



Chandler - Arizona
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PURCHASING ITEM
FOR
COUNCIL AGENDA

1. Agenda Item Number:

29

2. Council Meeting Date:

June 13, 2013

TO: MAYOR & COUNCIL

3. Date Prepared: May 20, 2013

THROUGH: CITY MANAGER

4. Requesting Department: City Manager

5. SUBJECT: Telephone system maintenance and support

6. RECOMMENDATION: Recommend approval of a one-year extension of Agreement #CS8-915-2526 for NEC telephone system maintenance and support, equipment and services with American Telephone for a total contract amount not to exceed \$132,105.

7. HISTORICAL BACKGROUND/DISCUSSION: This contract is for maintenance, support, and related components including all parts and labor for the City's telephone system. The City is in its fifth extension year with American Telephone. Service will be provided seven days a week, twenty-four hours a day, with a maximum two hour response time for emergency and twenty-four hour response time for non-emergency outages. The agreement amount of \$132,105 is comprised of \$112,105 for basic maintenance and support functions and \$20,000 for unforeseen repairs billed at a cost of \$75.00 per hour. The agreement also includes a purchasing provision that enables the city to acquire equipment for upgrades and additions.

8. EVALUATION PROCESS: The City issued a Request for Proposal (RFP) in October 2007. Two proposals were received and evaluated by a committee. Staff recommended award to American Telephone and in January 2008, Council awarded a one-year agreement with six optional one-year extensions to American Telephone.

9. FINANCIAL IMPLICATIONS: Funds for NEC Telephone System maintenance and equipment is appropriated in each cost center's telephone non-toll account (5511). The amount charged to each cost center will be prorated based on the number of telephones citywide. Funds available for the services are from 101.1280.5219.0.0 General Funds, Information Tech Infrastructure, and Consultant Services.

10. PROPOSED MOTION: Move to approve a one-year extension of Agreement #CS8-915-2526 for NEC telephone system maintenance and support, equipment and services with American Telephone for a total contract amount not to exceed \$132,105.

APPROVALS

11. Requesting Department

Patrick Hait, IT Infrastructure Manager

12. Department Head

Steven Philbrick, Chief Information Officer

13. Procurement Officer

Carolee Stees, CPPB

14. City Manager

Rich Dlugas

18-1192

AMENDMENT NUMBER FIVE
TO AGREEMENT BETWEEN THE CITY OF CHANDLER
AND
DESIGN BUSINESS COMMUNICATIONS, INC. DBA AMERICAN TELEPHONE
FOR NEC TELEPHONE SYSTEM MAINTENANCE AND EQUIPMENT
AGREEMENT NO. CS8-915-2526

This Amendment #5 to that certain Agreement Between the City of Chandler (CITY) and Design Business Communications, Inc. dba American Telephone (CONTRACTOR) for NEC Telephone System Maintenance and Equipment dated February 1, 2008, and is entered into this 30 day of ~~March~~ April, 2013.

WHEREAS, a one year agreement with six additional one year renewal options was awarded to Design Business Communications, Inc. dba American Telephone for NEC Telephone System Maintenance and Equipment.

NOW THEREFORE, the parties agree as follows:

1. This contract is extended for a one-year period, March 1, 2013 through February 28, 2014.
2. All other terms and conditions of the above referenced Agreement shall remain unchanged and in full force and effect. All terms and conditions in the original Agreement not specifically amended herein shall be incorporated by reference in its entirety and shall remain in full force and effect.

30 IN WITNESS WHEREOF, the parties have hereunto subscribed their names this day of ~~March~~ April, 2013.

CITY OF CHANDLER:

By: Rich Dugas
City Manager

CONTRACTOR:

By: [Signature]
Title: Contractor

APPROVED AS TO FORM:

[Signature]
City Attorney

ATTEST: (If corporation)

[Signature]
Secretary

ATTEST:

[Signature]
City Clerk

WITNESS: (If individual or Partnership)

[SEAL]