



**PURCHASING ITEM  
FOR  
COUNCIL AGENDA**

**TN15-14**

**1. Agenda Item Number:**

**15**

**2. Council Meeting Date:**  
April 30, 2015

**TO: MAYOR & COUNCIL**

**THROUGH: CITY MANAGER**

**3. Date Prepared:** March 11, 2015

**4. Requesting Department:**  
Transportation & Development

**5. SUBJECT:** Amendment No. 1 to Contract No. 3387 for transportation consulting services

**6. RECOMMENDATION:** Staff recommends City Council approve Amendment No. 1 to Contract No. 3387, with Jeff Martin Consulting, LLC, for transportation consulting services, in an amount not to exceed \$53,000 for one (1) year.

**7. BACKGROUND/DISCUSSION:** The City first entered into a contract with the consultant in 2009 and has continued each year for the purpose of representing the City of Chandler in various regional transportation issues. These issues included the Valley Metro Transit Life Cycle Program (TLCP), reviewing and coordinating the City's Five (5) Year Transit Operating and Capital Budget with the TLCP, representing the City on various transit committees at Valley Metro and the Maricopa Association of Governments (MAG), intergovernmental coordination on transit issues, and other transit functions as assigned by the Transportation & Development Director. The original contract and extensions expired in 2014, and the City entered into a new contract with the consultant on June 12, 2014.

For FY 14/15 an increase in the original contract is needed in the amount of \$8,000, for a total annual award of \$53,000 to cover the time between the expiration of the prior contract and execution of the current contract. Since the expiration of the original contract, Mr. Martin has continued to provide consulting services to the City of Chandler.

For FY 15/16 an amount of \$45,000 is requested for a one (1) year period.

The consultant will assist and attend meetings for the City in the following:

- Facilitate further study of the Arizona Avenue corridor as a high capacity transit corridor
- Valley Metro Transit Standards and Performance Measures technical advisory working group
- Southeast Valley Transit System Study project advisory committee
- Other transit issues under consideration at Valley Metro, METRO, and MAG, including collaborating with other cities in the MAG region on such issues

**8. EVALUATION PROCESS:** On June 12, 2014, City Council approved a contract with Jeff Martin Consulting, LLC, for transportation consulting services for a one (1) year period with the option of four (4) one-year extensions. Jeff Martin Consulting, LLC, has agreed to extend for one (1) year at the same terms, conditions, and pricing. Staff recommends extension of this contract for the new term of June 16, 2015, through June 15, 2016. This is the first extension of the contract.

**9. FINANCIAL IMPLICATIONS:**

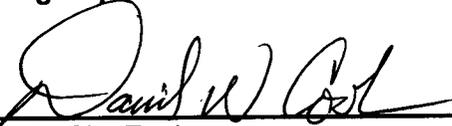
<u>Account No.</u>	<u>Fund Name</u>	<u>Program Name</u>	<u>CIP Funded</u>	<u>Amount</u>
101.3340.5219.0000	General Fund FY 14/15	Other Prof./Contract Services	No	\$ 8,000
101.3340.5219.0000	General Fund FY 15/16	Other Prof./Contract Services	No	\$45,000

**10. PROPOSED MOTION:** Move City Council approve Amendment No. 1 to Contract No. 3387, with Jeff Martin Consulting, LLC, for transportation consulting services in an amount not to exceed \$53,000 for one (1) year.

**ATTACHMENTS:** Amendment and Schedule C

**APPROVALS**

**11. Requesting Department**



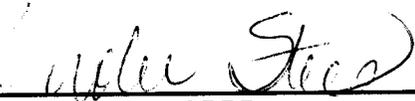
Daniel W. Cook, City Engineer

**13. Department Head**



R.J. Zeder, Transportation & Development Director

**12. Procurement Officer**



Carolee Stees, CPPB

**14. City Manager**



Rich Dlugas

TO CONTRACT BETWEEN THE CITY OF CHANDLER  
AND  
JEFF MARTIN CONSULTING, LLC  
FOR  
CONTRACT NO. 3387

This Amendment Number 1 to that certain contract between the City Of Chandler (City) and Jeff Martin Consulting, LLC (Contractor) for transportation consulting services dated, June 18, 2014 and is entered into this \_\_\_\_ day of March, 2015.

WHEREAS, the parties have agreed;

NOW THEREFORE, the parties agree as follows:

1. This Contract is extended for a one-year period, June 16, 2015 through June 15, 2016.
2. The Contract price is an amount not to exceed Fifty Three Thousand Dollars (\$53,000) which sum shall include all costs or expenses incurred by Contractor payable as set forth in Amended Exhibit C.
3. All other terms and conditions of the above referenced Contract shall remain unchanged and in full force and effect. All terms and conditions in the original Contract not specifically amended herein shall be incorporated by reference in its entirety and shall remain in full force and effect.

IN WITNESS WHEREOF, the parties have hereunto subscribed their names this \_\_\_\_ day of March, 2015.

CITY OF CHANDLER:

By: \_\_\_\_\_  
Mayor

CONTRACTOR:

By: Jeff Martin  
Title: President + CEO

APPROVED AS TO FORM:

\_\_\_\_\_  
City Attorney *[Signature]*

ATTEST: (If corporation)

ATTEST:

\_\_\_\_\_  
City Clerk

\_\_\_\_\_  
Secretary

WITNESS: (If individual or Partnership)

\_\_\_\_\_

[SEAL]

EXHIBIT C  
FEE SCHEDULE

In consideration for the services to be performed by the Consultant, the City agrees to pay the consultant \$85.00 per hour, for a total time commitment not to exceed 20 hours per week. Compensation for work performed by the consultant shall not exceed a total of \$53,000, which shall include all costs and/or expenses incurred by the Consultant.

The consultant will submit invoices biweekly to the City for all services rendered. The consultant will be compensated for jobs performed within 15 business days after receipt and approval of invoices from the Consultant for work performed.

The Consultant shall devote such time, attention and energy to the business and affairs of the City as requested by the City.