



**PURCHASING ITEM  
FOR  
COUNCIL AGENDA  
Memo No. TDA16-056**

**1. Agenda Item Number:**

12

**2. Council Meeting Date:**  
March 31, 2016

**TO: MAYOR AND COUNCIL**

**3. Date Prepared:** March 3, 2016

**THROUGH: CITY MANAGER**

**4. Requesting Department:** Transportation & Development

**5. SUBJECT:** Amendment No. 3 to Agreement No. 3359 for Civil Plan Review and Civil Planning Services

**6. RECOMMENDATION:** Staff recommends City Council approve Amendment No. 3 to extend Agreement No. 3359, with EPS Group, Inc., for Civil Plan Review and Civil Planning Services, in an amount not to exceed \$50,000, for a one-year term of March 15, 2016, through March 14, 2017.

**7. BACKGROUND/DISCUSSION:** The Civil Plan Review Group within the Transportation & Development Department is responsible for reviewing all engineering design plans, plats and requests for minor land divisions for private development projects and design plans for City funded capital projects.

The intent of this agreement is to have an engineering firm available to augment City staff, if necessary, to ensure the timely review of development and capital project improvement plans. A number of projects receive expedited status where the City commits to review plans and provide comments within ten (10) business days of submittal.

The continuation of this agreement will ensure that we can continue to honor those commitments.

**8. EVALUATION PROCESS:** Interviews and consultations were conducted with various engineering firms. This consultant was directly selected for having staff with the technical ability and experience providing plan review services for other cities within the Phoenix Metro area. The selection process was conducted in accordance with established City policy and procedures for the direct selection of consultants for professional services.

Staff recommends extension of this agreement for the term of March 15, 2016, through March 14, 2017, under the same pricing, terms and conditions. This is the third extension of the contract.

**9. FINANCIAL IMPLICATIONS:**

Cost: \$50,000

Fund Source:

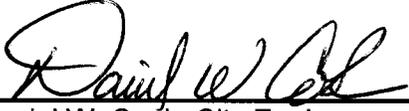
<u>Acct. No.:</u>	<u>Fund Name:</u>	<u>Program Name:</u>	<u>CIP Funded:</u>	<u>Amount:</u>
101.3010.5219.0	General Fund	Professional Services	No	\$50,000

**10. PROPOSED MOTION:** Move City Council approve Amendment No. 3 to extend Agreement No. 3359 with EPS Group, Inc., for Civil Plan Review and Civil Planning Services, in an amount not to exceed \$50,000, for a one-year term of March 15, 2016, through March 14, 2017.

**ATTACHMENT:** Amendment No. 2

**APPROVALS**

**11. Requesting Department**



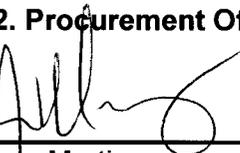
Daniel W. Cook, City Engineer

**13. Department Head**



R.J. Zeder, Transportation & Development Director

**12. Procurement Officer**



Juan Martinez

**14. Acting City Manager**



Marsha Reed

**AMENDMENT NUMBER THREE  
TO AGREEMENT BETWEEN THE CITY OF CHANDLER  
AND  
EPS GROUP, INC.  
FOR CIVIL PLAN REVIEW AND CITY PLANNING SERVICES  
PROJECT NO. 3359**

This Amendment No. Three to that certain Agreement between the City of Chandler (CITY) and EPS Group, Inc. (CONTRACTOR) for Civil Plan Review and City Planning Services dated March 5, 2014 and is entered into this \_\_\_\_ day of \_\_\_\_\_, 2016.

WHEREAS, a one year AGREEMENT with four (4) additional one year renewal options was awarded to EPS Group, Inc. for Civil Plan Review and City Planning Services;

NOW THEREFORE, the parties agree as follows:

1. Section 1. Section 4 of the Agreement as amended is hereby amended to provide that the City shall pay to the Contractor an amount not to exceed Fifty Thousand Dollars (\$50,000) for this Agreement, for the completion of all services described herein, payable as set forth in Exhibit C attached to the original agreement as amended and incorporated herein by reference.
2. Section 2. Section 5 of the Agreement as amended is amended to provide that the term of the Agreement is hereby amended to extend the Agreement for a one year period, March 15, 2016 through March 14, 2017
3. Section 3. All other terms and conditions of the above referenced Agreement as amended shall remain unchanged and in full force and effect.

4. IN WITNESS WHEREOF, the parties have hereunto subscribed their names this \_\_\_\_ day of \_\_\_\_\_, 2016.

CITY OF CHANDLER:

By: \_\_\_\_\_  
Mayor

CONTRACTOR:

By: MB Spitt  
Title: DEPT. MANAGER

APPROVED AS TO FORM:

City Attorney [Signature]

ATTEST: (If corporation)

[Signature]  
Secretary

ATTEST:

\_\_\_\_\_  
City Clerk

WITNESS: (If individual or Partnership)