



**PURCHASING ITEM
FOR
COUNCIL AGENDA**

1. Agenda Item Number:

26

2. Council Meeting Date:

June 12, 2014

TO: MAYOR & COUNCIL

3. Date Prepared: May 15, 2014

THROUGH: CITY MANAGER

4. Requesting Department:
Communications & Public Affairs

5. SUBJECT: Agreement Amendment for Overflow Photo Copying and Printing Services

6. RECOMMENDATION: Recommend approval of Agreement No. CP1-966-2986 Amendment No. 3 with JC Printing for Overflow Photo Copying and Printing Services in an amount not to exceed \$95,000.

7. HISTORICAL BACKGROUND/DISCUSSION: A contract is established for overflow printing services to ensure that printing and copying will be provided in a timely manner to meet schedules requested by City staff. Overflow printing is defined as any printing or bindery work that is beyond the capabilities, volume and/or turnaround time frame that the Print, Mail and Graphics Division can handle. Services include printing of business cards, letterhead, envelopes, door hangers, flyers, postcards, pamphlets, booklets, brochures, high-speed duplicating and binding and other services normally provided by a full service printing company. The printing and folding of the City Scope and printing of the Phone Directory and Six Month Calendar are also included.

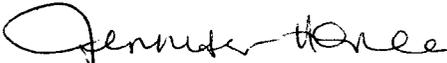
8. EVALUATION PROCESS: In June 2011, an award was approved for Overflow Photo Copying and Printing Services with JC Printing for a one-year period with options to extend for four additional one-year periods. Council approved the option to extend in June 2012 and again in June 2013. This is the third option to extend. JC Printing has agreed to extend the agreement for one year with no changes to the current contract.

9. FINANCIAL IMPLICATIONS: Funds for Overflow Photo Copying and Printing Services will be from various departments printing accounts.

10. PROPOSED MOTION: Move to approve Agreement No. CP1-966-2986 Amendment No. 3 with JC Printing for Overflow Photo Copying and Printing Services in an amount not to exceed \$95,000.

APPROVALS

11. Requesting Department


Jennifer Honea, Publication Services Supervisor

12. Department Head


Nachie Marquez, Assistant City Manager

13. Procurement Officer


Kristy Garcia, CPPB

14. City Manager


Rich Dlugas

**AMENDMENT NUMBER THREE
TO AGREEMENT BETWEEN THE CITY OF CHANDLER
AND
JC PRINTING
FOR OVERFLOW PHOTO COPYING AND PRINTING SERVICES
AGREEMENT NO. CP1-966-2986**

This Amendment Number Three to that certain Agreement Between the City of Chandler (CITY) and JC Printing (CONTRACTOR) for Overflow Photo Copying and Printing Services dated June 3, 2011, and is entered into this _____ day of _____, 2014.

WHEREAS, a one year AGREEMENT with four (4) additional one year renewal options was awarded to JC Printing for Overflow Photo Copying and Printing Services. The agreement was extended for one year on June 15, 2012 and again on June 14, 2013. This is the third renewal option.

NOW THEREFORE, the parties agree as follows:

1. Section 6, Term of the AGREEMENT is hereby amended to extend the AGREEMENT for a one-year period, July 1, 2014 through June 30, 2015.
2. All other terms and conditions of the above referenced Agreement shall remain unchanged and in full force and effect. All terms and conditions in the original Agreement, Amendment One, Amendment Two and Amendment Three not specifically amended herein shall be incorporated by reference in its entirety and shall remain in full force and effect.

IN WITNESS WHEREOF, the parties have hereunto subscribed their names this _____ day of _____, 2014.

CITY OF CHANDLER:

By: _____
Mayor

CONTRACTOR:

By: *Shannon R. Rieck*
Title: PRESIDENT

APPROVED AS TO FORM:

City Attorney *CH*

ATTEST: (If corporation)

ATTEST:

City Clerk

Secretary

WITNESS: (If individual or Partnership)
