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JUN 09 2011



**Chandler • Arizona**  
*Where Values Make The Difference*

**Memorandum**

**Memo: MC11-022**

**DATE:** May 31, 2011

**TO:** MAYOR AND CITY COUNCIL

**FROM:** DAVE BIGOS, MAYOR AND COUNCIL ASSISTANT *DB*

**THRU:** RICH DLUGAS, CITY MANAGER *RD*  
NACHIE MARQUEZ, COMMUNICATIONS & PUBLIC AFFAIRS DIR. *NM*

**SUBJECT:** Resolution No. 4512

**RECOMMENDATION:**

Request approval of Resolution No. 4512 authorizing the submittal of a \$30,000 Pass-Through Indian Gaming Grant application from the Central Arizona Shelter Services, Inc., to the Gila River Indian Community.

**BACKGROUND/DISCUSSION:**

The grant funding sought by Central Arizona Shelter Services, Inc., is intended to be used to support salaries related to shelter and supportive services operations. The attached Tribal application provides a detailed account of the request. It should be noted that additional grant requests to cover administrative costs are being made to the Pascua-Yaqui and Fort McDowell Indian communities.

**PROPOSED MOTION:**

Move to approve Resolution No. 4512 authorizing the submittal of a \$30,000 Grant application from Central Arizona Shelter Services, Inc., to the Gila River Indian Community.

**Attachments:**

Resolution No. 4512

City Application

Tribal Application and/or Related Documentation on behalf of Central Arizona Shelter Services, Inc.

RESOLUTION NO. 4512

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CHANDLER, ARIZONA, AUTHORIZING THE MAYOR TO SUBMIT AN APPLICATION FOR AN INDIAN GAMING REVENUE SHARING GRANT TO GILA RIVER INDIAN COMMUNITY ON BEHALF OF CENTRAL ARIZONA SHELTER SERVICES, INC., IN THE AMOUNT OF \$30,000.

WHEREAS, pursuant to A.R.S. § 5-601.02, Indian tribes entering into a tribal-state gaming compact shall contribute monies to “. . . cities, towns and counties . . . for government services that benefit the general public, including public safety, mitigation of impacts of gaming, and promotion of commerce and economic development”; and

WHEREAS, those Indian tribes entering into a tribal-state gaming compact have various grant application procedures for evaluating which cities, towns and counties, and which government services, will receive gaming revenue sharing contributions pursuant to A.R.S. § 5-601.02; and

WHEREAS, it has become a relatively common practice for cities to authorize the submission of grant applications for such Indian gaming revenue sharing grants on behalf of 501(c)(3) nonprofit organizations that are deemed to be providing government related services that benefit the general public; and

WHEREAS, Central Arizona Shelter Services, Inc. (CASS), a 501(c)(3) nonprofit organization, has requested that the City authorize the submission of an application for such Indian gaming revenue sharing grant funding to Gila River Indian Community on its behalf in the amount of \$30,000; and

WHEREAS, the deadline for accepting applications for grant funding by Gila River Indian Community is June 30, 2011; and

WHEREAS, the funding sought by CASS is intended to be used to support salaries related to shelter and supportive services operations, to be submitted to Gila River Indian Community which application materials are attached hereto and incorporated herein by this reference; and

WHEREAS, the City Manager’s Office has reviewed the application materials prepared by CASS, and believes that the funding request described in such application materials qualifies as being for government related services that benefit the general public and is consistent with the City’s Administrative Regulation regarding such grant applications.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Chandler, Arizona, that:

1. CASS, is hereby authorized to submit the application materials prepared by CASS, that are attached hereto, together with this Resolution, to Gila River Indian Community.
2. The Mayor is hereby authorized to execute the application, in the form attached hereto, in conjunction with the grant application to be submitted to Gila River Indian Community on behalf of CASS.
3. Within ten (10) days of the City's receipt of any grant funds from Gila River Indian Community pursuant to a grant application submitted on behalf of CASS, City staff is directed to mail a check to CASS, covering one hundred percent (100%) of the funds received by the City from Gila River Indian Community pursuant to such application.
4. The City, by virtue of this Resolution, is simply acting as a financial conduit between the Gila River Indian Community and CASS, and is in no way:
  - (a) Agreeing or obligating itself to monitor or report on the expenditure of any grant funding distributed to or on behalf of CASS; or
  - (b) Guaranteeing or warranting the accuracy, completeness or truthfulness of the information set forth in the application materials prepared by CASS; or
  - (c) Supervising, or taking any responsibility regarding, the actions or activities undertaken by CASS; or
  - (d) Representing that CASS either has, or does not have, other sources of funding relating to the intended use of grant funding set forth in this Resolution, including funding from grant applications made on behalf of CASS to other Indian tribes.

