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# 1

MAY 21 2012

**MEMORANDUM**

**Management Services Memo No. MS12-058**

**DATE:** MAY 15, 2012

**TO:** MAYOR AND COUNCIL

**THRU:** RICH DLUGAS, CITY MANAGER *RD*  
DAWN LANG, MANAGEMENT SERVICES DIRECTOR *DL*

**FROM:** GREG WESTRUM, BUDGET MANAGER *AW*

**SUBJECT:** FY 2012-13 PROPOSED BUDGET AMENDMENTS

After the Study Session on Monday, May 21, 2012 there will be a Special Meeting to discuss and vote on proposed budget amendments.

If Council wishes to incorporate any amendments into the tentative budget, they must be voted on prior to adoption of the tentative budget, which is scheduled during the regular meeting on Thursday, May 24, 2012. Listed below are the FY 2012-13 proposed budget amendments in the form of motions.

1. Move to amend the proposed FY 2012-13 budget by transferring \$50,000 from the FY 2012-13 Replace Desktop Phones to VOIP Capital Improvement Program (CIP) (401.1287.6315.6IT082) to Community Services, Existing Neighborhood Park Improvements/Repairs CIP (401.4580.6611.6PR049) for installation of playground shade structures in FY 2012-13, and to further revise the proposed FY 2013-2022 CIP to shift \$50,000 of FY 2013-14 program funding from the Replace Desktop Phones to VOIP CIP (401.1287.6315.6IT082) to the Community Services, Existing Neighborhood Park Improvements/Repairs CIP (401.4580.6611.6PR049) in FY 2013-14 for installation of playground shade structures. (Heumann)
2. Move to amend the proposed FY 2012-13 budget by transferring \$20,000 from one-time General Fund Council Contingency funds (101.1290.0000.5924) to the Community Services Park Maintenance cost center (101.4530.5420) to conduct field maintenance testing with additional fertilizer and treatments to better maintain the fields. (Heumann)
3. Move to amend the proposed FY 2012-13 budget by transferring \$20,000 from General Government, Downtown Redevelopment CIP (401.1291.6111. 6GG619)

to Communications and Public Affairs, Video Production, Other Professional Services (101.1071.5219). (Weninger)

4. Move to amend the proposed FY 2012-13 budget by transferring \$100,000 from General Government, Downtown Redevelopment CIP (401.1291.6111.6GG619) to the Community Services, Existing Community Park Improvements/ Repairs CIP (401.4580.6611.6PR530) for installation of lights at the Tumbleweed Park soccer field. (Weninger)
5. Move to amend the proposed FY 2012-13 budget by transferring \$100,000 from one-time General Fund Council Contingency funds (101.1290.5924) to the Community Services, Existing Community Park Improvements/Repairs CIP (401.4580.6611.6PR530) for installation of lights at the Tumbleweed Park soccer field. (Weninger)
6. Move to amend the proposed FY 2012-13 budget by transferring \$200,000 from one-time General Fund Council Contingency funds (101.1290.5924) to the Transportation & Development, Wall Repairs CIP (401.3310.6611.6ST652). (Tibshraeny).

Note: The following two amendments have been submitted as either one-time or ongoing.

7. Move to amend the proposed FY 2012-13 budget by transferring \$50,000 from one-time General Fund Council Contingency funds (101.1290.5924) to the Transportation & Development Street Maintenance Program (101.3300.6513). (Tibshraeny).
8. Move to amend the proposed FY 2012-13 budget by transferring \$50,000 from ongoing General Fund Council Contingency funds (101.1290.5924) to the Transportation & Development Street Maintenance Program (101.3300.6513). (Tibshraeny).

If Council wishes to approve any of the proposed amendments, a motion will need to be made at the May 21<sup>st</sup> meeting. Any budget amendments that are approved will be incorporated into the Auditor General Report and Tentative Budget for adoption on Thursday, May 24, 2012. After the adoption of the Tentative Budget, staff will publish the revised Auditor General's report in the Arizona Republic Newspaper on June 7 and 12, 2012. According to State law (A.R.S. 42-17105) the total of the Final Adopted Budget cannot exceed the total of the published estimates of the Adopted Tentative Budget. The Final Adopted Budget total can be less than the Tentative Budget, but it cannot be more.

Should you have any questions, please feel free to call me at x2256 or Dawn Lang at x2255.

Attachment

**SUMMARY OF BUDGET AMENDMENTS FOR FY 2012-13**

| Amendment Description  | Proposed Amendment # | Appropriation Change |   |              |
|--|----------------------|----------------------|---|--------------|
|  |                      | \$ Amount            | Source (Ongoing or One-Time Council Contingency)                              | \$ Amount    |
| <b>AMENDMENTS PROPOSING TO USE COUNCIL CONTINGENCY (\$75,000 ONGOING, \$325,000 ONE-TIME AVAILABLE)</b>                                      |                      |                      |   |              |
| Funding to conduct a test on fields maintenance with additional fertilizer and treatments to better maintain the fields.                     | 2                    | \$ 20,000            | One-Time Council Contingency  | \$ (20,000)  |
| Installation of lights at soccer field at Tumbleweed Park (combined with appropriation shift in Amendment #4 below for a total of \$200,000) | 5                    | \$ 100,000           | One-Time Council Contingency  | \$ (100,000) |
| Funding for additional Wall Repairs.<br>CIP Program 6ST652   | 6                    | \$ 200,000           | One-Time Council Contingency  | \$ (200,000) |
| Funding for additional street maintenance.<br>(use of either one-time or ongoing Council contingency but not both)                           | 7 & 8                | \$ 50,000            | One-Time or Ongoing Council Contingency <u>or</u> Ongoing Council Contingency | \$ (50,000)  |

| AMENDMENTS PROPOSING TO USE OTHER SOURCES  | Proposed Amendment # | \$ Amount  | Source (Reduce Budget)  | \$ Amount    |
|--|----------------------|------------|---|--------------|
| To enable shade structures to be moved up when necessary for playground equipment. (FY12/13)   | 1                    | \$ 50,000  | Replace Desktop Phones to VOIP CIP (6IT082) (FY12/13) (Leaves \$25,000 in this program for FY12/13)               | \$ (50,000)  |
| To enable shade structures to be moved up when necessary for playground equipment. (FY13/14)   | 1                    | \$ 50,000  | Replace Desktop Phones to VOIP CIP (6IT082) (FY13/14) (Leaves \$25,000 in this program for FY13/14)               | \$ (50,000)  |
| Increase Contract/Professional Services for CAPA Video Production (Cost Center 1071)   | 3                    | \$ 20,000  | Downtown Redevelopment CIP (6GG619) (See below)   | \$ (20,000)  |
| Installation of lights at soccer field at Tumbleweed Park (combined with appropriation shift in Amendment #5 above for a total of \$200,000) (Neighborhood Parks Improvements/Repairs CIP) | 4                    | \$ 100,000 | Downtown Redevelopment CIP (6GG619) (Leaves \$882,000 in this program for FY12/13 if both #3 and #4 are adopted). | \$ (100,000) |