

MINUTES OF THE SPECIAL MEETING OF THE HONORABLE MAYOR AND CITY COUNCIL OF THE CITY OF CHANDLER, ARIZONA, held on Friday, May 1, 2015 in the Council Chambers, 88 E. Chicago Street, Chandler, Arizona.

The meeting was called to order by Mayor Tibshraeny at approximately 8:30 a.m.

The following members were present:

Jay Tibshraeny	Mayor
Kevin Hartke	Vice Mayor
Nora Ellen	Councilmember
Rick Heumann	Councilmember
René Lopez	Councilmember
Terry Roe	Councilmember
Jack Sellers	Councilmember

### **Opening Remarks – Mayor Jay Tibshraeny**

Mayor Tibshraeny gave brief opening remarks. The Mayor thanked Budget staff, Directors, the City Manager and his office for continuing to identify cost savings and other efficiencies.

The Mayor noted that Chandler continues to be in a good position today because of years, if not decades, of solid fiscal policies and decisions. He commented the city continues to be very transparent throughout this process with the Budget Survey, Budget Connect, two Budget Workshops, public meetings like this, and a couple more after this too. The Mayor pointed out that we will continue to stay vigilant as a City Council and as a City. He noted that we have a very cohesive and dedicated Council and he thanked his fellow Councilmembers.

### **Introduction – City Manager Rich Dlugas**

Mr. Dlugas welcomed everyone to the presentation of the Proposed 2015-16 Budget and 2016-2025 Capital Improvement Program. He stated the budget reflects Chandler's continued commitment to provide high quality services to the community in the most cost effective manner while maintaining the City's long term financial viability. He also noted that the Executive Summary book provided with the proposed budget includes his full budget message for the 2015-16 Budget.

### **Overview of Budget – Dawn Lang & Greg Westrum**

Management Services Director Dawn Lang provided an overview of the budget including revenue, capital costs, and General Fund balance. Dawn highlighted the 2015-16 Budget theme, "Chandler...The Place to Be."

Councilmember Heumann – Is the differences between the \$136M and the \$72M on the red bar on the chart because of Intel? Ms. Lang – The red bar is the Other Service Charges & Receipts, and the most significant portion of that change is the amount being refunded by Intel. It's a larger portion in FY 2014-15 than FY 2015-16 because we are coming to the close of that project and the reimbursements coming back to the City are getting smaller.

Councilmember Heumann – On the 9.5 new positions, are some of those police positions because of anticipated retirements? Ms. Lang – In this case it is not. These are all positions related to maintaining existing service levels and, in one case, it is enhancing a service level.

Councilmember Heumann – Are we using one-time money for early hire police positions for the transition? Ms. Lang – We are. We have a reserve set aside this year (FY 2014-15). We also have reallocated funding in the FY 2015-16 Budget for this purpose.

Councilmember Heumann – Is increased utility costs one of the reasons we are looking at close to a \$1.2M increase over the next few years? Are the utility rate increases basically for electric? Ms. Lang – The overall increases for the City include electric, water, and wastewater. We are anticipating an increase in our wastewater rate, but not water rate, for next year. That would be included as an increase to our departments. There is also an increase on the electric side.

Councilmember Heumann – It's an overall increase of \$1.2M that we will see later but it is portions here and there, is that correct? Ms. Lang – That is correct.

Councilmember Sellers – It was mentioned that healthcare costs are going up. Is there an estimate on how much we are actually saving over what we would be paying if we were not self-insured? Ms. Lang – I can work with HR to get that estimate.

Mayor Tibshraeny – When we add new positions do those requests still go through the City Manager's office for approval? Mr. Dlugas – New positions that are requested for next fiscal year come through as a decision package that is fully vetted out before we bring it to you. As positions become vacant during the year, it is required to come through the Assistant City Manager or City Manager before we approve going out for recruitment for the position.

Mayor Tibshraeny – So there is a good check and balance that you put into place during the recession? Mr. Dlugas – Yes, and we continue to do that. Ms. Lang – Most of the changes that take place that are personnel related typically are associated with an action that comes forward to Mayor & Council during the year, so you will know about those, even though they do not require Council approval. The City Manager has been very transparent in that respect on those new positions.

Vice Mayor Hartke – Do you have any projections from other cities? What are you hearing from other cities around us about their budgets? Ms. Lang – Some cities are weathering the storm pretty well, but Phoenix, Glendale and Mesa are struggling in certain areas, areas whereas Chandler has made very wise choices. Based on news reports, Phoenix is probably struggling the most at this point in time in balancing their budget.

