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Where Values Make The Difference

**PURCHASING ITEM
FOR
COUNCIL AGENDA**

1. Agenda Item Number:

34

2. Council Meeting Date:

June 14, 2012

TO: **MAYOR & COUNCIL**

3. Date Prepared: May 9, 2012

THROUGH: **CITY MANAGER**

4. Requesting Department: City Manager

5. **SUBJECT:** Sole source purchase of annual maintenance for the Enterprise Asset Management (EAM) system from Lucity, Inc. in the amount of \$79,466.

6. **RECOMMENDATION:** Recommend approval of the sole source purchase of annual maintenance for the EAM system from Lucity, Inc. in the amount of \$79,466.

7. **HISTORICAL BACKGROUND/DISCUSSION:** Lucity's EAM application is the system that manages the City's service and work requests, coordinates preventative maintenance programs and tracks City asset maintenance throughout the asset's life cycle. This enterprise asset management application is vital to City operations. The City continues to expand the use of the application for other city work management functions. This system also handles citizen service requests and includes a web based service request system.

Lucity support provides access to technical assistance resources to resolve application issues as well as providing software fixes. The maintenance provides application upgrades necessary to operate keeping the systems current.

8. **EVALUATION PROCESS:** In April 2008, Council awarded the purchase of the EAM system from Lucity, Inc. (formerly gbaMS). The original purchase agreement allows for annual maintenance services to be renewed every July 1 of subsequent years. Because the system is proprietary, the ongoing maintenance service is available only from Lucity. No other vendors are authorized to provide these maintenance services.

9. **FINANCIAL IMPLICATIONS:** We plan to use fiscal year 2012/13 for this item. Approval of this item is contingent upon council adopting the fiscal year 2012/13 budget on 6/14/12. Funds for this purchase are from the following account: 101.1200.5419.0.0.0 General Fund, IT Applications & Client Support, Other Support and Maintenance \$79,466.

10. **PROPOSED MOTION:** Move to approve the sole source purchase of annual maintenance for the EAM system from Lucity, Inc. in the amount of \$79,466.

APPROVALS

11. Requesting Department

Rachelle Faherty, IT Applications Support Manager

12. Department Head

Steven Philbrick, Chief Information Officer

13. Procurement Officer

Carolee Stees, CPPB

14. City Manager

Rich Dlugas