



**MEMORANDUM    Transportation & Development Department – Memo No. TN12-14**

**DATE:**            MARCH 22, 2012

**TO:**                MAYOR & COUNCIL

**THRU:**            RICH DLUGAS, CITY MANAGER *RD*  
PAT MCDERMOTT, ASSISTANT CITY MANAGER  
R.J. ZEDER, TRANSPORTATION & DEVELOPMENT DIRECTOR *RJZ*  
DANIEL W. COOK, TRANSPORTATION MANAGER *DWC*

**FROM:**            ANN MARIE RILEY, TRANSIT SERVICES COORDINATOR *AMR*

**SUBJECT:**        RESOLUTION NO. 4559 - APPROVING AN AMENDMENT TO THE INTERGOVERNMENTAL AGREEMENT (IGA) WITH THE REGIONAL PUBLIC TRANSPORTATION AUTHORITY (RPTA) FOR REGIONAL DIAL-A-RIDE SERVICES FOR SENIOR CITIZENS AND PERSONS WITH DISABILITIES FOR FY 2011/12 IN AN ESTIMATED AMOUNT OF \$283,550.

RECOMMENDATION: Staff recommends that Council pass and adopt Resolution No. 4559 approving an Amendment to the Intergovernmental Agreement (IGA) with the Regional Public Transportation Authority (RPTA) for regional Dial-A-Ride Services for senior citizens and persons with disabilities for FY 2011/12 in an estimated amount of \$283,550.

BACKGROUND AND DISCUSSION: The East Valley Dial-A-Ride (EVDAR) provides door-to-door, shared-ride public transportation services for senior citizens and persons with disabilities. Council approved an Intergovernmental Agreement with the RPTA in 2004 to provide Dial-A-Ride service for eight years to the City of Chandler in partnership with the Cities of Mesa, Tempe, Scottsdale and the Town of Gilbert. This is the seventh of seven annual amendments to adjust costs for changes in service levels, procurement of capital equipment, and inflation.

This agreement will provide 19,404 hours of Dial-A-Ride service at a total net cost of \$1,403,713. As part of Proposition 400, RPTA will fund the cost of service for persons with disabilities in accordance with the Americans with Disabilities Act (ADA) in the amount of \$1,120,163, which is 79.8% of the total contract. Non-ADA service will be funded by the City at an estimated amount of \$283,550.

Service levels and funding through the City and Proposition 400 for fiscal years 2010/11 – 2011/12 are shown in Table 1.

**Table 1**  
**Dial-A-Ride Service Levels and Funding, Fiscal Years 2010/11 – 2011/12**

<b>Fiscal Year</b>	<b>10/11</b>	<b>11/12</b>
Total Dial-A-Ride Funding Needed	\$1,451,859	\$1,403,713
Proposition 400 Funding (ADA)	\$1,178,998	\$1,120,163
Chandler Funding (Non-ADA)	\$272,860	\$283,550
Net Cost per Service Hour	\$68.86	\$72.34
Projected Passenger Trips	40,182	36,480
Projected Service Hours	21,084	19,404

This current East Valley Dial-A-Ride (EVDAR) contract with Veolia is set to expire on June 30, 2012. In an effort to reduce costs and provide enhanced service, RPTA issued a request for proposal for the EVDAR service upon the current contract’s expiration. On January 19, the RPTA Board awarded the contract to Total Transit, the company that runs Discount Cab. The contract provides for one year of service with an option to extend service for one additional year and a second option to extend service for an additional three years, for a total maximum contract length of five years.

Under the new contract which will begin July 1, 2012 with Total Transit, EVDAR passengers will continue to experience a high quality service. Although Total Transit operates primarily as a taxi cab organization (Discount Cab), non-ambulatory residents will continue to be accommodated with larger passenger vans.

It is estimated that the overall program will save approximately \$430,000 to \$480,000 in FY 12/13 for East Valley Dial-A-Ride services. The City of Chandler will save approximately \$86,000 - \$96,000 and Proposition 400 funded service will save approximately \$344,000 - \$384,000.