Vice Mayor Hartke – Do you know what the growth projection is this year in ongoing revenue at other cities? Ms. Lang – No, but I can look at that. Some of the budgets have been put out, but very few at this point. We have estimated lower than the State projection on our state shared projections. Typically our projections are lower on our local revenue collections than most other cities and I think that is why we are in the position we are in. Some of the cities are actually making cuts so they are showing a reduction in their collections or the growth isn't as high as they hoped, so they are having to cut their expenditures. We will get that information and share it with you.

#### **Fire, Health & Medical – Fire Chief Jeff Clark**

Fire Chief Jeff Clark presented the budget for the Fire Department.

Vice Mayor Hartke – On your first accomplishment, the 6.9% increase, do you think that people are calling your department more because the new name includes “health” in the title? Chief

Clark – The increase is being attributed to growth coming into the City. Growth in the southern portion of the City is picking up. The rest of the fire services in the Valley have been seeing 5-10% growth per year through the last 4 years. For some reason, we were not seeing that, so some of it could be us just catching up with the demand that some of the other cities were seeing. Seven percent is manageable; however, if it gets higher than that we will have to start digging into it, and the rebranding could certainly be part of it.

Councilmember Heumann – On the Fire Station #1 relocation, is the \$38,000 for more electricity because it is a bigger building? Chief Clark – It is definitely a bigger facility, but it is mostly for landscaping. Mayor Tibshraeny – Are there additional units there that you did not have at the other station? Chief Clark – Not exactly, the units at the old station were crammed in there. Now the units fit in the space much more comfortably.

Mayor Tibshraeny – Do the rugged tablets have to get serviced every now and then or do you just have to dock every evening at the work stations? Chief Clark – They will be charged every night at the workstations and they should be good to go from there.

Mayor Tibshraeny – Is the patrol vehicle decommissioning done at Fleet, by Fleet personnel or Fire personnel? Chief Clark – Yes, at Fleet, by Fleet personnel.

Mayor Tibshraeny – Are the foam tanks on every vehicle? Chief Clark – Most of our engines do have foam tanks.

Councilmember Heumann – On page 17 of the Fire Book, total occupancies inspected there are 5,500 projected and it has been about a 5,000 level for 3 years. The note states that there has been a change in procedure regarding inspections. Is that just because we don't have to inspect as often? Chief Clark – No, we have changed some procedures and we are sifting through that information. We are also challenged with the work force as we add more buildings in the City which stretches us. We did submit a request for an inspector this year and we have talked it through, but we are going to see a drop. We are still getting out to every building that we can get to. In the future we will have to either change the frequency of what we are doing or find a way to divert some more staff into the inspection side of things in order to keep up with the buildings. We are still hitting most of our inspections on time. Councilmember Heumann – Do you feel that for next year's budget that there will be any safety concerns in this area? Chief Clark – I do not have any safety concerns at this time. The important part of inspections, like any prevention method, is the staff presence. When a business sees a fire official come in through the door it is on their mind. We have a robust inspection program where a mailing goes out and advises the business that they need go through and inspect the building on their own. We tell them the common hazards to look for. They mail it back to us. Our policy is to follow-up on 10% of those to make sure they did the inspection. Our inspections for high hazard areas are not slipping. We maintain those as a priority.

### **Police – Chief Sean Duggan**

Chief Sean Duggan presented the budget for the Police Department.

Councilmember Sellers – The Police Forfeiture Fund is a fairly large percentage of your operating budget. Is that a fairly stable number? Chief Duggan – The number is fluid. This year we actually doubled the request for allocation. In years past, that number has been about \$3 million, but we increased this year because of the requests for the body camera program and the training facility. We are prepared to use our Forfeiture money to offset those costs. So we actually doubled what has normally been a 3 million dollar allocation.

Councilmember Heumann – On page 4 of the Police book, Police Administration, the number of positions is 10, however the expenditure number goes from \$2.8 million to \$5.3 million, back to \$3.9 million and then to \$8.2 million. It seems odd that it would jump by \$4-5 million if the positions are staying the same. Chief Duggan – That is in the cost center where the Forfeiture money is allocated, so it reflects that increase of the 6 million dollars.

Councilmember Ellen – Are we allocating enough money for internet crimes? Chief Duggan – It is very complicated because there are no jurisdictional boundaries. If the victim of an internet crime resides in our city, then we would take that case and have jurisdiction over that. Often times the suspects are located all over the world and that is where it is important to have connectivity to our task force, whether it's a cyber-crime or computer crime task forces. We have partnered with the FBI and the Secret Service specifically for that to give us that reach regionally, nationally, and internationally. They bring all types of resources and assets that help us with those types of investigations.

