



**PURCHASING ITEM
FOR
COUNCIL AGENDA**

1. Agenda Item Number:
36
2. Council Meeting Date:
July 28, 2016

TO: MAYOR & COUNCIL
THROUGH: CITY MANAGER

3. Date Prepared: July 8, 2016
4. Requesting Department: Management Services

5. SUBJECT: Purchase of Janitorial and Sanitation Supplies

6. RECOMMENDATION: Staff recommends City Council approve the utilization of the City of Tucson Contract No. 151148, with Waxie Sanitary, for the purchase of janitorial and sanitation supplies, in an amount not to exceed \$250,000 for one year from August 2, 2016, through August 1, 2017.

7. BACKGROUND/DISCUSSION: The City of Chandler requires a diverse and extensive supply of janitorial and sanitation supplies for delivery to Central Supply and various other City locations as well as a representative to provide onsite product and service consultations, demonstrations, and cleaning direction and training. The City of Tucson contract provides a broad supply of products and services to ensure the support of daily maintenance operations. It includes such items as carpet and hard floor care cleaners, brooms and buckets, restroom care cleaning supplies as well as toilet paper, paper towels, and plastic can liners.

8. EVALUATION: The City of Tucson, as the Principal Procurement Agency, partnered with National Intergovernmental Purchasing Alliance Company (National IPA) and competitively solicited and awarded a contract for janitorial and sanitary supplies. The City has a current Intergovernmental Agreement with The City of Tucson allowing for the cooperative use of Tucson's contracts.

Staff recommends cooperative use of this contract based on better pricing, volume discounts and value added services, such as training, consulting and equipment repair programs. The term of the City of Tucson's contract is August 2, 2015, through August 1, 2017, with the option of up to three one-year extensions.

9. FINANCIAL IMPLICATIONS:
Cost: \$250,000

Funds for the purchase of janitorial and sanitation supplies will come from the Central Supply Inventory account (101.0000.1516). Individual cost centers will be charged for the supplies as they are issued from Central Supply.

10. PROPOSED MOTION: Move City Council approve the utilization of City of Tucson Contract No.151148, with Waxie Sanitary, for the purchase of janitorial and sanitation supplies, in an amount not to exceed \$250,000, for one year from August 2, 2016, through August 1, 2017.

APPROVALS

11. Requesting Department

Christina Pryor for
Christina Pryor
Purchasing & Materials Manager

13. Department Head

Dawn Lang
Dawn Lang
Management Services Director

12. Central Supply Supervisor

Jose Tapia for
Jose Tapia

14. City Manager

Marsha Reed
Marsha Reed