



**PURCHASING ITEM  
FOR  
COUNCIL AGENDA  
Memo No. CP15-025**

**1. Agenda Item Number:**  
**29**  
**2. Council Meeting Date:**  
August 14, 2014

**TO: MAYOR & COUNCIL**  
**THROUGH: CITY MANAGER**

**3. Date Prepared:** July 28, 2014

**4. Requesting Department:**  
Airport

**5. SUBJECT:** Approve a one (1) year extension of the existing annual contract for Airport Planning Services, Design Services, and Construction Management, Project No. EN1005-101, with Dibble Engineering in an amount not to exceed \$325,000.

**6. RECOMMENDATION:** Staff recommends that Council approve a one (1) year extension of the existing annual contract for Airport Planning Services, Design Services, and Construction Management, Project No. EN1005-101 with Dibble Engineering in an amount not to exceed \$325,000; with the option of an additional one (1) year extension.

**7. BACKGROUND/DISCUSSION:** The Airport requested that a consultant be retained under an annual agreement to provide design services for municipal airport facilities and infrastructure including access roads, taxiway improvements, aircraft and automobile parking areas, electrical renovations, signage, access control, and other miscellaneous improvements. With a consultant approved by the Federal Aviation Administration (FAA) under contract for these services, the City can take greater advantage of grant money made available by the FAA and Arizona Department of Transportation (ADOT) for airport improvements.

**8. EVALUATION:** A Request for Proposals, was issued on May 27, 2011, staff received proposals from six firms to provide airport facility and infrastructure design services. A selection committee comprised of City staff reviewed the proposals.

Staff recommended a contract award to Dibble Engineering. City Council approved the original annual contract on August 18, 2011. The hourly rates for this contract were compared to standard industry rates and approved rates, already in use, between the City of Chandler and Dibble Engineering and found to be acceptable.

The term of this extension is August 25, 2014, to August 24, 2015.

**9. FINANCIAL IMPLICATIONS:**

Cost: Not to Exceed \$325,000

Funding for each project is provided through the Airport Operating Budget and FAA / ADOT Airport Improvement Program Grants. Individual project agreements exceeding \$30,000 will be brought to City Council for approval.

**10. PROPOSED MOTION:** Move that Council approve a one (1) year extension of the existing annual contract for Airport Planning Services, Design Services, and Construction Management, Project No. EN1005-101, with Dibble Engineering in an amount not to exceed \$325,000; with the option of an additional one (1) year extension.

**ATTACHMENTS:** Contract Amendment

**APPROVALS**

*Lori Quan*

**11. Requesting Department**

Lori Quan, Airport Administrator

**13. Department Head**

*Marsha Reed*

Marsha Reed, Assistant City Manager

**12. Transportation & Development**

*Bob Fortier*

Bob Fortier, Capital Projects Manager

**14. City Manager**

*Rich Dlugas*

Rich Dlugas

NOTICE OF EXERCISE OF OPTION TO EXTEND  
ANNUAL CONTRACT FOR PLANNING SERVICES, DESIGN SERVICES, AND CONSTRUCTION  
MANAGEMENT FOR AIRPORT DESIGN SERVICES  
PROJECT NUMBER EN1005.101

The City Council authorized the City of Chandler (hereinafter referred to as "CITY") and **Dibble Engineering**, an Arizona Corporation (hereinafter referred to as "ANNUAL CONSULTANT") to enter into an Annual Contract for Planning Services, Design Services, And Construction Management For Airport Design Services (hereinafter referred to as "AGREEMENT") which was approved by the City Council on August 18, 2011 and executed on August 25, 2011. The term of this extension begins on August 25, 2014 and expires on August 24, 2015.

1. This CONTRACT authorized CITY the option to extend this CONTRACT for four one-year terms.
2. CITY hereby gives notice of the exercise of its option to extend the CONTRACT for one year pursuant to the same terms and conditions as the CONTRACT.
3. This Notice is hereby incorporated to the CONTRACT and must be filed with the City Clerk's Office.
4. The total cost of work issued to the ANNUAL CONSULTANT by the City of Chandler will not exceed Three Hundred Twenty Five Thousand dollars (\$325,000). See Exhibit A Project List.
5. All other terms and conditions of the above referenced Contract shall remain unchanged and in full force and effect.

IN WITNESS WHEREOF, the parties hereto have executed this Contract on the day and year first written above.

This Notice is hereby incorporated to the CONTRACT and must be filed with the City Clerk's Office

This Notice is hereby signed and approved by CITY and ANNUAL CONSULTANT

CITY OF CHANDLER

\_\_\_\_\_  
MAYOR Date

APPROVED AS TO FORM:

\_\_\_\_\_  
City Attorney by: *pk*

ATTEST:

\_\_\_\_\_  
City Clerk

ANNUAL CONSULTANT:

By: *Steven E. Ray*  
Title: COO

ATTEST: If Corporation

\_\_\_\_\_  
Secretary

WITNESS: (If individual or Partnership)

\_\_\_\_\_

SEAL

CC: City Clerk User Dept Project Mgr Consultant Project Analyst File

**EXHIBIT A  
PROJECT LIST**

The following projects may be performed under this annual contract:

<b>Project Title:</b>	<b>Services Required:</b>
Taxiway B Extension	Environmental Assessment, Civil and Electrical Systems Design, Construction Management
Airport Terminal Apron Upgrade	Civil Design, Construction Management
Santan Apron Pavement Repairs	Civil Design, Construction Management
Airport Guidance Sign Replacement	Civil and Electrical Systems Design, Construction Management
North Terminal Area Auto Parking	Civil, Traffic and Electrical Systems Design, Construction Management
South Apron Construction	Civil and Electrical Systems Design, Construction Management
South Apron Access Roads	Civil, Traffic and Electrical Systems Design, Construction Management
End-Around Taxiway	Civil and Electrical Systems Design, Airfield Planning, Construction Management
North Apron Construction	Construction Management
Airport Storm Drainage Master Plan Update	Storm Drainage Planning and Civil Design
Runway / Taxiway Shoulders (Erosion Control)	Civil Design, Construction Management
Airport Planning and Environmental Studies	Environmental Assessment, Master Planning
Airport Property Layout Plan	Environmental Assessment, Master Planning
Airport Taxiway "A" Lighting Circuit	Design, Construction Administration, and Inspection