Councilmember Roe – Do we have adequate criminal investigations personnel to keep up with complex investigations, such as homicide investigations? Chief Duggan – It is challenging because the complexity of the crimes are increasing, so that skill set and that aptitude, especially the web based crimes, is taxing on policing. In line with our regional and federal partners, it is important to do a comprehensive staffing study such as we will be doing this year. We are going to look at patrol allocation and the load of cases carried by officers. That is something that is evolving, we are always aware of that, and we will continue to do those assessments and we will come back with recommendations of whether to realign existing resources or come back next year for different requests.

Councilmember Roe – If we are doing criminal investigation for stolen skateboards and bicycles, a resource might be allocated to people that are losing their identity or that type of crime. Chief Duggan – We do that. We prioritize every day. One of the things we are also working on this year is to enhance and create a more robust online reporting for those misdemeanor lower type cases.

### **Community & Neighborhood Services – Jennifer Morrison**

Jennifer Morrison presented the budget for Community & Neighborhood Services.

Councilmember Heumann – On page 15 of the Community & Neighborhood Services book, you show operating supplies and repair and maintenance on the Aquatics page at a lower number than the adjusted budget or for the estimated expenditures, yet here you have the package asking for additional money for pool chemicals. Is the \$30,000 plugged in here under Aquatics? Ms. Morrison – Yes, it would be in there under Aquatics. Councilmember Heumann – My concern is the amount that you have for the proposed budget is significantly less than what we spent or the estimated expense, and also lower than the adjusted budget. I just want to make sure you have enough money, or are you going to have to come back later in the year for an adjustment? Ms. Morrison – There must be a cost savings in another area and sometimes what occurs is mid-year. Aquatics has had to move funding over from cost savings from other areas. I am certain that they have taken into account an evaluation of what their needs are.

Councilmember Heumann – On the additional money for sprucing up the fields, are you getting a lot of public comments on the new methods? How are you tracking the expense that was done over a few years to see if it has worked? Ms. Morrison – We are very much in contact with all the leagues on an ongoing basis. All of those leagues also come to the Parks and Recreation board meetings. They have been very positive about those enhancements. It is really important to us,

because the City doesn't have its own league so we rely on those partnerships to offer those leagues to our community. The response has also been positive on a staff level, because staff wants to maintain those fields in a condition that meets the needs of the community.

Vice Mayor Hartke – Last year one of the requests was to add some practice fields that weren't up to par for the game fields. How has that been? Ms. Morrison – That has been very good. Additional fields for soccer are going in at Tumbleweed now. We are establishing fields on the far west side of Tumbleweed behind the park and ride lot. So you are going to see 3 full sized practice fields out there, so some of the funding requested in the Budget is to mow and maintain those fields. That is being received very well. Vice Mayor Hartke – Weren't there some other fields that were added at Chuparosa Park? Are those being fully utilized? Ms. Morrison – Yes and they are being very well received.

Mayor Tibshraeny – What's the status on Veterans Oasis Memorial and where do we go from here? Ms. Morrison – Over the last couple of years there have been dedicated individuals that have been working to raise funds for Veterans Memorial. Between the GRIC Grant that we received and community donations, we are at about \$672,000. We are about \$241,000 short on completing phase one. In order to complete phase one, we would need that funding. At this time donations and fund raising are rather stagnant. With the additional \$241,000 we would be able to start phase one which would include the family plaza area, the star area, earthwork and all the utilities, site furnishings, flag pole, USA flag, Arizona flag, trash receptacles, chilled drinking fountains, etc.

Vice Mayor Hartke – If we were able to get the Veterans Oasis Memorial to where it is a functional amenity of that park, what would future phases involve and, is it stable enough that this would not require additional unplanned future monies? Ms. Morrison – Phase one was about \$700,000. In the CIP, there is \$100,000 that has already been granted for parking and that is being taken out of the equation. Phase two would be \$207,000 for columns in the middle of the field. Phase three is the ramps that take you down into the columned area.

Councilmember Heumann – Of the money that was raised for the Memorial, what do we have left and what is the delta for the deference? Ms. Morrison – Including the GRIC Grant and fundraising our available balance is about \$393,000. Councilmember Heumann – So there has been expenditure already of how much? Ms. Morrison – Total expense so far are \$279,000. For the consultant it was about \$146,000. For design (Olsen) it was \$96,000. Valley Rain was \$16,000 for preconstruction drawings. Graphics and printing were about \$8,000. For a total of \$266,535.

