



**PURCHASING ITEM
FOR
COUNCIL AGENDA**

1. Agenda Item Number:

210

2. Council Meeting Date:
November 17, 2011

TO: MAYOR & COUNCIL

3. Date Prepared: October 20, 2011

THROUGH: CITY MANAGER

4. Requesting Department: Management Services

5. SUBJECT: Approve the use of City of Tucson Contract #100489-01 with Waxie Sanitary Supply for the purchase of Janitorial and Sanitation Supplies in an amount not to exceed \$225,000.

6. RECOMMENDATION: Recommend approval to use the City of Tucson Contract #100489-01 with Waxie Sanitary Supply for the purchase of Janitorial and Sanitation Supplies in an amount not to exceed \$225,000.

7. HISTORICAL BACKGROUND/DISCUSSION: The City of Chandler requires a contractor who provides a diverse and extensive supply of janitorial and sanitation supplies for delivery to Central Supply and various other City locations as well as a representative to provide onsite product and service consultations, demonstrations, job/task cleaning direction and training. This Contract provides a broad supply of products and services to ensure the support of daily maintenance operations. Such items as carpet and hard floor care cleaners, brooms and buckets, restroom care cleaning supplies as well as toilet paper, paper towels, and plastic can liners are included in this contract. During the past year, the City spent \$240,000 for these various items.

8. EVALUATION PROCESS: The City of Tucson, as the Principal Procurement Agency, partnered with National Intergovernmental Purchasing Alliance Company (National IPA) and issued a bid for janitorial and sanitation supplies. An award was made to Waxie Sanitary Supply for a one year period beginning August 2, 2010 with provisions to extend for four additional years. In July 2011, The City of Tucson renewed the contract for the period of August 2, 2011 through August 1, 2012. By utilizing this contract, it eliminates the bidding cost and obtains better pricing due to the purchasing discounts obtained by using a national contract. The dollar volume of supplies purchased under the National IPA contract is estimated to be \$50 million annually. Waxie commits that the Master Agreement pricing is the lowest available (net to buyer) to public agencies nationwide and further commits that if a Participating Public Agency is eligible for lower pricing through a national, state, regional or local contract, that the Supplier will match such lower pricing under the Master Agreement. City of Chandler previously utilized the State of Arizona Contract with Waxie and after evaluating both contracts it was determined the City of Tucson/National IPA contract was the best contract to use based on better pricing, volume discounts and value added services, such as training, consulting and equipment repair programs. Switching contracts will realize a 10% savings annually and no transition of products or interruption in service will be necessary saving valuable staff time and resources. The City of Tucson contract is available to all S.A.V.E. members as well as all National IPA members, which the City belongs to both.

9. FINANCIAL IMPLICATIONS: Funds for the requested supplies will come from the General Fund, Inventory account (101.0000.0000.1516). Individual cost centers will be charged for the supplies as they are issued from Central Supply.

10. PROPOSED MOTION: Move to approve the use of City of Tucson Contract #100489-01 with Waxie Sanitary Supply for the purchase of Janitorial and Sanitation Supplies in an amount not to exceed \$225,000.

APPROVALS

11. Requesting Department


Robert Descheemaker, CPPB
Purchasing Supervisor

12. Department Head


Dennis Strachota, Management Services Director

13. Procurement Officer


Kristy Garcia, CPPB

14. City Manager


Rich Dlugas