



Chandler · Arizona  
Where Values Make The Difference

**PURCHASING ITEM  
FOR  
COUNCIL AGENDA**

1. Agenda Item Number:  
**29**

2. Council Meeting Date:  
December 10, 2015

TO: **MAYOR & COUNCIL**

3. Date Prepared: November 19, 2015

THROUGH: **CITY MANAGER**

4. Requesting Department: City Manager

5. SUBJECT: Information Technology Consulting and Temporary Contract Staffing

6. RECOMMENDATION: Staff recommends City Council approve the utilization of the State of Arizona Contract #ADSPO12-031581, with Guidesoft, Inc., dba Knowledge Services, for Information Technology consulting and temporary contract staffing services in an amount not to exceed \$100,000.

7. HISTORICAL BACKGROUND/DISCUSSION: Information Technology has historically hired temporary employees to assist in special projects or backfill positions involved in projects by utilizing competitively bid temporary staffing agreements. These temporary employees have specialized skills in specific technical areas which complement Information Technology staff and are intended to work on a temporary basis for a specific assignment. The Information Technology field is becoming increasingly more competitive for specialized resources; assistance is needed to find qualified resources in a timely manner.

This resource will assist with maintaining day-to-day operations of the City's financial and human resources systems while full-time IT staff are devoted to assisting with implementation of the Oracle Business Intelligence Enterprise Edition (OBIEE) Reporting Tool and Noetix Software. This resource request is the third item related to the purchase of these two software tools that are on separate purchasing requests on the same agenda. Total cost is \$100,000 for 1,176 hours at \$85/hour.

8. EVALUATION PROCESS: The State of Arizona competitively solicited and awarded a contract for a Managed Services Provider (MSP) experienced in and capable of providing sourcing, assignment and management services for temporary personnel for all assignments in the Information Technology staffing and consulting industry, regardless of personnel class or project duration. Knowledge Services is a "consolidator" of contract resource providers. They represent a wide range of contract staffing firms. The City provides the requirements, Knowledge Services poll their providers for resources, and the City interviews the resources and makes a selection. The City then enters into an agreement with Knowledge Services to provide the necessary resource from the most qualified resource provider. This City has a current Intergovernmental Agreement with the State allowing for the cooperative use of State contracts. Staff recommends cooperative use of this contract because it allows the City to find specialized technical resources in a timely manner.

**9. FINANCIAL IMPLICATIONS:**

Fund Source:

<u>Acct. No.:</u>	<u>Fund Name:</u>	<u>Program Name:</u>	<u>CIP Funded:</u>	<u>Amount:</u>
401.1285.5219.0.61C084.0	General Government Capital Projects	Oracle Reporting	Yes	\$ 100,000

10. PROPOSED MOTION: Move City Council approve the utilization of the State of Arizona Contract #ADSPO12-031581, with Guidesoft, Inc., dba Knowledge Services, for Information Technology consulting and temporary contract staffing services in an amount not to exceed \$100,000.

**APPROVALS**

**11. Requesting Department**

*Rachelle Faherty*

Rachelle Faherty, IT Applications Support Manager

**12. Department Head**

*Steven Philbrick*

Steven Philbrick, Chief Information Officer

**13. Procurement Officer**

*Carolee Stees*

Carolee Stees, CPPB

**14. Acting City Manager**

*Marsha Reed*

Marsha Reed