Councilmember Heumann – If that \$266,000 was to design it, what is the amount to construct it? Ms. Morrison – The delta is \$241,000. Councilmember Heumann – Are we looking for a supplemental versus one-time money? Are we looking at City Manager additional dollars coming out of our one-time fund? Mr. Dlugas – We would have some flexibility in our one-time 1290 account that we could take this \$241,000 out of that and would not affect the Council contingency.

Councilmember Heumann – For the registered neighborhood groups and registered leaders on page 6 of the Community & Neighborhood Services book, how often are we going out to make sure that information is current? Ms. Morrison – In terms of the list, every time we market the HOA Academy we are working to update that list. When we reach out to traditional neighborhoods we are updating that list on a regular basis. That is a very live list.

Councilmember Heumann – We have funded many shade structures, but are there still places that need additional shade structures for ball fields? Ms. Morrison – Ball field shade structures that are yet to be completed are Espee Park, 6 shade structures for 3 fields, for Nozomi Park, 6 shade structures for 3 fields, Pima Park, 4 shade structures for 2 fields, and Desert Breeze Park, 1 shade structure for the south field. Councilmember Heumann – Can we get that list? Ms. Morrison – Yes.

Councilmember Sellers – Do we contribute anything for the For Our City event? Ms. Morrison – We contribute staff time. From time to time, I am sure we are contributing copying, printing, and paper. We don't quantify that, but yes we do provide support.

Councilmember Roe – On the administrative vehicle request, how many vehicles are we talking about sharing and with how much staff? Ms. Morrison – One vehicle to be shared among several staff. More than likely it will be staff that need to be in the field most of the day. Councilmember Roe – It sounds inadequate. Ms. Morrison – There is a need there and our staff has been very generous utilizing their own vehicles, but we are prudent with our request. This is a great addition to what we have right now.

#### **Municipal Utilities – Dave Siegel**

Municipal Utilities Director Dave Siegel presented the budget for the Municipal Utilities Department which includes Water, Wastewater, Solid Waste, and Reverse Osmosis.

Councilmember Lopez – The gas collection system, do we collect that or is this collection for burning? We don't collect any gas or transport it anywhere? Mr. Siegel – That is correct we do not.

Councilmember Heumann – On page 4 of the Municipal Utilities booklet the Municipal Utilities Administration went up from \$740,000 to \$1,000,000, what is the reason it has gone up? Are you adding positions? Mr. Siegel – Yes we have 2 adds that are positions transferred into that cost center from other cost centers.

Councilmember Roe – Are we looking for water costs to go up with changes to the CAP allotment. Mr. Siegel – The power is going to get more expensive. The EPA is asking to clean up some of their emissions from the coal firing portions of the plant. That is a lot of money, so we know our CAP costs are going to continue to increase every year. I think this is one of the small increases that we will see over the next several years. Councilmember Heumann – Part of that is the shift from 3 plants to 2 plants. LA County and Las Vegas are pulling out, so the costs are going to be shared.

Vice Mayor Hartke – What are the planned rate increases and when are we talking about rolling those out? Mr. Siegel – We meet with the City Manager's office next week. As you know we bring forward utility rate change requests to Council every other year.

#### **City Magistrate – Michael Traynor**

Presiding City Magistrate Michael Traynor presented the budget for the City Magistrate Department.

No questions.

#### **Law – Kay Bigelow**

City Attorney Kay Bigelow presented the budget for Law.

Councilmember Lopez – Is there a way to digitize the paperwork? Ms. Bigelow – When I first took over the office I was convinced that we needed to go to an electronic files system for many reasons. What I found out is that we are one of the few prosecutors' offices that shares a module on the courts data and records management system. When our lawyers are given a plea agreement it is entered into the computer, and it goes up to the court clerk. The court clerk then sends it to the judge, and the judge can enter it. All of that is done digitally. There is no other system like that in the Valley or state. That sharing of the system with the court is so valuable. It can't just be the prosecutors' office that switches to a new system; it would have to be a holistic change. Another thing we would need to do is have the Police Department switch to a new records management system. It is a system change of the whole justice system rather than one department. It is a bigger process.

Councilmember Roe – Do files come to you from the Police Department in paper form? Ms. Bigelow – We are able to access them through the computer. Councilmember Roe – Do you have access to video in the same fashion? Ms. Bigelow – Yes. Councilmember Roe – How long do you keep the paper file? Does it eventually get turned into microfiche? Ms. Bigelow – Yes, the documents that we must keep get scanned in and right now they are kept with the Police Department records because they have the same kind of security concerns that we have on prosecutor records. Eventually it will go into the electronic data management system (EDMS).

