



**PURCHASING ITEM  
FOR  
COUNCIL AGENDA**

**1. Agenda Item Number:**

28

**2. Council Meeting Date:**

May 14, 2015

**TO: MAYOR & COUNCIL**

**3. Date Prepared:** April 24, 2015

**THROUGH: CITY MANAGER**

**4. Requesting Department:** City Manager

**5. SUBJECT:** Purchasing and Installation of Flooring Services – Carpet and Vinyl

**6. RECOMMENDATION:** Staff recommends City Council approve use of the Maricopa County Contract No. 09101-C with Continental Flooring for the purchase of Flooring Services – Carpet and Vinyl in the amount of \$200,000.00.

**7. BACKGROUND/DISCUSSION:** This contract is used for repair and replacement of carpet and vinyl flooring in City buildings. The Building and Facilities Division currently has five projects requiring new carpet. The City buildings requiring new carpet are the Information Technology Building, Center for the Arts, Tumbleweed Recreation Center Multi-Purpose Room, Chandler Heights Substation, and the Community Center Administrative Offices. All five buildings have worn or torn carpet and are in need of replacement. The new carpet to be used will be carpet tiles that allow for easy installation with limited impact on the operation of the building. The carpet tile also allows for easy replacement in the event a section of carpet is stained and cannot be cleaned.

**8. EVALUATION PROCESS:** The City makes use of contracts available cooperatively through several agencies. Each of these cooperative contracts was competitively solicited. City staff reviewed cooperative contracts offered by the State of Arizona and Maricopa County, approved agencies with whom the City has cooperative purchasing agreements. The agreement with Maricopa County allows for the needed work to be completed and pricing is below State contract pricing for flooring services. Staff has been satisfied with the quality of product and service provided by Continental Flooring in the past. A Purchase Order will serve as a contract for this purchase.

**9. FINANCIAL IMPLICATIONS:** Funds for this service will be from the General Fund, Buildings and Facilities Repair and Maintenance account 101.3200.5410 in the amount of \$50,000.00 and Existing City Buildings Renovations/Repairs account 401.3210.6210.6GG628 in the amount of \$150,000.00.

**10. PROPOSED MOTION:** Move to approve use of the Maricopa County Contract No 09101-C with Continental Flooring for the purchase of Flooring Services – Carpet and Vinyl in the amount of \$200,000.00.

**ATTACHMENT:** None

**APPROVALS**

**11. Requesting Department**

*KK*

Kris Kircher, Facilities Maintenance Manager

**13. Department Head**

*Marsha Reed*

Marsha Reed, Assistant City Manager

**12. Procurement Officer**

*Raziel McMahon for*

Juan Martinez

**14. City Manager**

*Rich Dlugas*

Rich Dlugas