



**PURCHASING ITEM
FOR
COUNCIL AGENDA**

1. Agenda Item Number:

18

2. Council Meeting Date:

January 22, 2015

TO: MAYOR & COUNCIL

3. Date Prepared: January 6, 2015

THROUGH: CITY MANAGER

4. Requesting Department: City Manager – Buildings & Facilities

5. SUBJECT: Amendment No. Four to Agreement No. MU0-910-2850 for Janitorial Services.

6. RECOMMENDATION: Staff recommends City Council approve Amendment No. Four to Agreement No. MU0-910-2850 with Shannon S. Martin Company for Janitorial Services to increase the agreement amount by an additional \$55,000.00 for a period of five months for a total revised amount of \$111,580.00.

7. BACKGROUND/DISCUSSION: Buildings and Facilities is responsible for the custodial maintenance at the Chandler Boys and Girls Club and Chandler City Hall. For the last four years temporary employees have been used to keep both facilities cleaned. These employees were supervised by Buildings and Facilities staff. Due to changes from the Affordable Care Act and the rising cost of utilizing a temporary agency, staff reevaluated current staffing practices and determined the most cost effective and efficient way to provide custodial services for these two facilities would be to contract to a private service. Shannon S. Martin Company currently provides cleaning to various Municipal Utilities buildings.

8. EVALUATION PROCESS: On May 28, 2010, City Council approved an agreement with Shannon S. Martin Company for Janitorial Services for a two-year period with the option of three one-year extensions. The current contract expires May 31, 2015. This amendment will provide cleaning for the next five months until a new contract is bid and awarded.

9. FINANCIAL IMPLICATIONS:

Original Agreement Amount: \$56,580.00

Amendment No. Four \$55,000.00

Savings: N/A

Long Term Savings: N/A

Fund Source:

<u>Acct. No.:</u>	<u>Fund Name:</u>	<u>Program Name:</u>	<u>CIP Funded:</u>	<u>Amount:</u>
101.3200.0000.5219	Other Professional Service	N/A	N/A	\$55,000.00

10. PROPOSED MOTION: Move City Council approve Amendment No. Four to Agreement No. MU0-910-2850 with Shannon S. Martin Company for Janitorial Services to increase the agreement amount by an additional \$55,000.00 for a period of five months for a total revised amount of \$111,580.00.

Attachments: Amendment No. Four

APPROVALS

11. Requesting Department

Kris Kircher, Facilities Maintenance Manager

13. Department Head

Nachie Marquez, Assistant City Manager

12. Procurement Officer

Raquel McMahon

14. City Manager

Rich Dlugas

**AMENDMENT NUMBER FOUR
TO AGREEMENT BETWEEN
CITY OF CHANDLER AND SHANNON S. MARTIN COMPANY
FOR JANITORIAL SERVICES
AGREEMENT NO. MU0-910-2850**

This Amendment No. 4 to that certain Agreement between the City of Chandler (CITY) and SHANNON S. MARTIN COMPANY (Contractor) for JANITORIAL SERVICES dated May 28, 2010 and is entered into this _____ day of _____, 2015.

WHEREAS, the parties entered into contract for two years with provisions to extend for three (3) additional one-year terms.

NOW THEREFORE, the parties agree as follows:

1. Section 3.4, Price of the AGREEMENT is hereby amended, CITY shall pay to CONTRACTOR for janitorial services of the Chandler Boys & Girls Club (300 E. Chandler Blvd.) and Chandler City Hall (175 S. Arizona Ave.) locations in an amount not to exceed Fifty Five Thousand Dollars (\$55,500) for a period of five months, which sum shall include all cost and expenses incurred by CONTRACTOR, payable as set forth in attached revised Exhibit C.
2. All terms, conditions and pricing of the above referenced Agreement shall remain unchanged and in full force and effect. All terms and conditions in the original Agreement not specifically amended herein shall be incorporated by reference in its entirety and shall remain in full force and effect.

IN WITNESS WHEREOF, the parties have hereunto subscribed their names this _____ day of _____, 2015.

CITY OF CHANDLER:

By: _____
Mayor

APPROVED AS TO FORM:

City Attorney 

ATTEST:

City Clerk

CONTRACTOR:

By: Shannon S Martin
Title: OWNER

ATTEST: (If corporation)

Secretary

WITNESS: (If individual or Partnership)

[SEAL]

**REVISED EXHIBIT C
PRICING**

Monthly payment shall be made within thirty (30) days for all work satisfactorily completed after submission by the contractor of properly prepared invoices. Invoices are due on or before the 26th of the current month for work completed since the previous billing period.

ITEM #	DESCRIPTION	# Of MONTHS	PRICE Per MO	EXTENDED PRICE
1.	Water Treatment Plant Bldg	12	\$650.00	\$7,800.00
2.	Water Production Facility Bldg	12	\$220.00	\$2,640.00
3.	Water Quality Bldg	12	\$275.00	\$3,300.00
4.	Water Distribution Bldg K	12	\$375.00	\$4,500.00
5.	Wastewater Collection Bldg J	12	\$375.00	\$4,500.00
6.	Municipal Utilities Admin Bldg L	12	\$375.00	\$4,500.00
7.	Meter Services, Bldg O	12	\$375.00	\$4,500.00
8.	Airport Wastewater Reclamation Facility	12	\$650.00	\$7,800.00
9.	Airport Wastewater Reclamation Thickening Bldg	12	\$220.00	\$2,640.00
10.	Airport Wastewater Reclamation Maintenance Bldg	12	\$150.00	\$1,800.00
11.	Reverse Osmosis Plant	12	\$400.00	\$4,800.00
12.	Solid Waste Bldg	12	\$650.00	\$7,800.00
13.	City Hall Building	5	\$9100.00	\$45,500.00
14.	Boys & Girls Club Building	5	\$1725.00	\$8625.00
TOTAL EXTENDED LINES 1-12				\$110,705.00
EMERGENCY CALL-OUT HOURLY RATE (if necessary)				\$22.50