



PURCHASING ITEM
FOR
COUNCIL AGENDA

CS12-051

1. Agenda Item Number:

16

2. Council Meeting Date:

September 22, 2011

TO: MAYOR & COUNCIL

3. Date Prepared: August 8, 2011

THROUGH: CITY MANAGER

4. Requesting Department: Community Services

5. SUBJECT: Approve Agreement No. CS8-998-2598 Amendment No. 2 for Library Non-Print and Related Services to MidWest Tape, LLC for a total amount not to exceed \$75,000.00.

6. RECOMMENDATION: Recommend approval of Agreement No. CS8-998-2598 Amendment No. 2 for Library Non-Print and Related Services to MidWest Tape, LLC in a total amount not to exceed \$75,000.

7. HISTORICAL BACKGROUND/DISCUSSION: The Library contracts with book and media vendors to obtain the best discount for library materials. The extension of this agreement will enable the library to continue to receive the best prices for audio books, DVDs and music CDs. The items purchased from MidWest Tape, LLC are discounted up to 35% and arrive pre-processed so that they can quickly be made available to library customers.

8. EVALUATION PROCESS: On April 17, 2008, the City issued Bid No. CS8-998-2598 for Library Non-Print and Related Services and an award was made to MidWest Tape, LLC for a two-year period beginning November 1, 2008 with provisions to extend for four additional one year terms. In September 2008, Council approved the award in an amount not to exceed \$110,000. In September 2010, Council approved the extension in an amount not to exceed \$55,000. Term of this year's contract extension is for a one-year period, November 1, 2011 through October 31, 2012. MidWest Tape, LLC has agreed to extend at current terms and discount rates. During the past year staff has evaluated the materials available from all vendors and the prices charged for those materials. This contract extension increases the total amount from \$55,000.00 to \$75,000.00 so that the City can take advantage of the better selection and pricing offered by MidWest Tape, LLC. The funding for that increase will be generated by eliminating the use of more costly vendors. The result will be the ability to acquire more materials for the same amount of budgeted funds.

9. FINANCIAL IMPLICATIONS: Funds for this request are allocated from General Fund Library Education Supplies 101.4310.0000.5320.

10. PROPOSED MOTION: Move to approve Agreement No. CS8-998-2598 Amendment No. 2 for Library Non-Print and Related Services to MidWest Tape, LLC in a total amount not to exceed \$75,000.

APPROVALS

11. Requesting Department

Brenda Brown

Brenda Brown, Library Manager

12. Department Head

Mark M. Eynatten

Mark M. Eynatten, Community Services Director

13. Procurement Officer

Kristy Garcia

Kristy Garcia, CPPB

14. City Manager

Rich Dlugas

Rich Dlugas

**AMENDMENT NUMBER TWO
TO AGREEMENT BETWEEN THE CITY OF CHANDLER
AND
MIDWEST TAPE, LLC
FOR LIBRARY NON-PRINT & RELATED MATERIALS
AGREEMENT NO. CS8-998-2598**

This Amendment No. Two to that certain Agreement Between the City of Chandler (CITY) and Midwest Tape, LLC (CONTRACTOR) for the purchase of Library Non-Print & Related Materials dated September 12, 2008, and is entered into this _____ day of _____, 2011.

WHEREAS, a two year AGREEMENT with four (4) additional one year renewal options was awarded to Midwest Tape, LLC for the purchase of Library Non-Print & Related Materials. The agreement was extended for one year on September 20, 2010.

NOW THEREFORE, the parties agree as follows:

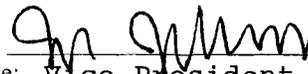
1. Section 5, Term of the AGREEMENT is hereby amended to extend the AGREEMENT for a one-year period, November 1, 2011 through October 31, 2012.
2. Section 4, Price of the AGREEMENT, CITY shall pay to CONTRACTOR a total amount not to exceed Seventy Five Thousand Dollars (\$75,000) for the completion of all the work and services described herein, which sum shall include all costs or expense incurred by CONTRACTOR, payable as set forth in Exhibit B of original Agreement.
3. All other terms and conditions of the above referenced Agreement shall remain unchanged and in full force and effect. All terms and conditions in the original Agreement and Amendment One not specifically amended herein shall be incorporated by reference in its entirety and shall remain in full force and effect.

IN WITNESS WHEREOF, the parties have hereunto subscribed their names this _____ day of _____, 2011.

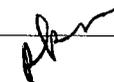
CITY OF CHANDLER:

By: _____
Mayor

CONTRACTOR:

By: 
Title: Vice President

APPROVED AS TO FORM:

City Attorney 

ATTEST: (If corporation)

ATTEST:

City Clerk [SEAL]

Secretary