



**PURCHASING ITEM
FOR
COUNCIL AGENDA**

1. Agenda Item Number:

15

2. Council Meeting Date:

November 8, 2012

TO: MAYOR & COUNCIL

3. Date Prepared: September 7, 2012

THROUGH: CITY MANAGER

4. Requesting Department: Management Services

5. SUBJECT: Approve purchase of Maintenance, Repair and Operational (MRO) Supplies, utilizing the National Intergovernmental Purchasing Alliance Company (NIPA) Contract #090188 with Grainger, in an amount not to exceed \$350,000.

6. RECOMMENDATION: Recommend approval to purchase Maintenance, Repair and Operational (MRO) Supplies, utilizing the National Intergovernmental Purchasing Alliance Company (NIPA) Contract #090188 with Grainger, in an amount not to exceed \$350,000.

7. HISTORICAL BACKGROUND/DISCUSSION: In 2009, the City of Tucson was the lead agency for this agreement competitively solicited and awarded contract for MRO Supplies to Grainger. Contract term is January 1, 2010 through December 31, 2014. The contract with Grainger covers everything in their catalog, including tools, shelving, safety supplies, lighting, fire extinguishers and material handling supplies. This contract is used primarily by Facilities Maintenance, Central Supply, Police, Fire, Water Reclamation and Water Production. The proposed \$350,000 contract amount reflects anticipated purchases based upon previous usage and includes a contingency for unanticipated needs.

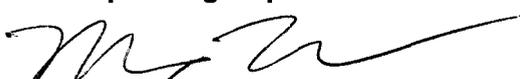
8. EVALUATION PROCESS: The City of Tucson issued a Request for Proposal in July 2009 as a cooperative contract through NIPA. The City of Chandler has an approved intergovernmental agreement with NIPA. Eleven responses were received and evaluated. The City has a specific customized discounted core list of over 100 high use items, as well as an 850 item core list that includes 100 sustainability items and 150 emergency preparedness and response items. A ballast and lamp program is also available through the contract and is utilized heavily by the Building & Facilities Division for citywide needs. General catalog discounts are available on all other items offered in their catalog. In addition, through this contract Grainger offers value added services such as inventory solutions, process and technology consulting services, training and education. A variety of items are stocked in Central Supply and distributed upon request, while the majority of items are ordered directly from Grainger and shipped directly to the requesting user. By utilizing this contract, it allows better pricing due to the purchasing discounts obtained and the national availability and high volume use of the contract. A purchase order or purchasing card will serve as the form of contract.

9. FINANCIAL IMPLICATIONS: Funds for the requested supplies will come from General Fund Inventory account (101.0000.0000.1516). Individual cost centers will be charged for the supplies as they are issued from Central Supply or charged directly to individual cost centers through purchasing card reconciliation.

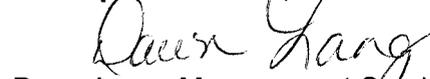
10. PROPOSED MOTION: Move to approve the purchase of Maintenance, Repair and Operational (MRO) Supplies, utilizing the National Intergovernmental Purchasing Alliance Company (NIPA) Contract #090188 with Grainger, in an amount not to exceed \$350,000.

APPROVALS

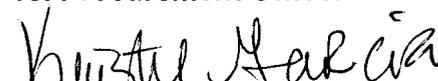
11. Requesting Department


Michael Mandt, CPPB, Acting Purchasing Supervisor

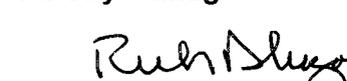
12. Department Head


Dawn Lang, Management Services Director

13. Procurement Officer


Kristy Garcia, CPPB

14. City Manager


Rich Dlugas