



**PURCHASING ITEM
FOR
COUNCIL AGENDA
Memo No. CS12-068**

1. Agenda Item Number:
24
2. Council Meeting Date:
November 17, 2011

TO: MAYOR & COUNCIL

3. Date Prepared: October 25, 2011

THROUGH: CITY MANAGER

4. Requesting Department: Community Services

5. SUBJECT: Approve the purchase of furnishings for the Sunset Library utilizing the State of Arizona Contract EPS070112-2-A6 with Corporate Interior Systems in an amount not to exceed \$115,000.00.

6. RECOMMENDATION: Recommend approval to purchase furnishings for the Sunset Library utilizing the State of Arizona Contract EPS070112-2-A6 with Corporate Interior Systems in an amount not to exceed \$115,000.00.

7. BACKGROUND/DISCUSSION: Sunset Library is located on the northeast corner of Ray and Rural roads. The Library is over ten years old and averages more than 1,000 visitors daily. The condition of the interior space of the building is reflective of the high intensity use by the community. Many of the furnishings date back to the opening of the branch and replacing them will improve the overall maintenance of the facility and result in an enhanced and positive experience for the community. For the first time, Sunset customers will have access to a computer lab for quiet work and computer classes. The Early Learning Center will include furnishings and educational toys designed to increase pre-literacy skills and create a fun and welcoming space that children will enjoy. A dedicated space for teens and pre-teens is designed to engage them in information and computer literacy activities.

In 2010 Durkin + Durkin Architects, LLC was contracted for design services for the Sunset Library Renovations. As part of this contract Durkin + Durkin Architects, LLC developed the furniture layouts and specifications for furniture that would need to be procured. All library furniture will be replaced with new furniture to include tables, chairs, computer desks to furnish the adult, teen and children spaces.

8. EVALUATION: Based on the layouts and furniture specifications developed and presented to staff, Durkin + Durkin Architects, LLC developed a listing of furniture that was identified with furniture dealers that were on competitively bid contracts the City can utilize. Ten (10) competitively bid contracts were evaluated which included contracts with the State of Arizona, GSA, US-Communities, Tri-University (Tri-U), five (5) different contracts to Corporate Interiors Systems (CIS), and Maricopa County Community College District (MCCCD). Based on the pricing evaluation the State of Arizona contract offered the best overall pricing. The use of this State of Arizona Contract reduces the lead-time and costs in obtaining the products thru a separate bid and results in a savings of approximately one percent (1%) relative to the other contracts. Costs include a variety of furniture, work area structures, tax, delivery and installation. Also, some furniture items manufactured by Knoll are only exclusively offered thru CIS.

9. FINANCIAL IMPLICATIONS:

Fund Source:

<u>Acct. No:</u>	<u>Fund Name:</u>	<u>Program Name:</u>	<u>CIP Funded:</u>	<u>Amount:</u>
430.4320.6410.6PR556	Library Bond	Sunset Library Acq.	FY09/10	\$115,000.00

10. PROPOSED MOTION: Move to approve the purchase of furnishings for the Sunset Library utilizing the State of Arizona Contract EPS070112-2-A6 with Corporate Interior Systems in an amount not to exceed \$115,000.00.

APPROVALS

11. Requesting Department

Brenda Brown

Brenda Brown, Assistant Library Manager

13. Department Head

Mark M. Eynatten

Mark M. Eynatten, Community Services Director

12. Procurement Officer

Kristy Garcia

Kristy Garcia, CPPB

14. City Manager

Rich Dlugas

Rich Dlugas