



**MEMORANDUM Management Services Department – Council Memo No. MR16-106**

**DATE:** MARCH 17, 2016  
**TO:** MAYOR AND COUNCIL  
**THRU:** MARSHA REED, ACTING CITY MANAGER *MR*  
DAWN LANG, MANAGEMENT SERVICES DIRECTOR *DL*  
MATTHEW DUNBAR, REVENUE AND TAX MANAGER *MD*  
**FROM:** BONNIE BODDY, CUSTOMER SERVICE SUPERVISOR *BB*  
**SUBJECT:** SPECIAL EVENT LIQUOR LICENSE  
ST. ANDREW THE APOSTLE CATHOLIC CHURCH

**RECOMMENDATION**

Staff recommends Council forward a recommendation for approval of a Special Event Liquor License for St. Andrew the Apostle Catholic Church, and further, that approval be given for the City of Chandler Special Event Liquor License.

**DISCUSSION**

An application for a Special Event Liquor License has been submitted by St. Andrew the Apostle Catholic Church for the Silent Auction for Bottles of Wine on Friday, March 25, 2016, from 6:00 a.m. until 9:00 p.m., located at St. Andrew Apostle Catholic Church, 3450 W. Ray Road.

With a Special Event Liquor License, the organization can sell all alcoholic beverages within the confines of the event during the designated event periods.

The Police Department reports no objections to the issuance of this license. The special event liquor fee has been paid; however, as this applicant is a non-profit organization, no sales tax license is required.

**PROPOSED MOTION**

Move for recommendation to the State Department of Liquor Licenses and Control for approval of the Special Event Liquor License, for St. Andrew the Apostle Catholic Church, on Friday, March 25, 2016, from 6:00 a.m. until 9:00 p.m., located at St. Andrew Apostle Catholic Church, 3450 W. Ray Road, and approval of the City of Chandler Special Event Liquor License.

Attachment: A - Map of Event

A

**SECTION 12** License premises diagram. The licensed premises for your special event is the area in which you are authorized to sell, dispense or serve alcoholic beverages under the provisions of your license. The following space is to be used to prepare a diagram of your special event licensed premises. Please show dimensions, serving areas, fencing, barricades, or other control measures and security position.