#### **Transportation & Development – RJ Zeder**

Transportation & Development Director RJ Zeder presented the budget for the Transportation & Development Department.

Mayor Tibshraeny – On the Arterial Life Cycle Project funding, is Gilbert Road one where you are saying the bid is ready? Mr. Zeder – That is McQueen Road.

Mayor Tibshraeny – Is it McQueen Road you are holding off on because of the possibility of receiving federal funds? Mr. Zeder – That is correct.

Mayor Tibshraeny – Street Maintenance is a one-time decision package, but it's an ongoing expense – a good ongoing expense. Mr. Zeder – That is correct. The program in itself is ongoing every year and we have ongoing dollars in our budget. There is about \$2,000,000 in contractual maintenance that we program every year and the \$1,000,000 is on top of that.

Councilmember Lopez – Will this cover all of the open or expected work orders for the next year or will there still be some remaining open. Mr. Zeder – No, if you were to look at the pavement quality index it is still declining, but the rate of decline has slowed significantly for two reasons. The first is the additional operating dollars because if you put that maintenance money in early in the cycle you are extending the life and avoiding very large expenses on the capital side. At the same time Mayor and Council have been supportive on the capital side as well. Without those dollars the rate of decline would be quicker.

Councilmember Sellers – We keep getting requests for improved bus service for major employers along the Price Corridor, like PayPal and Wells Fargo. I think we are going to need to start looking for some ways to address those requests. Mr. Zeder – Yes, we hear the same things that you all are hearing. We are currently showing an expansion of Price Road service in FY 2018-19. We would start about a year ahead of that with bus purchases to support the service. The current idea is to extend route 81 (the McClintock Road route), which currently terminates at the Transit Center on the south side of the Fashion Center Mall. It just seems a natural extension to continue that service all the way down Price Road. We are currently serving part of the Price Corridor, but

most of the south half of the Price Corridor was through a diversion of route 96, the Dobson Road route. The concern that we have is that if we divert that route further north, we would be taking away service from some existing multifamily developments that are along Dobson Road. We are going to have to work on identifying funding. We estimate that the operational costs to bring the McClintock Road route down Price Road is just under \$300,000 a year. There would also be about \$1,000,000 in bus acquisitions and infrastructure work that we would have to do to get sidewalks, bus stops, signals and those types of things prepared.

#### **Mayor & Council, Communications & Public Affairs – Matt Burdick**

Communications & Public Affairs Director Matt Burdick presented the budget for the Mayor & Council Office and Communication & Public Affairs Division.

Councilmember Heumann – During the Council Retreat in February, we talked about all communications and looking at social media and how we communicate with our citizens. Is any of that reflected in this budget for the next year? Mr. Burdick – The online newsroom was one of our main pieces. That will be our foundation to drive online traffic. The video work, specifically the video contract work, will allow us to go out there and acquire visuals that we need to help disseminate via our website as well as social media. That will be a critical piece.

Councilmember Heumann – On Print, Mail and Graphics on page 10 of the General Government book, the print part of that includes the bills for utilities services, are we not seeing significant savings? Mr. Burdick – Overall we are seeing about 100,000 less in print impression. So we are continuing to make progress in terms of our digital usage and continued growth in terms of our billing. Ms. Lang – This number does include the utility bill budget. They do the work for us, and they charge that over to Utility Services. We are definitely anticipating a reduction in our printing. We already started to see increases in paperless billing and that continues to go up. We are going to do some marketing to make sure people know that the paperless opportunity is there and that everything is working properly.

#### **City Clerk – Marla Paddock**

City Clerk Marla Paddock presented the budget of the City Clerk.

Councilmember Sellers – Have we had an unusual amount of passport activity? Ms. Paddock – Yes, this truly will be our highest year in passport activity.

#### **City Manager/Innovations – Marian Norris**

Assistant to the City Manager Marian Norris presented the budget for the City Manager's Office/Innovations.

Vice Mayor Hartke – Would the Innovations funding package give us a good plan and do we have enough information to follow through based upon the consultant's recommendation? This package recommendation as opposed to one that was discussed that had a little more robust nature to it. Ms. Norris – We are working on establishing a matrix of services that the consultants would actually place dollar amounts to. We could then use that as a sort of a menu to pick those items that are more important and have the most bang for the buck and will get us the best we can for our incubator. We feel that if there are items that would be important that we should be funding, we will bring that back to Council. We think that we can establish a really good program for \$125,000.

