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PURCHASING ITEM FOR COUNCIL AGENDA

1. Agenda Item Number: 26

2. Council Meeting Date: July 28, 2016

TO: **MAYOR AND COUNCIL**

THROUGH: **CITY MANAGER**

3. Date Prepared: July 12, 2016

4. Requesting Department: Community Services

5. SUBJECT: Amendment No. 1 to Agreement No. PM6-910-3573 with W&J Schafer Enterprises, Inc., dba J&J Janitor Service for Cleaning of City Park Restroom Facilities.

6. RECOMMENDATION: Staff recommends City Council approve Amendment No. 1 to Agreement No. PM6-910-3573, with W&J Schafer Enterprises, Inc., dba J&J Janitor Service, for cleaning of City Park restroom facilities, in an amount not to exceed $106,277 for the term of September 1, 2016, through August 31, 2017.

7. BACKGROUND/DISCUSSION: The Park Development and Operations Division contracts out the cleaning of twenty-three restrooms located at fifteen parks throughout the City. The cleaning of these restrooms is performed daily between the hours of 10:30pm and 6:00am. This contract also includes additional afternoon cleanings of 10 restrooms on Saturdays during the heavy use months of March through May and September through November. Also included in this contract are the cleaning services for the restrooms located at the Chandler Fashion Transit Station and the Tumbleweed Park & Ride facility.

8. EVALUATION PROCESS: On August 13, 2015, City Council approved an agreement with W&J Schafer Enterprises, Inc., dba J&J Janitor Service for cleaning of City Park restroom facilities, with the option of four one-year extensions. W&J Schafer Enterprises, Inc., dba J&J Janitor Service, has agreed to renew at the same pricing, terms and conditions. The department is satisfied with the level of service provided.

Staff recommends extension of this agreement for the term of September 1, 2016, through August 31, 2017. This is the first extension of the agreement.

9. FINANCIAL IMPLICATIONS:

Cost: $106,277
Savings: N/A
Long Term Cost: N/A

Acct. No.:	Fund Name:	Program Name:	CIP Funded:	Funds:
101.4530.0000.5410	General Fund	Parks Bldg. & Grounds R&M	N/A	$98,651.00
101.3340.0000.5419	General Fund	Transit Services Other Equip. R&M	N/A	$7,626.00

10. PROPOSED MOTION: Move City Council approve Amendment No. 1 to Agreement No. PM6-910-3573, with W&J Schafer Enterprises, Inc., dba J&J Janitor Service, for cleaning of City Park restroom facilities, in an amount not to exceed $106,277 for the term of September 1, 2016, through August 31, 2017.

ATTACHMENT: Amendment

APPROVALS

11. Requesting Department
Mickey Ohland BY
Mickey Ohland, Park Development & Operations Manager

12. Department Head
Barbara Young
Barbara Young, Acting Community Services Director

13. Procurement Officer.
Raquel McMahon
Raquel McMahon, CPPB

14. City Manager
Marsha Reed
Marsha Reed

AMENDMENT NUMBER ONE,
TO AGREEMENT BETWEEN THE CITY OF CHANDLER
AND
J&J JANITOR SERVICE
FOR CLEANING OF CITY PARK RESTROOM FACILITIES
AGREEMENT NO. PM6-910-3573

This Amendment No. 1 to that certain Agreement between the City of Chandler (City), and J&J Janitor Service (Contractor), for Cleaning of City Park Restroom Facilities, dated August 26, 2015, is entered into this____ day of _____, 2016.

WHEREAS, a one-year Agreement with four (4) additional one-year extension options was awarded to J&J Janitor Service., for Cleaning of City Park Restroom Facilities. This is the first extension option.

NOW THEREFORE, the parties agree as follows:

1. Section 5.1 of the Agreement, as amended, hereby extends the term of the agreement for a one-year period, from September 1, 2016, through August 31, 2017, in an amount not to exceed $106,277.

2. All other terms, conditions, and pricing of the above referenced Agreement shall remain unchanged and in full force and effect.

IN WITNESS WHEREOF, the parties have hereunto subscribed their names this _____ day of _____, 2016.

CITY OF CHANDLER:

By: _____
Mayor

APPROVED AS TO FORM:

_____
City Attorney

ATTEST:

_____
City Clerk

CONTRACTOR:

By: _____
Title: _____

ATTEST: (If corporation)

_____
Secretary

WITNESS: (If individual or Partnership)

_____

[SEAL]