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MEMORANDUM COMMUNITY AND NEIGHBORHOOD SERVICES – COUNCIL MEMO NO. CNS15-051

DATE: FEBRUARY 12, 2015

TO: MAYOR AND CITY COUNCIL

THRU: RICH DLUGAS, CITY MANAGER RD
NACHIE MARQUEZ, ASSISTANT CITY MANAGER NM
JENNIFER MORRISON, COMMUNITY AND NEIGHBORHOOD SERVICES DIRECTOR JM

FROM: JUDY RAMOS, NEIGHBORHOOD PROGRAMS COORDINATOR JR

SUBJECT: APPROVAL OF HACIENDA IMPROVEMENT ASSOCIATION MATCHING GRANT REQUEST FOR TREE MAINTENANCE AND REMOVAL IN AN AMOUNT NOT TO EXCEED \$3225

RECOMMENDATION: Neighborhood Programs staff and the Neighborhood Advisory Committee (NAC) recommend approval of the Hacienda Improvement Homeowners Association (HOA) Matching Grant request for tree maintenance and removal in an amount not to exceed \$3,225.

BACKGROUND: The Hacienda Improvement HOA is located south of Galveston Street, west of Pleasant Street, east of Alma School Road and north of Chandler Boulevard. The community is applying for grant funds to remove six trees and trim 16 trees along the perimeter and entrance of their community to enhance the public appearance.

The Hacienda Improvement HOA is a 43-year old community. Currently, the community has 22 aging trees along the perimeter of their property. Six trees are diseased and need to be removed. The remaining 16 trees need trimming due to their height. The residents are requesting grant funds to alleviate future concerns of damage caused by falling tree limbs, and to enhance the area of their community that is visible to the public.

STANDARD CONDITIONS: Applicants for the HOA Matching Grant must meet four required conditions of the grant. The conditions address neighborhood safety, outreach, education and a final presentation to the NAC. The Hacienda Improvement HOA residents have agreed to implement several community activities to address the grant requirements.

1. **Neighborhood Safety:** To address neighborhood safety, the community held a neighborhood Block Watch presentation in September. Since then, residents have volunteered to research how the community can participate in 2015 GAIN. The Board also implemented the use of Nextdoor as a way to enhance their newly formed Block Watch and keep residents informed.

2. ***Neighborhood Outreach:*** The Hacienda Improvement HOA Board has agreed to implement a newsletter to keep residents informed on events and important HOA issues. Additionally, the community has traditionally held an annual “Neighborhood Cook–Out” and is looking to continue the tradition while integrating GAIN in 2015. Additionally, this past fall, the HOA held a successful neighborhood cleanup. The Board takes pride in engaging their residents and will continue to explore and support activities designed to bring neighbors together.
3. ***Neighborhood Education:*** The Hacienda Improvement HOA is self-managed and obtaining HOA education is important to the Board members. Board members have attended many of the City’s HOA Academies and they plan to continue attending through 2015. In addition, the Board members, as well as residents, have attended the Mayor’s Listening Tour and plan to attend the upcoming HOA Summit and the State of the City Address.
4. ***Final Presentation to the NAC:*** The Hacienda Improvement HOA residents fully intend to provide the NAC with a final presentation upon completion of the grant and its requirements.

FINANCIAL IMPLICATIONS: The overall goal of the Hacienda Improvement HOA is to address the visual and safety issues the trees along the perimeter of their community are causing. The grant funds will allow the community the ability to also enhance the trees within the interior of their community.

In 2015, the Board implemented an increase of \$10.00 in their monthly dues, as permitted by State law. These additional funds will be dedicated solely to a reserve fund to cover the ongoing maintenance of trees and common walls.

The Hacienda Improvement HOA has provided three bids and estimated the total project cost to be approximately \$5,375. The HOA is requesting City of Chandler grant funds in the amount of \$2688. The HOA will be contributing approximately \$2,688 to complete the project. Additionally, staff is providing a 20% contingency to cover unforeseen costs related to the project. The HOA provided two-year financial information for the Grant Committee to review and to establish the need for the grant.

The HOA Matching Grant Funds have been budgeted in the Neighborhood Resources operating budget and are available to fund the Hacienda Improvement HOA grant request.