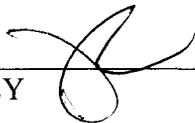
PASSED AND ADOPTED by the City Council of the City of Chandler, Arizona, this \_\_\_\_ day of \_\_\_\_\_, 2011.

ATTEST:

\_\_\_\_\_  
CITY CLERK  
APPROVED AS TO FORM:

\_\_\_\_\_  
MAYOR

\_\_\_\_\_  
CITY ATTORNEY



CERTIFICATION

I HEREBY CERTIFY that the above and foregoing Resolution No. 4408 was duly passed and adopted by the City Council of the City of Chandler, Arizona, at a regular meeting held on the \_\_\_\_ day of \_\_\_\_\_, 2011, and that a quorum was present thereat.

\_\_\_\_\_  
CITY CLERK

PRELIMINARY INFORMATION REGARDING REQUEST  
THAT THE CITY OF CHANDLER PASS-THROUGH AN  
APPLICATION FOR AN INDIAN GAMING REVENUE  
SHARING GRANT ON BEHALF OF NON-PROFIT  
ORGANIZATION

1. Requestor Name: Central Arizona Shelter Services, Inc.
2. Address: 230 S. 12th Ave., Phoenix, AZ 85007
3. Contact Person and Contact Information: Linda Snidecor, Grants  
Manager. 602-256-6945 (x3080)
4. Date of obtaining 501(c)(3) non-profit organizational status and verification of such status at time of the request. October, 1985
5. Describe the nexus between Requestor and the City of Chandler and its residents. Central Arizona Shelter Services provides emergency shelter and supportive services to approximately 245 men and women from Chandler each year.
6. Specifically, but concisely, describe how the grant funding sought by Requestor will be utilized (please do not just refer to general description included in the application materials). To support salaries related to shelter and supportive services operations.
7. Describe how the use for which funding is sought will provide "government (related) services that benefit the general public, including public safety, mitigation of impact of gaming and promotion of commerce and economic development". (See A.R.S. § 5-601.02(H)(4)). Shelter and supportive services provided for homeless individuals assist the homeless by stabilizing crisis and addressing the cause(s) of their homelessness.
8. Describe how the use for which funding is sought will benefit Chandler residents as a whole rather than simply benefiting a particular individual, entity or class of individuals. Central Arizona Shelter Services is a cost-effective, regional solution to homelessness. Unengaged and/or unaddressed homelessness has a significant impact on both the homeless individual (physical and behavioral health), and on the community (impacts on police, fire and safety services.)



STATE OF ARIZONA       )  
  )ss  
County of Maricopa       )

SUBSCRIBED AND SWORN to before me this 3<sup>rd</sup> day of May, 2011  
by Mark Holleran.

Ann M. D'Amico  
Notary Public       Ann M. D'Amico

My Commission Expires: 12/15/2013



**ANN M. D'AMICO**  
Notary Public -Arizona  
Maricopa County  
Expires 12/15/2013

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## Gila River Indian Community Grant Application Cover Sheet

Date of Application: 4/15/2011
Name of City, Town or County: Chandler
Mayor or Board of Supervisor's Chairman: Jay Tibshraeny
Mailing Address: Mail Stop 603, PO Box 4008
City: Chandler State: AZ Zip Code: 85244-4008
Contact Person/Title*: Linda Snidecor/ Grants Manager
Organization or Dept. Central Arizona Shelter Services, Inc.
Mailing Address: 230 S. 12 <sup>th</sup> Ave, Phoenix AZ 85007
Phone Number: 602-256-6945 Fax Number: 602-256-6401
E-mail Address: Lsnidecor@cass-az.org

\*The individual listed here will be our direct point of contact for grant-related questions or requests for information. Duplicates of all grant correspondence will be sent to the contact person.

Program or Project Name: Central Arizona Shelter Services' Single Adults Shelter
Purpose of Grant (one sentence): To provide emergency shelter to 245 single homeless adult men and women from Chandler.
Beginning and Ending Dates of Program or Project: Ongoing
Amount Requested: \$30,000 Total Project Cost: \$2,875,880
Geographic Area Served: Central Arizona Shelter Services is the only on-demand, walk-in shelter in Maricopa County providing shelter to all individuals presenting themselves as homeless, regardless of city or town of origin.

Signature:  
Mayor or County Chairperson: \_\_\_\_\_ Date: \_\_\_\_\_

Typed Name and Title: \_\_\_\_\_

## **Gila River Indian Community Grant Application Format**

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Please structure your proposal to provide the following information in the order indicated. Use the headings and subheadings provided. Then, in your own words, address the questions and issues posed in the outline. The questions reflect the general interests and concerns of the Gila River Indian Community, but are not intended to be conclusive. Additional information pertinent to your project should be included. Please be thorough yet strive for brevity. Please submit original and 7 copies of your completed grant application.

