



**PURCHASING ITEM
FOR
COUNCIL AGENDA**

1. Agenda Item Number:

57

2. Council Meeting Date:
September 24, 2015

TO: MAYOR & COUNCIL

3. Date Prepared: September 4, 2015

THROUGH: CITY MANAGER

4. Requesting Department: Community and
Neighborhood Services

5. SUBJECT: Purchase of three 14-passenger Wheelchair Accessible Buses

6. RECOMMENDATION: Staff recommends City Council approve the utilization of Mohave Contract No. 13N-CRBSI-0925 with Creative Bus Sales, Inc., for the purchase of three 14-passenger wheelchair accessible buses in the amount of \$191,088.22.

7. BACKGROUND/DISCUSSION: Three 14-passenger wheelchair accessible buses are being purchased to replace three of the four 15-passenger vans that are currently used by the Recreation Division. The Recreation Division's programs serve a variety of participants, including people with disabilities and special needs, senior citizens, and youth. The wheelchair accessible buses will allow for equal access for all participants. In addition to a wheelchair lift, the buses will have hand railings and minor steps, providing physical assistance and security to those who may have poor balance, weak knees, or other impairments that make it difficult and unsafe for them to utilize conventional vehicles.

8. EVALUATION: Mohave competitively solicited and awarded a contract for the purchase of buses to four vendors. The City has an active Intergovernmental Agreement with Mohave allowing for the cooperative use of Mohave's contracts.

Staff from Management Services, Fire, Health & Medical, and Community & Neighborhood Services requested and evaluated offers from each of the four vendors on contract. Staff recommends purchase of the buses from Creative Bus Sales, Inc., because the offer met all requirements, offered the lowest price, and includes loaner equipment if the delivery date of 120 days from receipt of chassis is not met.

9. FINANCIAL IMPLICATIONS:

Cost:	\$191,088.22			
Savings:	N/A			
Long Term Costs:	N/A			
<u>Acct. No.:</u>	<u>Fund:</u>	<u>Program Name:</u>	<u>CIP Funded:</u>	<u>Funds:</u>
404.4550.6310.0.0.0	Vehicle Replacement Fund			\$63,696.08
101.4550.6310.8RA1	General Fund			\$127,392.14

Funds for the purchase of two of the buses have been approved through the Decision Package process for FY 2015-16 and funding for the third bus is through the City's Vehicle Replacement Fund.

10. PROPOSED MOTION: Move City Council approve the utilization of Mohave Contract No. 13N-CRBSI-0925 with Creative Bus Sales, Inc., for the purchase of three 14-passenger wheelchair accessible buses in the amount of \$191,088.22.

ATTACHMENTS: None.

APPROVALS

11. Requesting Department

Barbara Young / gm
Barbara Young,
Recreation Manager

13. Department Head

Jennifer Morrison
Jennifer Morrison,
Community & Neighborhood Services Director

12. Procurement Officer

Rachel Mc Mahon for
Mike Mandel

14. Acting City Manager

Marsha Reed
Marsha Reed