



**PURCHASING ITEM  
FOR  
COUNCIL AGENDA  
CNS15-001**

**1. Agenda Item Number:**

**34**

**2. Council Meeting Date:**  
October 23, 2014

**TO: MAYOR & COUNCIL**

**3. Date Prepared:** October 1, 2014

**THROUGH: CITY MANAGER**

**4. Requesting Department:** Community & Neighborhood Services

**5. SUBJECT:** Purchase of Exercise Equipment with Advanced Exercise Equipment

**6. RECOMMENDATION:** Recommend approval to use the National Joint Powers Alliance (NJPA) Contract No. 021512-LFF for the purchase of exercise equipment for the Tumbleweed Recreation Center with Advanced Exercise Equipment in an amount not to exceed \$64,000.00.

**7. HISTORICAL BACKGROUND/DISCUSSION:** Eight pieces of equipment are being purchased as part of a five-year replacement plan (currently in third year) of the existing 47 pieces of cardio equipment at the Tumbleweed Recreation Center (TRC). The pieces of equipment being purchased include five treadmills, two ellipticals, and one Powermill stair stepper. The new pieces of equipment will replace the older models. The new models are all equipped with the LifeFitness Wi-Fi technology that the TRC currently has in place and will enhance the users' workouts. The TRC will also receive a trade-in credit of \$7,000.00 on the eight pieces of equipment that are being replaced. The expected delivery date is early December 2014.

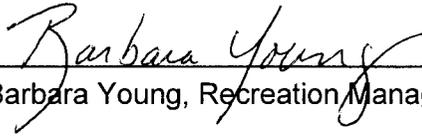
**8. EVALUATION PROCESS:** The requested equipment and services were solicited through a Request for Proposals (RFP) process by National Joint Powers Alliance (NJPA), a national cooperative. NJPA awarded this new national contract in March 2012 to multiple vendors and it was extended for an additional year in March 2014. The solicitation and evaluation process was conducted in accordance with established NJPA policies and procedures, and the contract award was made to the responsible offeror(s), whose proposal was determined in writing to be the most advantageous to the cooperative. Consideration was given to the evaluation factors set forth in the request for proposals. The selected vendor for this purchase, Advanced Exercise Equipment, provides factory approved installation and support for the LifeFitness equipment that is being purchased and is only one of two dealers in the region to provide LifeFitness equipment. There is no other vendor locally that can meet the specifications and performance requirements, and can provide factory qualified product and installation. The NJPA contract provides uniform competitive pricing discounts of up to 35%, highly detailed support services, warranty conditions, and free training. These conditions protect the City's investment and further ensure years of full operation and service. A purchase order will be used as the contract and the City has an approved Intergovernmental Agreement (IGA) with NJPA.

**9. FINANCIAL IMPLICATIONS:** Funds for this purchase have been appropriated in account 401-4580-6419-0000-6PR634. Funding for the purchase of this equipment was approved as part of the 2014-15 Community Services Capital Improvement Program.

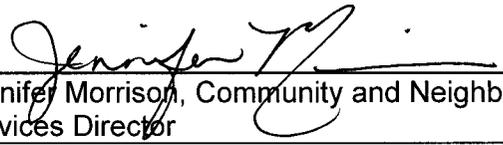
**10. PROPOSED MOTION:** Move that City Council approve the use of National Joint Powers Alliance (NJPA) Contract No. 021512-LFF for the purchase of exercise equipment for the Tumbleweed Recreation Center with Advanced Exercise Equipment in an amount not to exceed \$64,000.00.

**APPROVALS**

**11. Requesting Department**

  
Barbara Young, Recreation Manager

**12. Department Head**

  
Jennifer Morrison, Community and Neighborhood Services Director

**13. Procurement Officer**

  
Juan Martinez

**14. City Manager**

  
Rich Dlugas