TRANSPORTATION COMMISSION: This agreement was reviewed at the February 16, 2012 meeting of the Transportation Commission and recommended for approval by a vote of 7- 0.

FINANCIAL IMPLICATIONS:

Net City Cost: \$ 283,550  
Savings: \$1,120,163 for ADA Dial-A-Ride service funded by Proposition 400  
Long Term Costs: N/A

Fund Source:

<u>Acct. No:</u>	<u>Fund Name</u>	<u>Program Name</u>	<u>Funds</u>
101.3340.5219.0000	General Fund	Transit Operations	\$ 27,740
216.3340.5219.0000	LTAF (Fund Balance Savings)	Transit Operations	\$255,810

PROPOSED MOTION: Move that the City Council pass and adopt Resolution No. 4559 approving an Amendment to the Intergovernmental Agreement (IGA) with the Regional Public Transportation Authority (RPTA) for regional Dial-A-Ride Services for senior citizens and persons with disabilities for FY 2011/12 in an estimated amount of \$283,550.

Attachments: Resolution No. 4559  
Amendment Intergovernmental Agreement

RESOLUTION NO. 4559

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CHANDLER, ARIZONA, AMENDING THE INTERGOVERNMENTAL AGREEMENT (IGA) AMENDMENT WITH THE REGIONAL PUBLIC TRANSPORTATION AUTHORITY (RPTA) TO PROVIDE REGIONAL DIAL-A-RIDE SERVICE FOR SENIOR CITIZENS AND PERSONS WITH DISABILITIES FOR FY 2011/12 IN AN ESTIMATED AMOUNT OF \$283,550.

WHEREAS, the City of Chandler desires to provide Dial-A-Ride public transportation services to its disabled and senior citizens; and

WHEREAS, the City of Chandler entered into an Intergovernmental Agreement (IGA) for provision of Dial-A-Ride public transportation services among the City of Chandler, the City of Mesa, the City of Tempe, and City of Scottsdale, and the Town of Gilbert and the Regional Public Transportation Authority (RPTA) on July 1, 2004, which was amended on July 1<sup>st</sup> of 2005, 2006, 2007, 2008, 2009 and 2010; and

WHEREAS, this Intergovernmental Agreement is amended annually to adjust cost allocations based on changes in service levels, procurement of capital equipment, and inflation; and

WHEREAS, it is deemed in the best interest of the City of Chandler and the citizens thereof to continue provision of Dial-A-Ride transportation services with certain changes to the IGA for FY2011/12.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Chandler, Arizona, that the Mayor is authorized to sign and execute an amendment to the Intergovernmental Agreement (IGA) Amendment with the Regional Public Transportation Authority (RPTA) to provide Regional Dial-A-Ride service for senior citizens and persons with disabilities for FY2011/12 in an estimated amount of \$283,550.

PASSED AND ADOPTED by the City Council of the City of Chandler, Arizona, this \_\_\_\_ day of \_\_\_\_\_, 2012.

ATTEST:

\_\_\_\_\_  
CITY CLERK

\_\_\_\_\_  
MAYOR

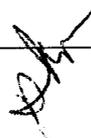
CERTIFICATION

I HEREBY CERTIFY that the above and foregoing Resolution No. 4559 was duly passed and adopted by the City council of the City of Chandler, Arizona, at a regular meeting held on the \_\_\_\_ day of \_\_\_\_\_, 2012, and that a quorum was present thereat.

\_\_\_\_\_  
CITY CLERK

APPROVED AS TO FORM:

\_\_\_\_\_  
CITY ATTORNEY



**EAST VALLEY DIAL-A-RIDE  
INTERGOVERNMENTAL AGREEMENT  
CONTRACT # 118 32-2012**

As of the 1<sup>st</sup> day of July, 2011 this amends the following items of the East Valley Dial-a-Ride Agreement entered into between the City of Chandler and the RPTA, dated the 1<sup>st</sup> day of July, 2004, as amended July 1, 2005, July 1, 2006, July 1, 2007, July 1, 2008, July 1, 2009 and July 1, 2010.