### **A. NARRATIVE**

#### **1. Purpose of Grant**

- a) Describe the proposed program or project  
Central Arizona Shelter Services' (CASS) mission is to, "empower men, women and children with diverse needs to end their homelessness by providing shelter and supportive services". While emergency shelter is our core function, programs and supportive services provide our clients with the resources necessary to permanently escape homelessness. CASS' Single Adults Shelter provides 300 beds for men and 100 beds for women.
- b) Describe how the proposed program or project satisfies one or more of the "priority areas" identified by the Gila River Indian Community.  
CASS' Single Adults Shelter satisfies Gila River Indian Community's Economic Development priority area by assisting homeless single adults to end their homelessness as shelter stabilizes the initial crisis for homeless persons so they can begin to address the causes of their homelessness and initiate a plan to end their homelessness in a safe and secure environment. Without addressing their immediate need for shelter, homeless persons cannot engage in services that help them end their homelessness.
- c) Identify the needs/problems to be addressed, target population and number of people to be served by the project.  
According to the National Coalition for the Homeless, some of the individual factors contributing to homelessness include foreclosure, poverty, eroding work opportunities, decline in public assistance, lack of affordable housing, lack of affordable healthcare, domestic violence, mental illness, and addiction disorders. CASS' core mission is to provide emergency shelter, which is essential to stabilizing individuals so they can then begin to focus on dealing with these issues. CASS fills a number of unique or critical needs to Chandler. East Valley Men's Shelter (EVMC) is the only other major provider of emergency shelter for single adults in the East Valley but as the name implies, is limited to serving only men. Within CASS' 400 emergency shelter beds, 100 beds are reserved for single adult women. When CASS began providing emergency shelter in 1985, single women accounted for approximately 10% of the single adult population. Today, single adult women represent almost 30% of all CASS' single adult clients. Although there may be some small pocket shelters and programs that serve small numbers of women with specific needs in the East Valley, CASS' beds are the only emergency beds that serve all homeless women. Organizations serving women often limit their target population to

victims of domestic violence (often with children), women in need of residential substance abuse treatment, and unwed pregnant women. The lack of general emergency shelter for women in the East Valley is reflected in CASS' point in time data for Chandler. CASS routinely asks clients where they lived prior to coming to CASS and this information is used to update our point in time data. While 6% of CASS clients reported to have lived in Chandler prior to coming to CASS, over 8% of our single adult women reported to have lived in Chandler prior to coming to CASS.

- d) Describe the project goals and objectives, and your plan to meet them.

We are requesting support for our Single Adult Emergency Homeless Shelter. CASS provided shelter for 4,108 single adult homeless men and women last year. Once basic needs and safety are addressed through the emergency shelter, supportive service personnel work with clients to create and implement a plan to address income, housing and other barriers to self-sufficiency and to secure resources to fulfill goals and regain self-sufficiency. In addition to our overarching goal to maintain 100% capacity at our Single Adult Emergency Homeless Shelter, the goals of our shelter are that homeless single adults will: 1) address their immediate homeless crisis, 2) develop strategies to end their homelessness, and 3) access resources to permanently end their homelessness by securing adequate income, housing and appropriate services. All clients are required to meet with a Case Manager within the first few days of coming to CASS. Case Management helps them identify the cause(s) of their homelessness and start working on a plan of action (case plan) to achieve self-sufficiency and, ultimately escape their homelessness. Working with their Case Manager, clients identify steps needed to secure income, housing, medical or mental health treatment, counseling, etc. Employment Services then help clients address conditions that may be interfering with their ability to find and/or maintain a job. Employment Services provides clients with a continuum of employment services (job training, placement, resume writing, interviewing skills, job center, etc.) so financial barriers to achieving self-sufficiency are overcome.

- e) Define the project as a new or continuing program.

Continuing

- f) Identify other organizations, partners or funders participating in the project and their roles (see attachments section).

CASS provides clients with access to an array of supportive services while avoiding duplication of available services through unique collaborations, most importantly, the Human Services Campus (HSC). Founded in 2004, the HSC is an unprecedented collaboration of social service organizations that serve the homeless. In addition to CASS, the HSC includes Maricopa County Healthcare for the Homeless, NOVA Safe Haven, St. Joseph the Worker, St. Vincent de Paul, and Lodestar Day Resource Center. Other collaborative partners currently on-site or immediately adjacent to CASS and the HSC include healthcare, substance abuse counseling, legal assistance, post-corrections, behavioral health, and benefit eligibility services. CASS receives funding from a variety of sources, including several cities and towns, private foundations, state and federal grants and contracts, and individual contributions. CASS' funding from the City of Phoenix has been drastically cut, and Mesa United Way support was totally eliminated. At the same time, CASS anticipates operating at over 100% capacity for the next several years due to upcoming losses in state funding

for social programs that once helped the working poor stay housed and offset low incomes – two issues that will have a direct effect on first-time homelessness.

