures, hinges, closet doors, cabinets, wall board, garden supplies, etc.

8. EVALUATION PROCESS: Maintenance and hardware supplies have been bid by U.S. Communities with Maricopa County being the lead agency. U.S. Communities is a purchasing cooperative previously approved for use by Council. The use of the U.S. Communities contract eliminates the cost of issuing a bid, reduces the lead-time in obtaining the products, and offers an annual rebate back to the City (from Home Depot). The current contract is due to expire in November of 2011. Maricopa County is in the process of re-bidding the U.S. Communities contract and is once again acting as the lead agency. City staff is recommending utilization of the current contract through November 2011 for the purchase of maintenance and hardware supplies.

9. FINANCIAL IMPLICATIONS: Funding for costs associated with this action will be derived from various departments' maintenance, repair, capital and operating supply budgets. The Housing Division will utilize various grant funds from the U.S Department of Housing and Urban Development.

10. PROPOSED MOTION: Move to approve use of U.S. Communities contract No. 05091 with Home Depot and HD Supply Maintenance Solutions for the purchase of maintenance and hardware supplies in an amount not to exceed \$190,000.

APPROVALS

11. Requesting Department

Kurt Knutson, Housing & Redevelopment Manager

12. Department Head

Jennifer Morrison, Neighborhood Resources Director

13. Procurement Officer

Sharon Brause, CPPB, CPCP

14. Acting City Manager

Rich Dlugas