



Chandler - Arizona
Where Values Make The Difference

**PURCHASING ITEM
FOR
COUNCIL AGENDA
Memo No. CP13-188**

1. Agenda Item Number:

24

2. Council Meeting Date:
June 27, 2013

TO: MAYOR & COUNCIL

THROUGH: CITY MANAGER

3. Date Prepared: April 29, 2013

4. Requesting Department: Transportation & Development

5. **SUBJECT:** Extension to the existing annual contract for development on-call inspection services to Consultant Engineering, Inc., for an amount not to exceed \$110,000.

6. **RECOMMENDATION:** Staff recommends City Council approve a one-year extension to the existing annual contract for development on-call inspection services to Consultant Engineering, Inc., Project No. EN1202-101, for an amount not to exceed \$110,000.

7. **BACKGROUND/DISCUSSION:** Recently, private development and utility permit issuance has increased to the point that warrants additional City inspection services. There is a 12% year-to-date increase in encroachment permits issued when compared to this time last year. Some of these permits involve large projects that require extra attention and inspection. This contract will provide a part-time inspector only for no more than twenty hours per week. The consultant inspector will focus on utility issues to keep current on permits and other related issues.

8. **EVALUATION:** Staff was satisfied with the assistance received from Consultant Engineering, Inc., and determined the services be extended for another year.

9. **FINANCIAL IMPLICATIONS:**

Fund Source:

<u>Acct. No.:</u>	<u>Fund Name:</u>	<u>Program Name:</u>	<u>CIP Funded:</u>	<u>Amount:</u>
101.3010.5219.0.000000	General Fund	Other Professional Services	No	\$110,000.00

10. **PROPOSED MOTION:** Move that City Council approve a one-year extension to the existing annual contract for development on-call inspection services to Consultant Engineering, Inc., Project No. EN1202-101, for an amount not to exceed \$110,000.

ATTACHMENTS: Contract Extension

APPROVALS

11. Requesting Department

Bob Fortier, Capital Projects Manager

13. Department Head

R. J. Zeder, Transportation & Development Director

12. City Engineer

Dave Nakagawara, Interim City Engineer

14. City Manager

Rich Dlugas, City Manager

NOTICE OF EXERCISE OF OPTION TO EXTEND
ANNUAL CONTRACT FOR ON-CALL OFFSITE/ONSITE INSPECTION
PROJECT NUMBER EN1202-101

The City Council authorized the City of Chandler (hereinafter referred to as "CITY") and Consultant Engineering, Inc., incorporated in the State of Arizona, (hereinafter referred to as "ANNUAL CONSULTANT") to enter into an Annual Contract for On-call Offsite/Onsite Inspection (hereinafter referred to as "CONTRACT") which was approved by the City Council on June 14, 2012 and executed on June 19, 2012.

1. This CONTRACT authorized CITY the option to extend this CONTRACT for four one-year terms.
2. CITY hereby gives notice of the exercise of its option to extend the CONTRACT for one year pursuant to the same terms and conditions as the CONTRACT.
3. This Notice is hereby incorporated to the AGREEMENT and must be filed with the City Clerk's Office.
4. The total cost of work issued to the ANNUAL CONSULTANT by the City of Chandler will not exceed One Hundred Ten Thousand dollars (\$110,000). See Exhibit A
5. All other terms and conditions of the above referenced Agreement shall remain unchanged and in full force and effect.

IN WITNESS WHEREOF, the parties hereto have executed this CONTRACT on the day and year first written above.

This Notice is hereby incorporated to the CONTRACT and must be filed with the City Clerk's Office

This Notice is hereby signed and approved by CITY and ANNUAL CONSULTANT.

CITY OF CHANDLER

ANNUAL CONSULTANT:

MAYOR Date

By: [Signature]
Title: President - CET

ATTEST:

ATTEST: If Corporation

City Clerk

[Signature]
Secretary

APPROVED AS TO FORM:

WITNESS: (If Individual or Partnership)

City Attorney by: [Signature]

SEAL

**EXHIBIT A
FEE SCHEDULE**

Construction Positions*		Prior Rate	New Rate	OT Rate
Project Principal		\$170.16	\$174.41	\$174.41
Construction Tech III		\$84.32	\$86.43	\$126.64
Construction Tech IV - Development Inspector		\$97.81	\$100.26	\$150.38
Construction Tech V - Chief Development Inspector		\$123.56	\$128.65	\$189.97
Resident Engineer		\$156.68	\$160.60	\$160.60
Survey Positions		Prior Rate	New Rate	
Registered Land Surveyor		\$128.77	\$131.99	
Survey Office Technician		\$91.98	\$94.28	
Conventional 2-Man Crew		\$141.04	\$144.57	
GPS - 1-Man Crew		\$122.64	\$125.71	
GPS - 2-Man Crew (Safety Issues)		\$183.96	\$189.56	
GPS - 2-Man, 2-Rover Crew		\$233.02	\$238.85	
GPS - 3-Man, 3-Rover Crew (larger projects)		\$308.60	\$314.27	
Robotic - 1-Man Crew		\$116.51	\$119.42	
Robotic - 2-Man Crew (Safety Issues)		\$178.11	\$182.56	
Clerical		\$65.49	\$67.13	
*A 5% annual COLA rate increase will be applicable for future yearly extensions				
Direct Expenses (Unit Rates)				
Phones		\$80.00		per month
Vehicles: CEI Vehicle Lease		\$1,000.00		per month
Personal Vehicle Allowance		\$20.00		per day
Personal Vehicle Mileage		\$0.485		per mile
Nuclear Gauge		At Cost		Per Invoice
Subconsultants				
Quality Testing, LLC	Laboratory testing and related services (billed rates same as above)			
Tristar Engineering & Management, Inc.	Utilities, Cadd support and Construction services (billed rates same as above)			