



**PURCHASING ITEM
FOR
COUNCIL AGENDA**

1. Agenda Item Number:

11

2. Council Meeting Date:
May 26, 2011

TO: MAYOR & COUNCIL

3. Date Prepared: May 12, 2011

THROUGH: CITY MANAGER

4. Requesting Department:
Management Services

5. SUBJECT: Amendment 3 to Agreement No. AC8-946-2581 for Professional Auditing Services with Heinfeld, Meech and Co., P.C. for one year in an amount not to exceed \$96,544.

6. RECOMMENDATION: Approval of Amendment 3 to Agreement No. AC8-946-2581 for Professional Auditing Services with Heinfeld, Meech and Co., P.C. for one year in an amount not to exceed \$96,544.

7. HISTORICAL BACKGROUND/DISCUSSION: The City is required by City Charter and state statute to issue an annual audited financial report. In addition, federal law requires the City to undergo an annual single audit of federal financial assistance. On May 22, 2008, Council approved an agreement with Heinfeld, Meech and Co., P.C. with options of up to four (4) additional one-year extensions. This is the 3rd extension. The scope of services includes audit work for both the City and the Chandler Cultural Foundation. This extension will include the audit of fiscal year 2010-2011.

8. EVALUATION PROCESS: On June 14, 2010 Council approved an extension to the Agreement with Heinfeld, Meech and Co for Professional Auditing Services. City staff has been satisfied with Heinfeld, Meech and Co.'s performance and is recommending approval to extend for another year for the fixed price as stated in the agreement for year three. The term of the extension will be July 1, 2011 through June 30, 2012.

9. FINANCIAL IMPLICATIONS: Funds for the audits are available in FY 2010-2011 from the General Fund, Housing, Special Revenue and Solid Waste accounting and auditing services funds, and the Chandler Cultural Foundation, as follows:

101.1230.0.5212.000000	\$64,214
101.2210.0.5212.000000	\$ 1,076
215.3300.0.5212.000000	\$ 3,530
216.3340.0.5212.000000	\$ 1,667
219.4700.0.5212.BG0910	\$ 3,465
224.4650.0.5212.000000	\$ 2,540
227.4650.0.5212.000000	\$ 2,075
233.4650.0.5212.000000	\$ 3,465
625.3700.0.5219.000000	\$ 1,557
741.1290.0.5212.000000	\$ 5,000
	<u>\$ 7,955</u> Chandler Cultural Foundation
Total Contract	\$96,544

10. PROPOSED MOTION: Move to approve Amendment 3 to Agreement No. AC8-946-2581 for Professional Auditing Services with Heinfeld, Meech and Co., P.C. for one year in an amount not to exceed \$96,544.

ATTACHMENT: Amendment 3

APPROVALS

11. Requesting Department


Penny Burczyk, Accounting Manager

12. Department Head


Dennis Strachota, Management Services Director

13. Procurement Officer


Sharon Brause, CPPB, CPCP

14. City Manager


Rich Dlugas

**CITY OF CHANDLER
AMENDMENT #3 TO AGREEMENT FOR
PROFESSIONAL AUDIT SERVICES
CONTRACT NO. AC8-946-2581**

This Amendment Three to that certain Agreement Between the City Of Chandler and Heinfeld, Meech & Co., P.C., to provide Professional Audit Services for the City dated May 23, 2008 between the City of Chandler (CITY) and Heinfeld, Meech & Co., P.C., is entered into this ____ day of _____, 2011.

WHEREAS, the parties have agreed to extend the Contract;

NOW THEREFORE, the parties agree as follows:

1. Section 5 of the Agreement is hereby amended. The term of the Contract is hereby extended for **one (1) year (s)**, commencing on the **1st day of July, 2011** and terminating on **June 30, 2012** unless sooner terminated in accordance with the provisions herein.
2. All other terms and conditions of the above referenced Agreement shall remain unchanged and in full force and effect. All terms and conditions in the original Agreement not specifically amended herein shall be incorporated by reference in its entirety and shall remain in full force and effect.

IN WITNESS WHEREOF, the parties have hereunto subscribed their names this ____ day of _____, 2011.

CITY OF CHANDLER:

By: _____
MAYOR

APPROVED AS TO FORM:

City Attorney

ATTEST:

City Clerk _____

CONTRACTOR:

By:
Title:

ATTEST: (If corporation)

Secretary

WITNESS: (If individual or Partnership)

[SEAL]