The following sections are added to the agreement dated July 1, 2004, as amended.

**SECTION 3: RPTA RESPONSIBILITY**

- 3.7 RPTA will provide monthly operating statistics in order that the CITY can appropriately monitor service level policies.

**SECTION 4: CITY RESPONSIBILITY**

- 4.4 CITY shall establish service levels and provide direction to RPTA in order to limit its financial exposure and remain in compliance with ADA and federal law.

The following Schedules replace and supersede those Schedules of the agreement entered into July 1, 2010.

The attached Schedule A replaces and supersedes Schedule A entered into July 1, 2010.

The attached Schedule B replaces and supersedes Schedule B entered into July 1, 2010.

The attached Schedule C replaces and supersedes Schedule C entered into July 1, 2010.

The attached Schedule D replaces and supersedes Schedule D entered into July 1, 2010.

IN WITNESS WHEREOF, the parties have executed this Agreement as of the \_\_\_\_\_ day  
of \_\_\_\_\_, 2012.

By: \_\_\_\_\_  
Jay Tibshraeny  
Mayor

By: \_\_\_\_\_  
Bryan Jungwirth  
Acting Executive Director

ATTEST: \_\_\_\_\_  
Chandler City Clerk

ATTEST: \_\_\_\_\_  
Jon Medwin  
Contracts and Procurement Manager

ATTEST: \_\_\_\_\_  
Michael Taylor  
Acting Deputy Executive Director  
Finance

**INTERGOVERNMENTAL AGREEMENT DETERMINATION**

In accordance with the requirements of A.R.S. Section 11-952(D), each of the undersigned attorneys acknowledge that: (1) they have reviewed the above Agreement on behalf of their respective clients; and, (2) as to their respective clients only, each attorney has determined that this Agreement is in proper form and is within the powers and authority granted under the laws of the State of Arizona.

\_\_\_\_\_  
For the City of ~~Chandler~~  
RPTA  
sh

*Andrew K. McJee*  
\_\_\_\_\_  
Attorney for ~~RPTA~~  
sh

## SCHEDULE A

### SERVICE DESCRIPTION

The goal of the East Valley Regional Dial-a-Ride (EVDAR) Project is to enhance the mobility of senior citizens and persons with disabilities living in the cities of Chandler, Mesa, Tempe, Scottsdale, the Town of Gilbert and neighboring communities. The project provides a joint Dial-a-Ride program in Chandler, Mesa, Gilbert, Tempe and Scottsdale that will coordinate with the existing service in Phoenix.

The program is designed to meet the performance criteria established by the Federal Transit Administration (FTA) Section 504 Program and the Americans with Disabilities Act (ADA) of 1991. The following is a description of the service:

1. Type of Service:

A shared-ride, predominantly reservation paratransit transportation service with a 45-minute on time window for Non-ADA service at least 91 percent of the time and with a 30 minute on time window for ADA service at least 91 percent of the time.

2. Eligibility Criteria/Certification Cards:

This system will be available for use by persons with disabilities and by persons aged 65 and older. Passengers may be issued a Regional Transit Discount Fare Card. Disabled riders may need proof of disability Medicare Card, Valley Metro Reduced Fare Card or (letter from physician or social services program) or an ADA Regional Certification Card. Only those with valid ADA certification or ADA visitors will be eligible to book an ADA trip.

3. Restrictions/Priorities:

Priority will be given to all ADA trips and there will be no restrictions or priorities based on trip purpose for any ADA trips.

4. Fares:

Non-ADA fares are based on a zone fare system. The first zone will be one dollar (\$1); each additional zone will be 50 cents. ADA fares are a flat rate of three dollars and fifty cents (\$3.50) beginning July 1, 2011. Notwithstanding any provisions of this Agreement, Fares may be amended at any time at the discretion of the RPTA Board of Directors. The map attached in Schedule B outlines the zones in each city.

