



Chandler · Arizona  
Where Values Make The Difference

**PURCHASING ITEM  
FOR  
COUNCIL AGENDA**

1. Agenda Item Number:

42

2. Council Meeting Date:

June 12, 2014

TO: MAYOR & COUNCIL

3. Date Prepared: May 22, 2014

THROUGH: CITY MANAGER

4. Requesting Department: City Manager

5. SUBJECT: Citywide Information Technology Project Management Tool Implementation

6. RECOMMENDATION: Recommend approval of the utilization of State contract #ADSP012-031581 for Information Technology consulting and staffing services with Guidesoft, Inc., dba Knowledge Services in an amount not to exceed \$56,760.

7. HISTORICAL BACKGROUND/DISCUSSION: Information Technology has historically hired temporary employees to assist in special projects or backfill vacant positions by utilizing competitively bid temporary staffing agreements. These temporary employees have specialized skills in specific technical areas which complement Information Technology staff and are intended to work on a temporary basis for a specific assignment. The Information Technology field is becoming increasingly more competitive for specialized resources and assistance is needed to find qualified resources in a timely manner.

The State has contracted with Knowledge Services to provide contract technical support resources. Knowledge Services is a "consolidator" of contract resource providers. They represent a wide range of contract staffing firms. The City provides the requirements, Knowledge Services poll their providers for resources, and the City interviews the resources and makes a selection. The City then enters into an agreement with Knowledge Services to provide the necessary resource from the most qualified resource provider.

Information Technology is seeking a temporary technical resource to implement the final configuration and set-up of the citywide technology project management solution and related training to complete the roll-out. This resource will help ensure this productivity tool will be delivered to enhance city wide visibility and collaboration for projects. Total cost is \$56,760 for 516 hours at \$110/hour. This project was originally approved in a FY12/13 one-time decision package.

8. EVALUATION PROCESS: The State of Arizona issued a competitive Request for Proposals for a Managed Services Provider capable of providing sourcing, assignment and management for all assignments in the IT staffing and consulting industry, regardless of personnel class or project duration. The State awarded contract #ADSP012-031581 to Knowledge Services in December 2012.

9. FINANCIAL IMPLICATIONS:

Cost: \$ 56,760

Savings: N/A

Long Term Costs: N/A

Fund Source:

Acct. No.:	Fund Name:	Program Name:	CIP Funded:	Amount:
101.1199.5219.000000	General Government	N/A	No	\$56,760

10. PROPOSED MOTION: Move to approve the utilization of State contract # ADSP012-031581 for Information Technology consulting and staffing services with Guidesoft, Inc., dba Knowledge Services in an amount not to exceed \$56,760.

**APPROVALS**

**11. Requesting Department**



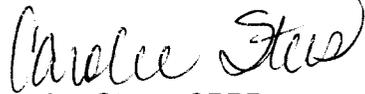
Kerstin Nold, IT Services Manager

**12. Department Head**



Steven Philbrick, Chief Information Officer

**13. Procurement Officer**



Carolee Stees, CPPB

**14. City Manager**



Rich Dlugas