



**PURCHASING ITEM
FOR
COUNCIL AGENDA
Memo No. MUA16-037**

1. Agenda Item Number:
25
2. Council Meeting Date:
November 19, 2015

TO: MAYOR AND COUNCIL

3. Date Prepared: November 2, 2015

THROUGH: CITY MANAGER

4. Requesting Department: Municipal Utilities

5. SUBJECT: Purchase of Electrical Products

6. RECOMMENDATION: Staff recommends City Council approve the utilization of the U.S. Communities Contract No. MA-IS-1230234, with Graybar Electric Company, for electrical products, in an amount not to exceed \$245,000, through the remainder of the contract term, ending on March 31, 2016.

7. BACKGROUND/DISCUSSION: Municipal Utilities' Water and Wastewater Divisions require an ongoing contract for the purchase and repair of circuit breakers, programmable logic controllers, pump starters, and variable frequency drives that are used extensively within the City's water and wastewater facilities. Graybar Electric Company is a distributor of Schneider Electric equipment and other electrical products and services, which are used throughout the City.

8. EVALUATION: The County of Los Angeles competitively solicited and awarded a contract for electrical products as the lead agency for U.S. Communities. The City is an eligible user of the U.S. Communities Contract No. MA-IS-1230234.

Staff recommends cooperative use of this contract because it allows the City to purchase original equipment manufacturer supplies and services directly from the authorized distributor when needed. The term of the U.S. Communities contract is from April 1, 2013 through March 31, 2016, with the option of two (2) additional one-year extensions. The requested amount is the estimated requirements for the cost centers listed, through the end of the contract term.

9. FINANCIAL IMPLICATIONS:

Cost: \$245,000
Savings: N/A
Long Term Costs: N/A

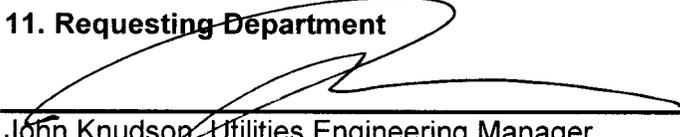
Funding Source:

<u>Acct. No.:</u>	<u>Fund Name:</u>	<u>Program Name:</u>	<u>CIP Funded:</u>	<u>Amount:</u>
605.3860.0000.5316	Water Operating, Water Systems Maintenance	Machinery/Equipment	No	\$ 50,000
615.3940.0000.5316	WW Operating, WW Treatment	Machinery/Equipment	No	\$ 5,000
615.3960.0000.5316	WW Operating, Airport WRF	Machinery/Equipment	No	\$ 40,000
615.3970.0000.5316	WW Operating, Ocotillo WRF	Machinery/Equipment	No	\$ 50,000
616.3930.0000.5316	WW Ind. Treatment, Reverse Osmosis	Machinery/Equipment	No	\$100,000
Total:				\$245,000

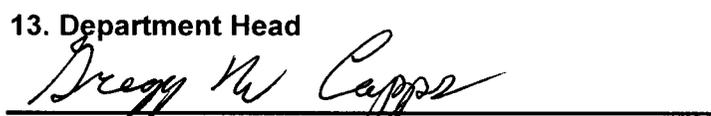
10. PROPOSED MOTION: Move City Council approve the utilization of the U.S. Communities Contract No. MA-IS-1230234, with Graybar Electric Company, for electrical products, in an amount not to exceed \$245,000, through the remainder of the contract term, ending on March 31, 2016.

APPROVALS

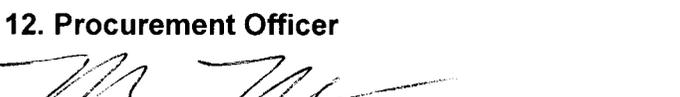
11. Requesting Department


John Knudson, Utilities Engineering Manager

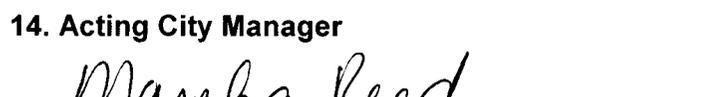
13. Department Head


Gregg Capps, Acting Municipal Utilities Director

12. Procurement Officer


Mike Mandt, CPPB

14. Acting City Manager


Marsha Reed