5. Days and Hours:

Service hours every day for Non-ADA service will be from 7:00 a.m. to 7:00 p.m. in Chandler, and 3:00 a.m. to 2:00 a.m. in Scottsdale and Tempe. ADA service hours will be 4:00 a.m. to Midnight, everyday in Chandler, Gilbert and Mesa and 3:00 a.m. to 2:00 a.m. in Scottsdale and Tempe. Days and hours of operation may be amended at any time upon mutual agreement among parties to this Agreement.

6. Service area:

The EVDAR Service Area is more fully described in Schedule B. Each community's Service Area may be amended at any time upon agreement among the parties to this Agreement.

7. Transfers:

Transfers to or from the Phoenix dial-a-ride services will be arranged by the originating dial-a-ride and in a way that ensures that the receiving dial-a-ride is open and that the passenger does not wait more than 30 minutes for the transfer vehicle.

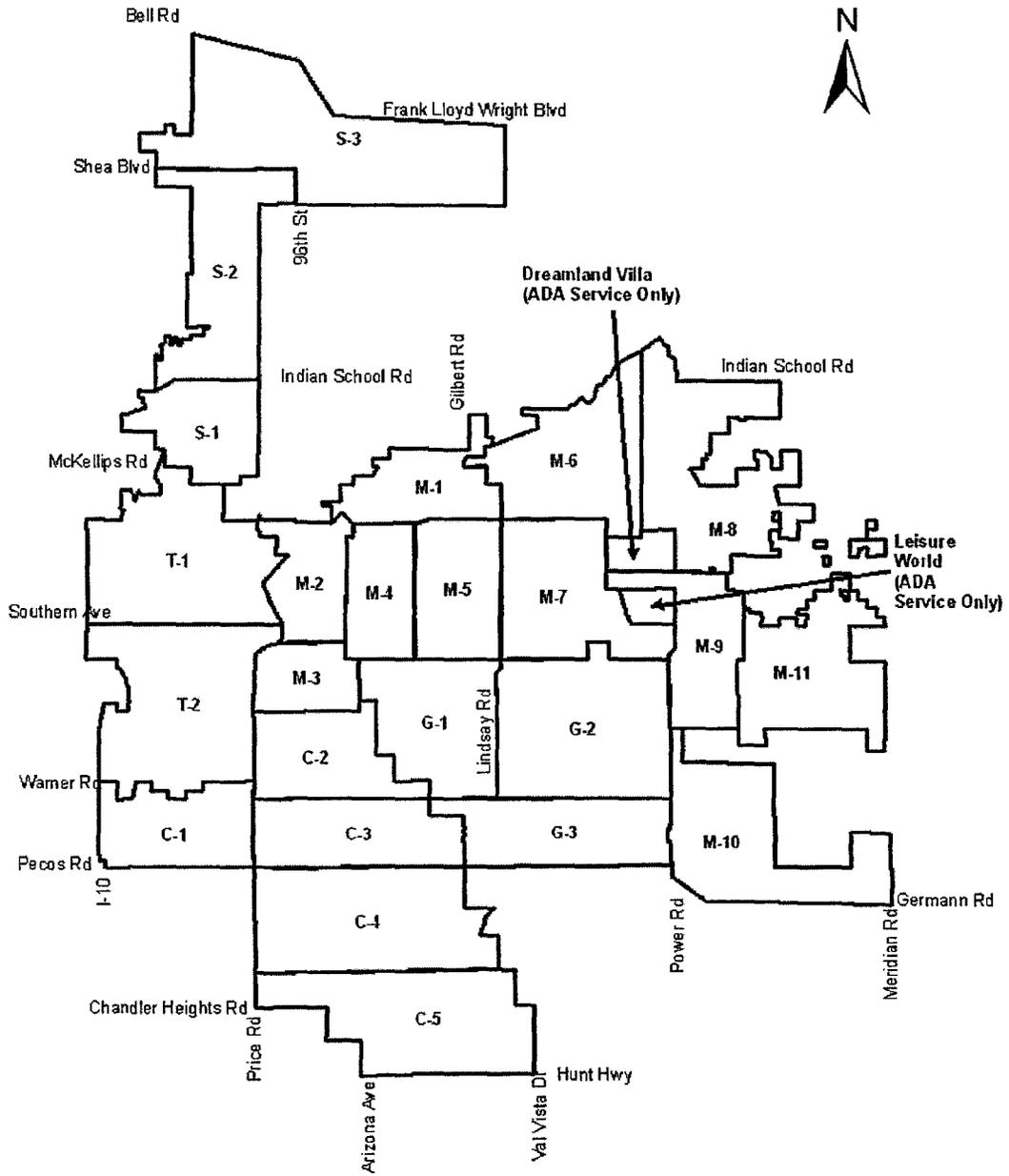
8. Complaints:

