



**PURCHASING ITEM  
FOR  
COUNCIL AGENDA  
Memo No. CA12-174**

**1. Agenda Item Number:**  
**13**  
**2. Council Meeting Date:**  
May 10, 2012

**TO: MAYOR & COUNCIL**  
**THROUGH: CITY MANAGER**

**1. Date Prepared:** April 24, 2012  
**4. Requesting Department:** Municipal Utilities

**5. SUBJECT:** Approve a one-year extension to the existing annual permitting, study and design for water and wastewater facilities Contract EN1003-104 with CH2MHill, in an amount not to exceed \$750,000.

**6. RECOMMENDATION:** Staff recommends Council approve a one-year extension to the existing annual permitting, study, and design for water and wastewater facilities Contract EN1003-104 with CH2MHill, in an amount not to exceed \$750,000.

**7. BACKGROUND/DISCUSSION:** Staff anticipates needing services related to permitting, study and design for water and wastewater facilities. Design of the projects will require a wide range of expertise and experience. The City has improved project delivery time and efficiency through the use of annual contracts with established design firms. These contracts will provide consulting services for a range of projects including permitting, studies, and design for water and wastewater facilities. Work will rotate among the five firms based on availability and expertise.

Under this contract, individual project agreements will be prepared for execution and approval for each project. Project agreements over \$50,000 will be submitted for Council approval up to the annual aggregate of \$750,000. This action will save on the cost of the selection process and time to bring individual projects forward.

**8. EVALUATION:** The current consultant was selected for a one-year contract with an option to renew for four additional years. This contract extension is for the first option year of the annual permitting, study and design for water and wastewater facilities Contract EN1003-104. The rates are unchanged from the previous year's. This extension will be for \$750,000 based on last year's expenses.

**9. FINANCIAL IMPLICATIONS:**  
Cost: \$750,000  
Savings: N/A  
Long Term Costs: N/A

The owner/user department will provide funding for each project.

**10. PROPOSED MOTION:** Move Council approve a one-year extension to the existing annual permitting, study and design for water and wastewater facilities Contract EN1003-104 with CH2MHill, in an amount not to exceed \$750,000, and authorize the Mayor to sign the contract documents.

**ATTACHMENTS:** Contract Amendment

**APPROVALS**

**11. Requesting Department**  
  
John Knudson, Utilities Engineering Manager

**13. Department Head**  
  
Dave Siegel, Municipal Utilities Director

**12. Transportation & Development**  
  
Bob Fortier, Capital Projects Manager

**14. City Manager**  
  
Rich Dlugas

  
Sheina Hughes, City Engineer

**NOTICE OF EXERCISE OF OPTION TO EXTEND  
ANNUAL CONTRACT FOR PERMITTING, STUDY, AND DESIGN SERVICES FOR WATER/WASTEWATER  
PROJECT NUMBER EN1003-104**

The City Council authorized the City of Chandler (hereinafter referred to as "CITY") and CH2MHill Engineers, Inc., a corporation of the State of Florida licensed in the State of Arizona, (hereinafter referred to as "ANNUAL CONSULTANT") to enter into an Annual Contract for Permitting, Study, and Design Services for Water/Wastewater (hereinafter referred to as "AGREEMENT") which was approved by the City Council on May 26, 2011 and executed on June 16, 2011.

1. This AGREEMENT authorized CITY the option to extend this AGREEMENT for four one-year terms.
2. CITY hereby gives notice of the exercise of its option to extend the AGREEMENT for one year pursuant to the same terms and conditions as the AGREEMENT.
3. This Notice is hereby incorporated to the AGREEMENT and must be filed with the City Clerk's Office.
4. Section 20, of the above referenced Contract, is hereby; amended by adding additional language Required Compliance With Arizona Procurement Law described in more detail in Exhibit A attached hereto and incorporated herein by reference.
5. The total cost of work issued to the ANNUAL CONSULTANT by the City of Chandler will not exceed Seven Hundred Fifty Thousand dollars (\$750,000).
6. All other terms and conditions of the above referenced Agreement shall remain unchanged and in full force and effect.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement on the day and year first written above.

This Notice is hereby incorporated to the AGREEMENT and must be filed with the City Clerk's Office

This Notice is hereby signed and approved by CITY and ANNUAL CONSULTANT

CITY OF CHANDLER

ENGINEER:

\_\_\_\_\_  
MAYOR Date

By: Thomas McLean  
Title: VICE PRESIDENT

ATTEST:

ATTEST: If Corporation

\_\_\_\_\_  
City Clerk

Ronald E. Williams  
Secretary <sup>of</sup> Geographic Market  
Leader

APPROVED AS TO FORM:

WITNESS: (If individual or Partnership)

\_\_\_\_\_  
City Attorney by: [Signature] SEAL

CC: City Clerk User Dept Project Mgr Consultant Project Analyst File