- g) Indicate any application to and/or awards made by a Tribe other than the Gila River Indian Community for state shared revenues for this and/or any other projects/programs.

CASS submitted applications this year to Pascua-Yaqui to support our Vista Colina Emergency Family Shelter and to Fort McDowell to support our Case Management Program.

- h) Provide a timetable for implementation.

The project is ongoing – the shelter is open 24/7 and available year-round.

- i) Identify long-term funding resources.

CASS anticipates continued, although declining, funding from cities and towns and state and federal grants and contracts. As a result, CASS began implementing a plan in 2010 to increase support from private foundations and individual contributions.

## 2. Reports

- Describe your plan to document progress and results. Interim and final reports will be required for every grant awarded.

CASS utilizes the Homeless Management Information System (HMIS) to track the number of individual men and women served. From the point of client intake, through Case Management, Employment Services, and through obtaining permanent housing, shelter and supportive services staff track client progress and outcomes through HMIS. Staff also tracks progress and results via internal reporting systems. Reports can include anything from the number of clients served to the average wage clients earn through job placement.

## B. ATTACHMENTS

Please include the following attachments in the order indicated:

1. A resolution from the applicable governing body in support of the proposed project (eligible City, Town or County).
2. A proposed budget for the program or project.
3. List of other funders, potential funders and amounts committed or requested in support of the proposed project.
4. Letters of support (optional) that substantiate need for the project and collaboration with other organizations.

## Gila River Indian Community Grant Application Budget

An accurate, detailed budget for proposed projects is a primary requirement of this grant application. This portion of your proposal should break down the total budget into specific items for your project. Please include a narrative description explaining any unusual budget items. "In-Kind" expenses and donations, grants or matching funds should also be spelled out. Please include the following information in your budget.

A. HEADING

*July 1, 2010 to June 30, 2011*

B. EXPENSES

*Please itemize expenses that are applicable to your program or project. Include any items relevant to your particular program or project and provide an expense total. Equipment and such items can be listed as individual items. Additional lines may be added if needed.*

<i>Proposed Budget (list each budget item)</i>	<i>Amount Requested from GRIC</i>	<i>Amount secured from other Fundors</i>	<i>In Kind Expense</i>	<i>Total Budget</i>
<i>Salaries</i>	<i>\$ 30,000</i>	<i>\$</i>	<i>\$</i>	<i>\$ 904,402</i>
<i>ERE</i>	<i>\$</i>	<i>\$</i>	<i>\$</i>	<i>\$ 269,828</i>
<i>Professional &amp; Outside Services</i>	<i>\$</i>	<i>\$</i>	<i>\$</i>	<i>\$ 129,765</i>
<i>Travel</i>	<i>\$</i>	<i>\$</i>	<i>\$</i>	<i>\$ 14,063</i>
<i>Space</i>	<i>\$</i>	<i>\$</i>	<i>\$</i>	<i>\$ 237,450</i>
<i>Equipment</i>	<i>\$</i>	<i>\$</i>	<i>\$</i>	<i>\$ 9,802</i>
<i>Materials &amp; Supplies</i>	<i>\$</i>	<i>\$</i>	<i>\$</i>	<i>\$ 116,353</i>
<i>Operating Services</i>	<i>\$</i>	<i>\$</i>	<i>\$</i>	<i>\$ 51,413</i>
<i>Miscellaneous</i>	<i>\$</i>	<i>\$</i>	<i>\$</i>	<i>\$ 5,279</i>
<i>In-kind Expense</i>	<i>\$</i>	<i>\$</i>	<i>\$ 889,546</i>	<i>\$ 889,546</i>
<i>Admin Expense</i>	<i>\$</i>	<i>\$</i>	<i>\$</i>	<i>\$ 247,979</i>
<i>Total Budget</i>	<i>\$</i>	<i>\$1,793,395</i>	<i>\$</i>	<i>\$2,875,880</i>

C. BUDGET DETAIL, IF APPLICABLE (Narrative description of unusual budget items, in-kind expenses, donations, etc.)

Central Arizona Shelter Services  
Single Adults Shelter  
Other Funders

City of Phoenix	\$ 480,000
City of Chandler	\$ 19,000
Town of Gilbert	\$ 10,000
City of Glendale	\$ 84,100
City of Goodyear	\$ 15,000
City of Mesa	\$ 5,000
Town of Paradise Valley	\$ 25,000
City of Peoria	\$ 12,000
City of Scottsdale	\$ 53,960
City of Tempe	\$ 80,000
City of Tolleson	\$ 4,000
Maricopa County	\$ 593,879
Valley of the Sun United Way	\$ 411,456
Total	\$1,793,395