There is a central (RPTA-based) complaint process. Each community may also maintain a complaint procedure to be responsive to the local needs.

9. Payment to Provider:

The operator will be paid on a fixed fee and per revenue vehicle service hour basis fee. All fares will be kept by the operator but remain the property of RPTA and serve to offset expenses. The operator is expected to achieve and maintain at least a 1.82 passengers per revenue hour performance standard.

SCHEDULE B  
MAP OF SERVICE AREA



**SCHEDULE C**

FINANCIAL INFORMATION

I. Sources of Project Operating Budget:

FY 2011-2012

For the period of time July 1, 2011 through June 30, 2012, the City of Chandler will pay RPTA **\$283,550.00** for provision of East Valley Dial-a-Ride Services in twelve (12) monthly installments of **\$23,629.17**, which shall become due within thirty (30) calendar days after the receipt of an invoice from RPTA.

Funding for the provision of Dial-a-Ride Services under this Agreement will be proportionately allocated to Jurisdictions based upon the number of vehicle revenue service hours (VRS) provided in the respective city or town. VRS shall be allocated between the cities and towns based upon the actual number of minutes vehicle(s) are located within the geographic boundaries of each city and town. VRS shall accrue from the moment a vehicle picks-up its first passenger at the beginning of a daily shift until the vehicle drops-off its last passenger at the end of a daily shift. VRS shall exclude any time (such as mechanical breakdown time and lunch breaks) when the vehicle is not available to provide revenue generating passenger transportation. RPTA shall maintain driver logs and/or dispatcher records showing the times at which vehicles are in service and the times at which vehicles enter and leave each city's or town's boundaries, together with all other information necessary to determine VRS as described herein.

At the end of each quarter, RPTA will conduct a financial reconciliation of all costs of service (including any administrative fees) for informational purposes only. At the end of the fiscal year, a final reconciliation will be performed. If it is found that CITY has paid more than its share of the costs of service, RPTA shall refund such overpayment to CITY. Conversely, if CITY has under paid its share of the costs of services, RPTA shall invoice the CITY for the underpayment.

II. Projected Service Level: FY 2011 - 2012

(For the period July 1, 2011 – June 30, 2012)

A. Revenue Hours:

CHANDLER: 19,404

III. Administrative Fee

Included in the estimated operating budget below, is a prorated fee of **\$33,031.00** charged by RPTA to administer, monitor, and market the project. The gross administrative fee is divided among the cities and towns based upon the actual number of VRS provided in each city or town. The Administrative Fee, and all service fees, will be due on a monthly basis, commencing July 1, 2011.

