



Chandler - Arizona
Where Values Make The Difference

**PURCHASING ITEM
FOR
COUNCIL AGENDA
Memo No. CA12-016**

1. Agenda Item Number:

22

2. Council Meeting Date:
August 18, 2011

TO: MAYOR & COUNCIL

3. Date Prepared: July 28, 2011

THROUGH: CITY MANAGER

4. Requesting Department:
Transportation & Development

5. **SUBJECT:** Approve a one (1) year extension to the existing annual survey contract EN0721-101 with Stantec Consulting, in an amount not to exceed \$100,000.

6. **RECOMMENDATION:** Staff recommends that Council approve a one (1) year extension to the existing annual survey contract EN0721-101 with Stantec Consulting, in an amount not to exceed \$100,000.

7. **BACKGROUND/DISCUSSION:** The City contracts with a consultant to provide land title surveys, right-of-way easement surveys for acquisition and documentation boundary surveys, topographic and mapping surveys, satellite-based control surveys, miscellaneous property line location surveys, and the preparation of legal descriptions and exhibits. Typically, the survey fees range from \$600 up to \$10,000 a project. The relatively small size of the projects and fees do not warrant the expense of a consultant selection for each project, therefore City staff selects a consultant for an annual on-call contract. The City has utilized the efficiency of an on-call survey contract for the past eleven years.

8. **EVALUATION:** The current consultant was selected for a one-year contract with an option to renew for four additional years. This contract extension will be the fourth and final option year of the annual survey contract EN0721-101. The contract rates are unchanged from the previous year's contract rates. The last annual contract extension with Stantec Consulting was approved in an amount not to exceed \$100,000 by Council at the September 16, 2010 Council meeting. This contract extension will be for \$100,000 based on last year's expenditures.

9. **FINANCIAL IMPLICATIONS:**

Cost: \$100,000
Savings: N/A
Long Term Costs: N/A

The owner/user department shall provide funding for each individual project requiring on-call survey services.

10. **PROPOSED MOTION:** Move that Council approve a one (1) year extension to the existing annual survey contract EN0721-101 with Stantec Consulting, in an amount not to exceed \$100,000.

ATTACHMENTS:

APPROVALS

11. Requesting Department

William Fay, Public Works Engineer

13. Department Head

R.J. Zeder, Transportation & Development Director

12. City Engineer

Sheina Hughes, City Engineer

14. City Manager

Rich Dlugas

