



**PURCHASING ITEM
FOR
COUNCIL AGENDA**

1. Agenda Item Number:

36

2. Council Meeting Date:
August 14, 2014

TO: MAYOR & COUNCIL

3. Date Prepared: July 18, 2014

THROUGH: CITY MANAGER

4. Requesting Department: Management Services

5. SUBJECT: Approve the use of City of Tucson Contract #100489 with Waxie Sanitary Supply for the purchase of Janitorial and Sanitation Supplies in an amount not to exceed \$220,000.

6. RECOMMENDATION: Recommend approval to use the City of Tucson Contract #100489 with Waxie Sanitary Supply for the purchase of Janitorial and Sanitation Supplies in an amount not to exceed \$220,000.

7. HISTORICAL BACKGROUND/DISCUSSION: The City of Chandler requires a contractor who provides a diverse and extensive supply of janitorial and sanitation supplies for delivery to Central Supply and various other City locations as well as a representative to provide onsite product and service consultations, demonstrations, job/task cleaning direction and training. This Contract provides a broad supply of products and services to ensure the support of daily maintenance operations. It includes such items as carpet and hard floor care cleaners, brooms and buckets, restroom care cleaning supplies as well as toilet paper, paper towels, and plastic can liners are included in this contract.

8. EVALUATION PROCESS: The City of Tucson, as the Principal Procurement Agency, partnered with National Intergovernmental Purchasing Alliance Company (National IPA) and issued a bid for janitorial and sanitation supplies. An award was made to Waxie Sanitary Supply for a one year period beginning August 2, 2010 with provisions to extend for four additional years. In 2014, the City of Tucson renewed the contract for the final one year period. Staff believes the City obtains better pricing due to the purchasing discounts obtained by using a national contract. The dollar volume of supplies purchased under the National IPA contract is estimated to be \$50 million annually. Waxie commits that the Master Agreement pricing is the lowest available (net to buyer) to public agencies nationwide and further commits that if a Participating Public Agency is eligible for lower pricing through a national, state, regional or local contract, that the Supplier will match such lower pricing under the Master Agreement.

9. FINANCIAL IMPLICATIONS: Funds for the requested supplies will come from the General Fund, Inventory account (101.0000.1516). Individual cost centers will be charged for the supplies as they are issued from Central Supply.

10. PROPOSED MOTION: Move to approve the use of City of Tucson Contract #100489 with Waxie Sanitary Supply for the purchase of Janitorial and Sanitation Supplies in an amount not to exceed \$220,000.

APPROVALS

11. Requesting Department

Jose Tapia,
Warehouse Supervisor

12. Department Head

Dawn Lang, Management Services Director

13. Procurement Officer

Mike Mandt, CPPB

14. City Manager

Rich Dlugas