#### **Buildings & Facilities – Kris Kircher**

Facilities Maintenance Manager Kris Kircher presented the budget for Buildings & Facilities.

No questions.

**Economic Development – Micah Miranda**

Economic Development Director Micah Miranda presented the budget for Tourism and Economic Development.

Councilmember Sellers – You have had a lot of turnover in your department in the last year. Are you at full staffing now? Mr. Miranda – We have made an offer to an Economic Development Specialist who will be coming in on May 18<sup>th</sup>, so at that time we will be at full staff.

Councilmember Heumann – What do you foresee for the next couple of years as far as the Price Road Corridor? Mr. Miranda – We will see continued interest in that area. We are starting to see more momentum in larger projects. The airport area is seeing a tremendous amount of project interest as well.

**Downtown Redevelopment – Micah Miranda**

Economic Development Director Micah Miranda presented the budget for Downtown Redevelopment.

No questions.

**Airport – Chris Andres**

Airport Administrator Chris Andres presented the budget for Airport.

Councilmember Heumann – When will Wingspan and Chandler Air Service break ground? Mr. Andres – There is no firm date yet for Wingspan. It is currently in the marketing phase. A start date for Chandler Air Service has not been determined yet. Currently, they are doing some utility coordination.

**Human Resource – Debra Stapleton**

Human Resources Director Debra Stapleton presented the budget for Human Resources.

Councilmember Heumann – Have you received any feedback or comments on the White Plan? Ms. Stapleton – Surprisingly, we have not had as many comments as we expected. We are getting some questions. People that had to use medical services in January and February may not have had the understanding of how the plan worked. We have not really had a large number of complaints or even questions. It's going quite smoothly.

**Information Technology – Steve Philbrick**

Chief Information Officer Steve Philbrick presented the budget for IT.

Councilmember Sellers – We have talked about being “The Technology Hub of the Southwest”. Do you feel you have all the resources you need to keep us moving in that direction? Mr. Philbrick – We have the resources to maintain stability and maintain operation. We do struggle as we try to move forward with new things and new innovations to a certain extent. While we want to be that technology hub, from a government standpoint, we don't want to be out in front with technology. We want to be proven state of the art. We don't want to be doing things that are too far out ahead of what everybody else is doing.

**Information Technology Oversight Committee (ITOC) – Steve Philbrick**

Chief Information Officer Steve Philbrick presented the budget for ITOC.

Councilmember Heumann – As you roll out other City implementations, what have you learned or changed practices as a result of the utility system implementation? Mr. Philbrick – The most important thing would be testing and the need to be able to dedicate staff to doing that.

Councilmember Heumann – Are there any new things on the horizon that you are working on? Mr. Philbrick – They will be discussed in more detail in the CIP presentation. There is the Accela upgrade for permits and licensing, the Electronic Document Review process as part of T & D processes, and we have been talking about business licensing and how we are going to do that.

Councilmember Heumann – What is the Electronic Plan review? Mr. Philbrick – Electronic Plan review is a process to reduce paper and do things electronically as part of planning process. It is expect to be delivered in the spring of 2016.

### **Cultural Affairs – Brenda Brown**

Cultural Affairs Director Brenda Brown presented the budget for Cultural Affairs.

Mayor Tibshraeny – Will we be talking about some of the restroom renovations? Ms. Brown – That is actually a maintenance issue that we are doing with Buildings and Facilities.

Councilmember Heumann – How is the e-book conversion going now? Ms. Brown – We had a few complaints during that process because, when it comes to technology, people kind of get stuck. It is now going well. We have not had any complaints in quite some time. People are happy with the product because the hold waits are shorter than what they were previously. We are also able to adjust our purchasing power to meet their needs.

Councilmember Heumann – For what we are sending to the County in property tax, how much (ballpark) are we getting back now? Ms. Brown – It is going well. This year we got the new integrated library system from them, which is valued at about \$250,000. We are also getting over \$200,000 for the library assistance program which has the ability to purchase books on their dime. In addition they still support summer reading programs and electronic databases. I do believe we are getting a much better return on our investment than previously.

### **Planning – Jeff Kurtz**

Planning Administrator Jeff Kurtz presented the budget for the Planning Division.  
No questions.

### **Management Services – Dawn Lang**

Management Service Director Dawn Lang presented the budget for Management Services.