**SCHEDULE C Cont.**

<b>East Valley DIAL-A-RIDE Cost Projections FY 11/12</b>			
	<b>Total</b>	<b>Chandler</b>	<b>Percent</b>
Boardings	240,000	36,480	15.2%
Revenue Hours	129,330	19,404	15.0%
<b>Gross Contractor Cost</b>	<b>\$ 8,275,755</b>	<b>\$ 1,241,651</b>	<b>15.0%</b>
Fuel Cost	\$ 1,087,500	\$ 163,163	15.0%
Facility Costs	\$ 319,507	\$ 47,937	15.0%
Other Indirect Expenses	\$ 404,878	\$ 60,746	15.0%
Salaries, Fringes & Overhead	\$ 220,153	\$ 33,031	15.0%
<b>Gross EVDAR Svc Ops</b>	<b>\$ 10,307,793</b>	<b>\$ 1,546,528</b>	
Less Fares	\$ (525,000)	\$ (79,800)	15.2%
FTA - Preventive Mntce	\$ (420,000)	\$ (63,015)	15.0%
Less: ADA Platinum Program	\$ (104,100)	NA	
Less: Remaining ADA Funds	\$ (5,807,041)	\$ (1,120,163)	79.8%
<b>Net EVDAR Svc Ops</b>	<b>\$ 3,451,652</b>	<b>\$ 283,550</b>	
ADA % of Net Costs		\$ 1,120,163	
Maximum FY12 PTF		\$ 1,149,848	

**SCHEDULE D**

**PTF AVAILABILITY**

For the period July 1, 2011 to June 30, 2012, it is estimated that the City of Chandler may request reimbursement from Regional Public Transportation Authority for a maximum of **\$1,149,848** for service consumed by RPTA ADA certified paratransit riders in City of Chandler. Eligible ADA Paratransit expenses include only expenses associated with trips completed by passengers certified as ADA eligible using jurisdictionally approved alternatives to fixed route transit. This amount is contingent upon approval of RPTA's fiscal year 2011-2012 budget by the RPTA Board of Directors.

Total reimbursements to the City will not exceed the net amount that factors in estimated and actual costs associated with operating RPTA's In-Person Eligibility Determination Facility and ADA Certification office.

RPTA will administer and draw down ADA PTF Funding allocated to the City of Chandler in FY 2012, and credit ADA PTF revenues on behalf of Chandler in the operation of the East Valley Dial a Ride.

Maximum amounts:

City of Chandler	<b>\$1,149,848</b>
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**ATTACHMENT A**

**Regional Public Transportation Authority**

**PTF Expenditure Reimbursement Request**

The information provided will be used by the Regional Public Transportation Authority (RPTA) to monitor designated lead agency cash flow to ensure compliance with ARS 48-5103. No further monies may be paid out under this program unless this report is completed and filed as required.

RECIPIENT ORGANIZATION NAME AND ADDRESS	PROJECT AGREEMENT NUMBER	REQUEST NO.
	REPORTING PERIOD (Dates) FROM:	TO:

	TOTAL	PTF SHARE
TOTAL ELIGIBLE COSTS	\$ -	\$ -
TOTAL PREVIOUS PAYMENTS	\$ -	\$ -
CURRENT PAYMENT REQUESTED	\$ -	\$ -
REMAINING FUNDING	\$ -	\$ -

**REQUIRED SIGNATURE**

**This document must be signed by the recipient's Chief Financial Officer or their designated representative.**

**CERTIFICATION**

I certify the financial expenditures submitted for reimbursement with this report, including supporting documentation, are eligible and allowable expenditures consistent with the project goals and requirements, have not been previously requested, and that payment is due. I also certify that all matching requirements have been met and sufficient documentation exists in our files and are available upon request or in the event of an audit.

SIGNATURE OF AUTHORIZED CERTIFYING OFFICIAL	DATE REQUEST SUBMITTED
TYPED OR PRINTED NAME AND TITLE	TELEPHONE

***Instructions***

1. Keep a copy of everything submitted.
2. All project records, including financial records, must be maintained for 3 years beyond project completion.

Date request received:	<i>For RPTA use only</i>
	Life cycle compliance review (signature/date)
Approved for funds availability	10 Date of funds transfer