



**PURCHASING ITEM
FOR
COUNCIL AGENDA**

1. Agenda Item Number:

32

2. Council Meeting Date:

January 22, 2015

TO: MAYOR & COUNCIL

THROUGH: CITY MANAGER

3. Date Prepared: December 23, 2014

4. Requesting Department: City Manager -
Cultural Affairs

5. SUBJECT: Electronic Library Materials

6. RECOMMENDATION: Recommend approval to increase the sole source purchase amount with 3M Library Systems for electronic library materials from \$150,000.00 to \$300,000.00.

7. HISTORICAL BACKGROUND/DISCUSSION: In October 2014, the Chandler Public Library transitioned to the 3M Cloud Library for the provision of electronic books and audio books. The 3M Cloud Library allows staff to select materials expressly for Chandler cardholders and reduce the wait time for popular titles. Customers can recommend titles for purchase and download materials directly from the library catalog with the items checked out reflected in their accounts. Because of the popularity of this new service, requests for e-formats have dramatically increased and are creating a shift in circulation patterns. As a result, funds that would have been dedicated to hard copy materials need to be reallocated to electronic materials.

8. EVALUATION PROCESS: In August 2014, Council approved the purchase of \$150,000 of electronic library materials from 3M. The 3M Cloud Library is the only eBook platform that is fully integrated with the Polaris PowerPac software. All digital checkouts, via the library's catalog or the 3M Cloud Library application, can be accessed through one customer library account without having to go to a separate website or use a separate account name and password.

9. FINANCIAL IMPLICATIONS: Funds for this additional purchase are allocated from the Library Collection Budget: 101.4310.0000.5320.

10. PROPOSED MOTION: Move to approve an increase to the sole source purchase amount with 3M Library Systems for electronic library materials from \$150,000.00 to \$300,000.00

APPROVALS

11. Requesting Department

Brenda Brown

Brenda Brown, Cultural Affairs Director

12. Department Head

Brenda Brown

Brenda Brown, Cultural Affairs Director

13. Procurement Officer

Carolee Stees

Carolee Stees, CPPB

14. City Manager

Rich Dlugas

Rich Dlugas