Councilmember Sellers – I want to remain comfortable that the photo enforcement program is a breakeven, neither revenue producer nor an expense to us. Ms. Lang – Yes, it is a breakeven. Over the recessionary years we had too much budget in revenue and expense and we reduced them. We have hit a plateau and we realized that we reduced the expenses too much, so this increase is to bring it back up by \$100,000. The program focuses on safety. We track the expense on that and even if there is a small overage it is committed to safety efforts in the City.

Councilmember Heumann – You mention that people will now be able to pay with credit cards at the counter for T&D. Are we charging for that service? Ms. Lang – There is a fee associated with that. At the permit counter, if they decide as a convenience to use their credit card there is a service charge. I believe it is 2.95% and that expense is passed on to the customer.

Councilmember Heumann – The fee that we are going to pay to the state for collecting our sales tax, is that in your budget somewhere or where is it coming from? Ms. Lang – We put those funds in Non-Departmental (1290). Councilmember Heumann – What is the fee amount? Ms. Lang – It is \$692,900.

**Capital Improvement Projects (CIP) – Greg Westrum**

Budget Manager Greg Westrum presented a general overview of the Capital Improvement Program (CIP), Projects, Funding Sources and impact on the tax levy.

No questions.

**Buildings & Facilities CIP – Kris Kircher**

Facilities Maintenance Manager Kris Kircher presented an overview of the CIP for Buildings & Facilities.

Councilmember Heumann – When will the Desert Breeze lighting be done? Mr. Kircher – We have reserved the ball field for January/February of 2016 to complete that project. The existing poles will stay; we will be putting in new lamps and replacing the electrical service to the entire park.

**Information Technology/ITOC CIP – Steve Philbrick**

Chief Information Officer Steve Philbrick presented an overview of the CIP for IT/ITOC.

Councilmember Sellers – The replacement of desktop phone to VOIP, is that approximately 900 phones? Mr. Philbrick – That is a pretty accurate number. Councilmember Sellers – Does that represent most of the desk sets in city use? Mr. Philbrick – When we get done with this the only place we will have left is our PD facility.

Councilmember Sellers – Are these phones actually being used? Mr. Philbrick – We have been able to reduce the number of phones. We look at what makes sense as far as handset versus VOIP.

**Economic Development CIP – Micah Miranda**

Economic Development Director Micah Miranda presented an overview of the CIP for Economic Development.

Councilmember Heumann – What happens to the remaining balance if it is not used for these projects? What happens to the left over money? Ms. Lang – Any funds remaining in these programs is re-appropriated in the next year as carryforward if it is directly identified for a specific purpose.

**Planning CIP– Jeff Kurtz**

Planning Administrator Jeff Kurtz presented an overview of the CIP for Planning.

No questions.

**Cultural Affairs CIP – Brenda Brown**

Cultural Affairs Director Brenda Brown presented an overview of the CIP for Cultural Affairs.

No questions.

**Airport CIP – Chris Andres**

Airport Administrator Chris Andres presented an overview of the CIP for the Airport.

Councilmember Heumann – Is Wingspan’s project more hangar facilities than T-Shade? Mr. Andres – Yes.

Councilmember Ellen – For the apron project that is close to the terminal, will the planes that are tied down there need to be moved for the project? Mr. Andres – Yes. Councilmember Ellen – Do we have any say of which airplanes will go back to the tie downs close to the terminal when the project is completed? Mr. Andres – Yes, we will definitely have a say in which ones go back on the apron.

Vice Mayor Hartke – What is the City’s share on these projects? Is it about 5%? Mr. Andres – The way that it is structured now is the federal government would pay approximately 90% of the project, Arizona Department of Transportation would pay 5%, and the remaining share is the local share for 5%. So, for every dollar of total project cost, we pay a nickel.

Councilmember Ellen – What is the timing for that apron phase? Mr. Andres – We have it currently set up in two phases for 2015-16 and 2016-17.

**Community & Neighborhood Services CIP – Mickey Ohland**

Park Development and Operations Manager Mickey Ohland presented an overview of the CIP for Community & Neighborhood Services.

Councilmember Heumann – On the Tumbleweed Park renovation, once we spend this money to rehabilitate the soccer field will parking for the Ostrich Festival not happen there? Mr. Ohland – It should be okay for that limited amount of time. We do flood irrigate that area, so the turf will respond, but I will have to talk to Hermalinda. Councilmember Heumann – What is the cost to fix those fields? Mr. Ohland – I believe it was \$120,000.

