



**PURCHASING ITEM
FOR
COUNCIL AGENDA**

1. Agenda Item Number:

24

2. Council Meeting Date:

June 14, 2012

TO: **MAYOR & COUNCIL**

THROUGH: **CITY MANAGER**

3. Date Prepared: May 8, 2012

4. Requesting Department:
Communications & Public Affairs

5. **SUBJECT:** Approve Agreement No. CP1-966-2986 Amendment No. 1 with JC Printing for Overflow Photo Copying and Printing Services in an amount not to exceed \$85,000.

6. **RECOMMENDATION:** Recommend approval of Agreement No. CP1-966-2986 Amendment No. 1 with JC Printing for Overflow Photo Copying and Printing Services in an amount not to exceed \$85,000.

7. **HISTORICAL BACKGROUND/DISCUSSION:** A contract is established for overflow printing services to ensure that printing and copying will be provided in a timely manner to meet schedules requested by City staff. Overflow printing is defined as any printing or bindery work that is beyond the capabilities, volume and/or turnaround time frame that the Print, Mail and Graphics Division can handle. Services include printing of business cards, letterhead, envelopes, door hangers, flyers, postcards, pamphlets, booklets, brochures, high-speed duplicating and binding and other services normally provided by a full service printing company. The printing and folding of the City Scope and printing of the Phone Directory and Six Month Calendar are also included.

8. **EVALUATION PROCESS:** In June 2011, an award was approved for Overflow Photo Copying and Printing Services with JC Printing for a one-year period with options to extend for four additional one-year periods. This is the first option to extend. JC Printing has agreed to extend the agreement for one year with no changes to the current contract.

9. **FINANCIAL IMPLICATIONS:** Funds for Overflow Photo Copying and Printing Services will be from various departments printing accounts.

10. **PROPOSED MOTION:** Move to approve Agreement No. CP1-966-2986 Amendment No. 1 with JC Printing for Overflow Photo Copying and Printing Services in an amount not to exceed \$85,000.

APPROVALS

11. Requesting Department

Jennifer Honea, Publication Services Supervisor

12. Department Head

Nachie Marquez,
Communications & Public Affairs Director

13. Procurement Officer

Kristy Garcia, CPPB

14. City Manager

Rich Dlugas

**AMENDMENT NUMBER ONE
TO AGREEMENT BETWEEN THE CITY OF CHANDLER
AND
JC PRINTING
FOR OVERFLOW PHOTO COPYING AND PRINTING SERVICES
AGREEMENT NO. CP1-966-2986**

This Amendment Number One to that certain Agreement Between the City of Chandler (CITY) and JC Printing (CONTRACTOR) for Overflow Photo Copying and Printing Services dated June 3, 2011, and is entered into this 21 day of MAY, 2012.

WHEREAS, a one year AGREEMENT with four (4) additional one year renewal options was awarded to JC Printing for Overflow Photo Copying and Printing Services.

NOW THEREFORE, the parties agree as follows:

1. Section 6, Term of the AGREEMENT is hereby amended to extend the AGREEMENT for a one-year period, July 1, 2012 through June 30, 2013.
2. Section 5, Price of the AGREEMENT is hereby amended, CITY shall pay to CONTRACTOR a total amount, not to exceed Eighty Five Thousand Dollars (\$85,000) for the completion of all the work and services, which sum shall include all costs or expense incurred by CONTRACTOR, payable as set forth in Exhibit C of the original agreement.
3. All other terms and conditions of the above referenced Agreement shall remain unchanged and in full force and effect. All terms and conditions in the original Agreement and Amendment One not specifically amended herein shall be incorporated by reference in its entirety and shall remain in full force and effect.

IN WITNESS WHEREOF, the parties have hereunto subscribed their names this _____ day of _____, 2012.

CITY OF CHANDLER:

By: _____
Mayor

CONTRACTOR:

By: Tom Pruch
Title: PRESIDENT

APPROVED AS TO FORM:

City Attorney [Signature]

ATTEST: (If corporation)

ATTEST:

City Clerk

Secretary

WITNESS: (If individual or Partnership)
