



**MEMORANDUM**                      **Planning Division – CC Memo No. 15-024**

**DATE:**            FEBRUARY 12, 2015

**TO:**                MAYOR AND COUNCIL

**THRU:**            RICH DLUGAS, CITY MANAGER <sup>RD</sup>  
MARSHA REED, ASSISTANT CITY MANAGER <sup>MR</sup>  
JEFF KURTZ, PLANNING ADMINISTRATOR <sup>R</sup>  
KEVIN MAYO, PLANNING MANAGER

**FROM:**            DAVID DE LA TORRE, AICP, PRINCIPAL PLANNER <sup>DDLT</sup>

**SUBJECT:**        CITIZEN ADVISORY COMMITTEE  
Introduction and Tentative Adoption of Ordinance No. 4603

Request:            Form a Citizen Advisory Committee to guide Planning Staff and consultants in the Chandler General Plan Update

**BACKGROUND**

The Charter of the City of Chandler establishes that Council has the exclusive power, by ordinance, to create boards, commissions or citizens’ committees that in the judgment of Council are necessary. The Citizen Advisory Committee (Committee) will guide the update to the City’s General Plan and will play a very important role in the Public Participation Plan, a larger strategic effort to encourage citizen engagement in the General Plan update process. Should Council adopt the formation of the Committee, all Committee meetings will be subject to the Arizona open meeting law and will be conducted accordingly.

The Committee will meet as needed to provide continual guidance to the General Plan Update process.

**RECOMMEDATION**

Planning Staff recommends approval of Ordinance No. 4603, forming a Citizen Advisory Committee to guide Planning Staff and the consultants in the General Plan update.

**PROPOSED MOTION**

Move to introduce and tentatively adopt Ordinance No. 4603, forming a Citizen Advisory Committee to guide Planning Staff and the consultants in the General Plan update.

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**Attachments**

1. Ordinance No. 4603

ORDINANCE NO. 4603

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF CHANDLER,  
ARIZONA, FORMING A CITIZENS' ADVISORY COMMITTEE TO GUIDE  
STAFF AND CONSULTANTS IN THE CHANDLER GENERAL PLAN  
UPDATE

WHEREAS, the Mayor and City Council desire to update the Chandler General Plan in a manner that is inclusive and representative of the needs and desires of Chandler's citizens; and

WHEREAS, a Citizens' Advisory Committee is deemed necessary by the Mayor and City Council to guide staff and consultants through the process of updating the Chandler General Plan; and

WHEREAS, the Citizens' Advisory Committee is considered to be a Public Body as defined by Arizona Revised Statutes, and therefore, any meeting of the Citizens' Advisory Committee is subject to the Arizona Open Meeting Law; and

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Chandler, Arizona, as follows:

SECTION I. A Citizens' Advisory Committee, comprised of twenty-three (23) members, shall be formed to guide staff and consultants in updating the Chandler General Plan and all of its elements as required by Arizona Revised Statutes.

SECTION II. The Citizen's Advisory Committee shall sunset after the final draft of the updated Chandler General Plan is adopted by the City Council.

INTRODUCED AND TENTATIVELY APPROVED by the City Council of the City of Chandler, Maricopa County, Arizona, this \_\_\_\_ day of \_\_\_\_\_, 2015.

ATTEST:

\_\_\_\_\_  
CITY CLERK

\_\_\_\_\_  
MAYOR

PASSED AND ADOPTED by the City Council of the City of Chandler, Arizona this \_\_\_\_ day of \_\_\_\_\_, 2015.

ATTEST:

\_\_\_\_\_  
CITY CLERK

\_\_\_\_\_  
MAYOR

**CERTIFICATION**

I, HEREBY CERTIFY, that the above and foregoing Ordinance No. 4603 was duly passed and adopted by the City Council of the City of Chandler, Arizona, at a regular meeting held on the \_\_\_\_\_ day of \_\_\_\_\_, 2015, and that a quorum was present thereat.

\_\_\_\_\_  
CITY CLERK

APPROVED AS TO FORM:

\_\_\_\_\_  
CITY ATTORNEY (*K.S.M.*)

PUBLISHED: