

AUG 15 2013

The Ordinance provides that all proposed new or modified fees and rates be posted to the City's website no less than sixty (60) days prior to the date scheduled for Council consideration. The website will include a schedule of the proposed fees and rates and their amounts and/or a written report or data supporting the proposed new and/or modified fees and rates. Fifteen (15) days prior to the Council meeting, a Notice of Intent to Modify Fees and Rates will be posted on the City's website and official posting board, published in a newspaper of general circulation, and distributed through social media and other standard electronic communication tools (which are generally used and accepted by the City). The resolution or ordinance to establish or modify fees and rates will be placed on the City Council meeting agenda as an Action Item, allowing the opportunity for citizen comments.

The procedures shall not apply to certain fees or rates that are subject to procedural requirements imposed by state or federal law or exempted in City Code (i.e. water/wastewater rates, development fees, court fees, public housing or federally funded assistance programs, other fees set by state/federal law, and registration based classes, programs and activities provided by the City), however notice shall be posted on the City's website and through social media when information is made available. In addition, all City of Chandler boards authorized to establish and change fees shall follow the posting requirements set forth in this Ordinance, and the Library Board is currently the only board with that authority.

PROPOSED MOTION

Move to approve Ordinance No. 4439, amending Chapter 2 of the Chandler City Code by adding a new Section 2-17, relating to the establishment and modification of fees and rates.

Attachment: Ordinance No. 4439

c: Pat McDermott, Assistant City Manager
Marsha Reed, Assistant City Manager
Glenn Brockman, Assistant City Attorney
Marian Norris, Assistant to the City Manager

The Ordinance provides that all proposed new or modified fees and rates be posted to the City's website no less than sixty (60) days prior to the date scheduled for Council consideration. The website will include a schedule of the proposed fees and rates and their amounts and/or a written report or data supporting the proposed new and/or modified fees and rates. Fifteen (15) days prior to the Council meeting, a Notice of Intent to Modify Fees and Rates will be posted on the City's website and official posting board, published in a newspaper of general circulation, and distributed through social media (that which is generally used and accepted by the City). The resolution or ordinance to establish or modify fees and rates will be placed on the City Council meeting agenda as an Action Item, allowing the opportunity for citizen comments.

The procedures shall not apply to certain fees or rates that are subject to procedural requirements imposed by state or federal law or exempted in City Code (i.e. water/wastewater rates, development fees, court fees, public housing or federally funded assistance programs, other fees set by state/federal law, and registration based classes, programs and activities provided by the City), however notice shall be posted on the City's website and through social media when information is made available. In addition, all City of Chandler boards authorized to establish and change fees shall follow the posting requirements set forth in this Ordinance, and the Library Board is currently the only board with that authority.

PROPOSED MOTION

Move to approve Ordinance No. 4439, amending Chapter 2 of the Chandler City Code by adding a new Section 2-17, relating to the establishment and modification of fees and rates.

Attachment: Ordinance No. 4439

c: Pat McDermott, Assistant City Manager
Marsha Reed, Assistant City Manager
Glenn Brockman, Assistant City Attorney
Marian Norris, Assistant to the City Manager

ORDINANCE NO. 4439

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF CHANDLER, ARIZONA, AMENDING CHAPTER 2 OF THE CHANDLER CITY CODE BY ADDING A NEW SECTION 2-17, RELATING TO THE ESTABLISHMENT AND MODIFICATION OF FEES AND RATES.

BE IT ORDAINED by the City Council of the City of Chandler, Arizona, that the Chandler City Code is hereby amended by adding the following new section to Chapter 2:

2-17. The Establishment and Modification of Fees and Rates.

- A. The establishment of any fees or rates and the setting or modification of amounts to be charged, assessed, levied or otherwise imposed by the City of Chandler pursuant to this Code or pursuant to any ordinance, resolution, city-wide administrative regulation or department regulation, policy or practice, shall be approved by the City Council upon adoption of a resolution or ordinance. Any fee or rate so established shall remain in effect unless and until modified, amended or revised through the approval by the City Council upon adoption of a resolution or ordinance.
- B. Fees and rates shall be reviewed at least annually in order that any fees or rates to be established, modified, amended or revised shall be effective on such date as stated by the City Council in the approving resolution or ordinance.
- C. The process for establishing fees and rates and the setting or modification of amounts to be charged, assessed, levied or otherwise imposed by the City of Chandler shall be as follows:
 - 1. The Management Services Director, or such other person as the City Manager may designate, shall initiate the process through the following steps:
 - a. Prepare a schedule of proposed fees and rates and their amounts and/or a written report or data supporting the proposed new and/or modified fees and rates.
 - b. Prepare and submit to the City Clerk a web notice of all fees and rates to be considered for establishment or modification by the City Council.
 - i. The City Clerk shall post the web notice on the City of Chandler website no less than sixty (60) days prior to the date scheduled for City Council consideration.
 - c. Prepare a Notice of Intent to Establish or Modify Fees and Rates. The Notice shall include the date, time and place of the Council Meeting when it will be considered, and a statement that the schedule of proposed fees and rates and their amounts and/or a written report or data supporting the proposed new and/or modified fees and rates can be found on the City of Chandler's website.

INTRODUCED AND TENTATIVELY APPROVED by the City Council of the City of Chandler, Arizona, this _____ day of _____, 2013.

ATTEST:

CITY CLERK

MAYOR

PASSED AND ADOPTED by the City Council of the City of Chandler, Arizona this _____ day of _____, 2013.

ATTEST:

CITY CLERK

MAYOR

CERTIFICATION

I HEREBY CERTIFY that the above and foregoing Ordinance No. 4439 was duly passed and adopted by the City Council of the City of Chandler, Arizona, at a regular meeting held on the _____ day of _____, 2013, and that a quorum was present thereat.

CITY CLERK

Approved as to form:

CITY ATTORNEY *CAB*