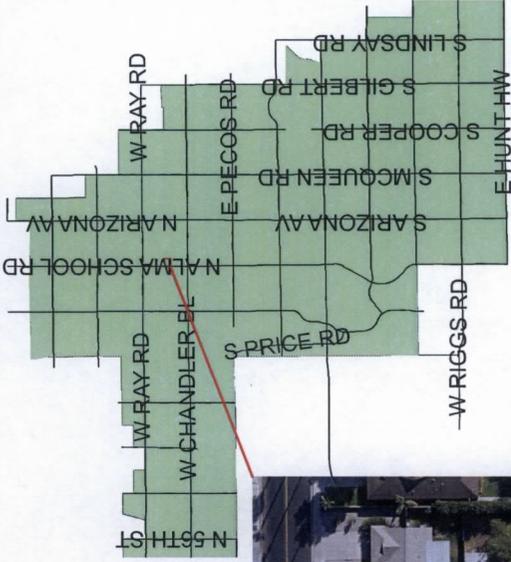
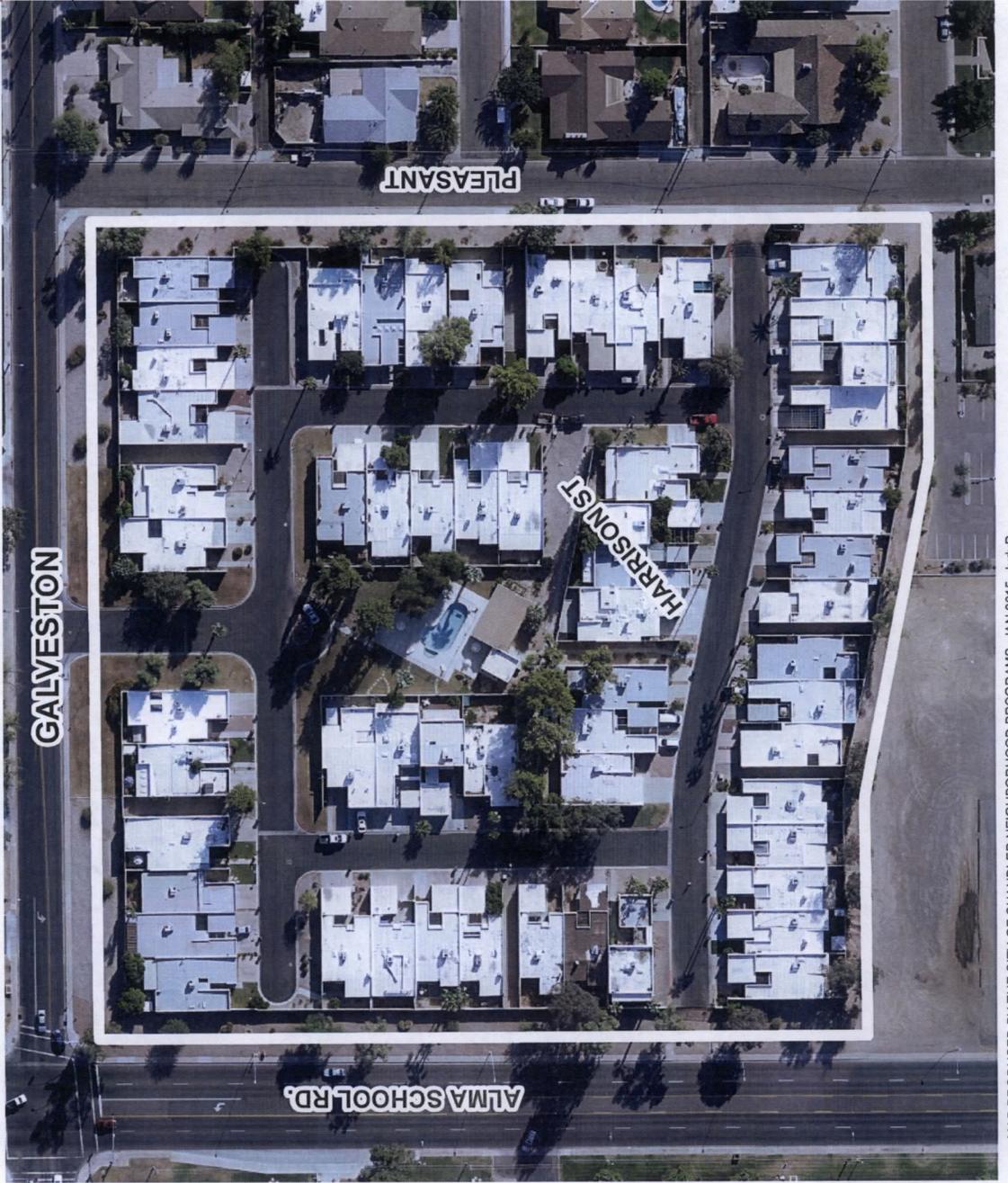
NEIGHBORHOOD ADVISORY COMMITTEE VOTE: Motion to approve the Hacienda Improvement HOA Matching Grant request in an amount not to exceed \$3,225.

In Favor: 5 Opposed: 0 Absent: 2

PROPOSED MOTION: Move to approve the Hacienda Improvement HOA Matching Grant request in an amount not to exceed \$3,225.

Attachments: The Hacienda Improvement HOA Map

**HACIENDA IMPROVEMENT
HOA MATCHING GRANT
COUNCIL MEMO NO. CNS15-051**



MEMO NO. CNS15-051
NEIGHBORHOOD
BOUNDARY



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