Councilmember Heumann – On Homestead North and South, what is the point of having parks so close together? Is there a way to combine them or are they going to have different uses? Mr. Ohland – It would be difficult to connect them because of the church in between the two properties. We do have the Consolidated Canal that will connect them. Homestead North is more of a traditional neighborhood park. Homestead South has more amenities for those using the canal path and more open space.

Councilmember Roe – What is the condition of the parking lots on the west side of Snedigar? Mr. Ohland – On the west we would like to create another master plan to identify the priorities and various improvements such as the parking lots and give it a more updated look. The plan is to pave that area, not next year, but probably the following fiscal year.

**Fire, Health & Medical CIP – Assistant Fire Chief Tom Carlson**

Assistant Fire Tom Dwigins presented an overview of the CIP for the Fire, Health & Medical Department.

No questions.

**Police CIP – Chief Sean Duggan**

Chief Sean Duggan presented an overview of the CIP for Police.

Councilmember Heumann – Is this bond money from the 2007 election for the radios part of the radio conversion? Chief Duggan – I would have to double check that. I believe this came after that bond election. I believe this is a separate mandate from the FCC.

Mayor Tibshraeny – On the firing range, would that take the place of the existing firing range?  
Chief Duggan – Yes.

Mayor Tibshraeny – Would we be able to convert that into more useable space? Chief Duggan –  
There are all types of possibilities of using the existing firing range located at the main station. We  
would like to utilize that more effectively in a different capacity.

### **Municipal Utilities CIP – John Knudson**

Senior Utilities Engineering Manager John Knudson presented an overview of the CIP for  
Municipal Utilities including Water, Wastewater, and Solid Waste.

Mayor Tibshraeny – Is that 4 new wells in the next 5 years? Mr. Knudson – That is correct.

Councilmember Heumann – Just to clarify, on the Ocotillo Water Reclamation Facility, that is for  
the landscaping and those types of things along the Price Road Corridor, correct? Mr. Knudson –  
Yes it is.

Councilmember Heumann – The reclaimed water conversion program has been in place for  
about a year now. Have there been people that have used it? Mr. Knudson – We have contacted  
and had conversions with HOAs, but there haven't been any contracts activated.

### **Transportation and Development CIP – Dan Cook**

Transportation Manager Dan Cook presented an overview of the CIP for Transportation and  
Development.

Mayor Tibshraeny – How many lane miles in the City again? Mr. Cook – There are 2,027 lane  
miles in the City.

Mayor Tibshraeny – On the Ocotillo Road project, is that work to be done near the intersection?  
Mr. Cook – This is west of that location on the same side. There is also some County Island  
property in there as well. So we will have to work with the County on that.

Councilmember Heumann – Where are we at with the UPRR? Mr. Cook – We are not getting  
very far in those discussions. I have enlisted Patrice to help those discussions along.

Mayor Tibshraeny – The 2017-2018 construction is which leg of the Cooper Road/Queen Creek  
Road intersection? Mr. Cook – It is currently in design. The right of way is split into 2 pieces for  
2017-2018. Mayor Tibshraeny – So it could be a candidate for acceleration? Mr. Cook – It will  
be a candidate for acceleration.

Councilmember Heumann – On the 2017-2018 numbers, is part of this for design work or not?  
Mr. Cook – Yes, the 2017-2018 money, about \$4,000,000 is for doing the intersection at Chandler  
Heights, and a little over half mile north to construct that. The entire piece, from the half mile north  
of Chandler Heights to Riggs is currently in design. We are designing it as 2 bid packages. The  
second mile will be sort of put on the shelf for a while until the funding becomes available.

Councilmember Heumann – On the crosswalks, you have changed a lot of those over to a  
countdown style. Is that now complete or are we almost done with that? Mr. Cook – I would have  
to check with our traffic engineering staff to be sure, but I do believe that is complete or near  
completion.

Councilmember Heumann – Are we buying land if someone decides to sell, are we actively buying land? Mr. Zeder – This funding would allow us to go to the property owners. This allows us to get the Washington Street right-of-way.

**Wrap up – Dawn Lang**

Dawn Lang gave closing and thanks to everyone for attending and for their participation.

Adjournment: The meeting was adjourned at 3:43 p.m.

ATTEST:

\_\_\_\_\_  
City Clerk

\_\_\_\_\_  
Mayor

Approval Date of Minutes: June 11, 2015

CERTIFICATION

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the Special Meeting of the City Council of Chandler, Arizona held on May 1, 2015. I further certify that the meeting was duly called and held and that a quorum was present.

Dated this \_\_\_\_\_ day of June 2015

\_\_\_\_\_  
City Clerk