



**PURCHASING ITEM
FOR
COUNCIL AGENDA
Memo No. CP15-020**

1. Agenda Item Number:
30

2. Council Meeting Date:
August 14, 2014

TO: MAYOR & COUNCIL

THROUGH: CITY MANAGER

3. Date Prepared: July 8, 2014

4. Requesting Department:
Community Services

5. SUBJECT: Amendment No. 1 to Annual Contract No. EN1302.101 with J2 Engineering & Environmental Design, LLC, for park design services.

6. RECOMMENDATION: Staff recommends City Council approval of Amendment No. 1, increasing the annual limit for park design, Contract No. EN1302.101, with J2 Engineering & Environmental Design, LLC, by \$125,000.00, for a revised annual limit not to exceed \$325,000.00.

7. BACKGROUND/DISCUSSION: On September 12, 2013, City Council approved a contract with J2 Engineering & Environmental Design, LLC, for park design services in the amount of \$200,000.00.

Within the current contract term, J2 Engineering & Environmental Design, LLC, has been awarded project agreements for park design services, the downtown stage, Tumbleweed Tennis Courts renovation and for concept plan services for the Citrus Vista Park in a combined total of \$148,241.84. An additional project agreement for park design services for Citrus Vista Park will be brought forward to Council at the August 14, 2014 meeting. The proposed amendment is necessary to increase the contract to an amount not to exceed \$325,000.00 to accommodate that project agreement

8. EVALUATION: The Annual Consultant was selected in accordance with established City policies and procedures.

9. FINANCIAL IMPLICATIONS: Staff anticipates additional work up to \$125,000.00 to be spent on this annual contract this year. Funding will be provided for each individual project requiring use of park design services with J2 Engineering & Environmental Design, LLC.

10. PROPOSED MOTION: Move to approve a contract extension for park design services, Contract No. EN1302.101, with J2 Engineering & Environmental Design, LLC, in an amount not to exceed \$325,000.00.

ATTACHMENTS: Amendment No.1

APPROVALS

11. Requesting Department

Mickey Ohland, Park Development & Operations Manager

13. Department Head

Mark M. Eynatten, Community Services Director

12. Transportation & Development

Bob Fortier, Capital Projects Manager

14. City Manager

Rich Dlugas



Chandler Arizona

AMENDMENT NUMBER 1
TO ANNUAL CONTRACT NO.: EN1302.101

Project Name: **Annual Park Design Services**
Project No.: **EN1302.101**

The City of Chandler (CITY) and **J2 Engineering & Environmental Design, LLC, a limited liability company doing business in Arizona**, entered into an Annual Contract No. EN1302.101, dated September 23, 2013 (AGREEMENT). This Amendment No. 1 to that certain Contract between the City Of Chandler (CITY) and **J2 Engineering & Environmental Design, LLC, a limited liability company doing business in Arizona**, for Annual Contract No. EN1302.101 is entered into this _____ day of _____, 2014.

WHEREAS, there was an error in Section 4.2 of the AGREEMENT identified above in that the cumulative total fees provided for in that Section was described as not to exceed Fifty Thousand Dollars (\$50,000) when in fact it was the intent of the parties as set forth in Section 1.1 of the AGREEMENT that the fees were not to exceed Two Hundred Thousand Dollars,

WHEREAS the parties have determined that it is necessary and desirable for ANNUAL CONSULTANT to perform additional services for CITY and the parties wish to amend the Agreement to increase the fees not to exceed Three Hundred Twenty Five Thousand Dollars;

NOW THEREFORE, the parties agree as follows:

1. Section 1.1 of the above referenced Contract, is hereby amended by increasing work total by One Hundred Twenty Five Thousand dollars (\$125,000) and revised total work to the ANNUAL CONSULTANT by the City of Chandler in any one-year contract term to not exceed the sum of Three Hundred Twenty Five Thousand dollars (\$325,000).
2. Section 4.2, of the above referenced Contract, is hereby; amended to correct the amount set forth in the AGREEMENT from Fifty Thousand dollars (\$50,000) to Two Hundred Thousand Dollars (\$200,000) and pursuant to this Amendment increase the cumulative total amount of fees paid to ANNUAL CONSULTANT from Two Hundred Thousand Dollars (\$200,000) to Three Hundred Twenty Five Thousand dollars (\$325,000).
3. All other terms and conditions of the above referenced Agreement as amended shall remain unchanged and in full force and effect.

IN WITNESS WHEREOF, the parties have hereunto subscribed their names this _____ day of _____, 2014.

CITY OF CHANDLER:

By: _____

MAYOR Date

APPROVED AS TO FORM:

City Attorney by: _____

ATTEST:

City Clerk

ANNUAL CONSULTANT:

By: _____

Title: Vice-President

ATTEST: (If corporation)

Secretary

WITNESS: (If Individual or Partnership)

SEAL