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Where Virtues Make The Difference

PURCHASING ITEM  
FOR  
COUNCIL AGENDA

1. Agenda Item Number:

24

2. Council Meeting Date:

June 26, 2014

TO: MAYOR & COUNCIL

3. Date Prepared: May 23, 2014

THROUGH: CITY MANAGER

4. Requesting Department: City Manager

5. SUBJECT: Motion Computing Tablet Computers

6. RECOMMENDATION: Utilization of National Joint Powers Alliance (NJPA) Contract #111309-CDW for the purchase of Motion Computing Tablet Computers from CDW-G in an amount not to exceed \$128,901.

7. HISTORICAL BACKGROUND/DISCUSSION: The City has made great efforts in standardizing computer equipment purchases to ensure compatibility and supportability which reduce maintenance and repair costs. The City brought in ruggedized tablet computers from various manufacturers, and City staff in multiple departments tested these devices in the field. The result of this field testing was the selection of Motion tablet PCs as the City standard for ruggedized tablets. With this selection, the Municipal Utilities, Management Services and Transportation and Development departments have a need to purchase these devices for their departmental operations. Field testing of the ruggedized tablets has proven that they are a better fit for field operations than traditional ruggedized laptops in several instances. The table below shows which areas within the City are planning to utilize these devices with this purchase and what the usage will be:

Department/Division	# of Tablets	Replacement or New	Use
Municipal Utilities/ Distribution	13	Replacement for ruggedized laptops	Enhanced mobile field capabilities including Service Order Management and real-time updates into the Lucity system.
Municipal Utilities and Information Technology	4	New	Field spares, sharing among staff as required, training and testing of applications in the field.
Municipal Utilities/ Solid Waste Services	7	Replacement for PDA handhelds	Handheld devices have been in use for eight years. Tablets will provide enhanced capabilities and increased efficiencies when checking customers in and tracking waste in real time.
Management Services/ Tax & License Division	1	Replacement for standard laptop	Field auditing and tax collection services to allow City staff the ability to work directly with customers in real time and resolve issues more efficiently.
Transportation & Development/ Capital Projects Division	8	Replacement for ruggedized laptops	Support inspection activities for field staff working on Capital Improvement, Utility and Development project inspections.

Total units purchased: 33

8. EVALUATION PROCESS: These computers were included as an optional purchase in a recent bid for tablet computers. Staff found lower unit prices via the NJPA cooperative contract effective 12/15/13 through 12/15/14 and is recommending the purchase be made from CDW-G. This recommendation results in a savings of \$4,644.

**9. FINANCIAL IMPLICATIONS:**

Cost: \$128,901  
Savings: N/A  
Long Term Costs: N/A

**Fund Source:**

<u>Acct. No.:</u>	<u>Fund Name:</u>	<u>Program Name:</u>	<u>CIP Funded:</u>	<u>Amount:</u>
403.1290.6315.000000	Technology Replacement	No Program	No	\$ 125,001
101.1200.6315.000000	General Fund	No Program	No	\$ 3,900

**10. PROPOSED MOTION:** Move to approve the utilization of NJPA Contract #111309-CDW for the purchase of Motion Computing Tablet Computers from CDW-G in an amount not to exceed \$128,901.

**APPROVALS**

**11. Requesting Department**

  
Kerstin Nold, IT Service-Delivery Manager

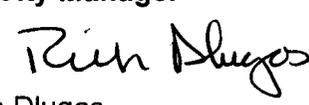
**12. Department Head**

  
Steve Philbrick, Chief Information Officer

**13. Procurement Officer**

  
Carolee Stees, CPPB

**14. City Manager**

  
Rich Dlugas