



**PURCHASING ITEM
FOR
COUNCIL AGENDA**

1. Agenda Item Number:

29

2. Council Meeting Date:

August 18, 2011

TO: MAYOR & COUNCIL

3. Date Prepared: August 3, 2011

THROUGH: CITY MANAGER

4. Requesting Department: Police

5. SUBJECT: Approve an increase of \$25,000 to use Maricopa County Contract #09101-C, for the removal of worn flooring and the purchase and installation of new floor covering, with Continental Flooring Company for a total amount not to exceed \$110,000.

6. RECOMMENDATION: Recommend increase of \$25,000 to use Maricopa County Contract #09101-C, for the removal of worn flooring and the purchase and installation of new floor covering, with Continental Flooring Company, in an amount not to exceed \$110,000.

7. HISTORICAL BACKGROUND/DISCUSSION: On May 26, 2011, Council approved replacement of the second floor carpeting in an amount not to exceed \$85,000. An error by the vendor left off the costs of some of the rooms in the first quote; therefore, more funds are needed to complete the project.

8. EVALUATION PROCESS: Maricopa County Materials Management issued a solicitation for commercial floor covering, the removal of existing worn floor covering and the installation of the new flooring. The contract was awarded to Continental Flooring Company. The solicitation was issued as a statewide contract using cooperative purchasing language. The contract was awarded under the competitive solicitation process and the City will save time and costs associated with the bid process by using the existing contract. A purchase order will be used as the contract.

9. FINANCIAL IMPLICATIONS: Funding for this project will be derived from 102-2010-0000-5410.

10. PROPOSED MOTION: Move to approve an increase of \$25,000 to use Maricopa County Contract #09101-C, for the removal of worn flooring and the purchase and installation of new floor covering with Continental Flooring Company for a total amount not to exceed \$110,000.

APPROVALS

11. Requesting Department

David Neuman

David Neuman, Assistant Police Chief

12. Department Head

Sherry Kiyler

Sherry Kiyler, Police Chief

13. Procurement Officer

Sharon Brause

Sharon Brause, CPPB, CPCP

14. City Manager

Rich Dlugos

Rich Dlugos