



**PURCHASING ITEM
FOR
COUNCIL AGENDA**

1. Agenda Item Number:

22

2. Council Meeting Date:
August 11, 2016

**TO: MAYOR AND COUNCIL
THROUGH: CITY MANAGER**

3. Date Prepared: July 21, 2016

4. Requesting Department:
Administrative Services

5. SUBJECT: Amendment No. 1 to Agreement No. MU5-910-3538 for Janitorial Services

6. RECOMMENDATION: Staff recommends City Council approve Amendment No. 1 to Agreement No. MU5-910-3538, with The Shannon S. Martin Company, for janitorial services, in an amount not to exceed \$196,240.00, for the term of August 1, 2016, through July 31, 2017.

7. BACKGROUND/DISCUSSION: The Municipal Utilities Department and Building and Facilities Division contract janitorial services for various buildings within their areas. The work performed under the contract will include daily floor care, restroom cleaning, trash removal, dusting and miscellaneous cleaning duties as detailed in the contract specifications. Municipal buildings to be cleaned under this contract are: Municipal Utilities Administration, Water Distribution, Water Treatment Plant, Water Quality Laboratory, Water Systems Maintenance, Meter Services, Wastewater Collection, Ocotillo Brine Reduction Facility, Airport and Ocotillo Water Reclamation Facilities, and Solid Waste Services. Building and Facility buildings to be cleaned are; Chandler City Hall, Chandler Boys and Girls Club and the Parks and Facilities Service Center.

8. EVALUATION PROCESS: On July 9, 2015, City Council approved an agreement with The Shannon S. Martin Company, for janitorial services, with the option of four one-year extensions. The Shannon S. Martin Company has agreed to renew for one year at the same terms, conditions and pricing.

Staff recommends extension of this agreement for the term August 1, 2016, through July 31, 2017. This is the first extension of the agreement.

9. FINANCIAL IMPLICATIONS:

<u>Acct. No.:</u>	<u>Fund Name:</u>	<u>Program Name:</u>	<u>CIP Funded:</u>	<u>Funds:</u>
605.3840.5410.0	Water Operating	Buildings Repair & Maintenance	No	\$ 4,920.00
625.3700.5410.0	Solid Waste Operating	Buildings Repair & Maintenance	No	\$ 8,340.00
605.3800.5410.0	Water Operating	Buildings Repair & Maintenance	No	\$ 4,980.00
605.3830.5410.0	Water Operating	Buildings Repair & Maintenance	No	\$ 8,100.00
605.3850.5410.0	Water Operating	Buildings Repair & Maintenance	No	\$ 3,900.00
605.3860.5410.0	Water Operating	Buildings Repair & Maintenance	No	\$ 3,060.00
605.3880.5410.0	Water Operating	Buildings Repair & Maintenance	No	\$ 5,340.00
615.3900.5410.0	Wastewater Operating	Buildings Repair & Maintenance	No	\$ 4,920.00
616.3930.5410.0	WW Industrial Process	Buildings Repair & Maintenance	No	\$ 5,940.00
615.3960.5410.0	Wastewater Operating	Buildings Repair & Maintenance	No	\$ 14,940.00
615.3970.5410.0	Wastewater Operating	Buildings Repair & Maintenance	No	\$ 1,800.00
101.3200.5410.0	General Fund	Buildings Repair & Maintenance	No	<u>\$130,000.00</u>
TOTAL:				\$196,240.00

10. PROPOSED MOTION: Move to approve Amendment No. 1 to Agreement No. MU5-910-3538, with The Shannon S. Martin Company, for janitorial services, in an amount not to exceed \$196,240.00, for the term of August 1, 2016, through July 31, 2017.

ATTACHMENT: Amendment

APPROVALS

11. Requesting Department



Kris Kircher, Facilities Maintenance Manager

12. Department Head



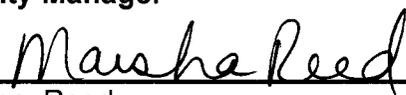
Debra Stapleton, Administrative Services Director

13. Procurement Officer.



Raquel McMahon, CPPB

14. City Manager



Marsha Reed

**AMENDMENT NUMBER ONE
TO AGREEMENT BETWEEN THE CITY OF CHANDLER
AND
THE SHANNON S. MARTIN COMPANY
JANITORIAL SERVICES-MUNICIPAL UTILITIES
AGREEMENT NO. MU5-910-3538**

This Amendment No. One to that certain Agreement between the City of Chandler (City) and The Shannon S. Martin Company (Contractor) for Janitorial Services-Municipal Utilities dated July 23, 2015 is entered into this ____ day of _____, 2016.

WHEREAS, the parties entered into an Agreement for one year with provisions to extend for four (4) additional one-year terms. This is the first renewal option.

NOW THEREFORE, the parties agree as follows:

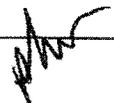
1. Section 4 of the Agreement, Price, shall be for an amount not to exceed One Hundred Thousand Ninety Six Thousand Two Hundred Forty Dollars (\$196,240).
2. Section 5 of the Agreement, Term, is amended, to extend the term of the Agreement for a one-year period, from August 1, 2016 through July 31, 2017, in an amount not to exceed \$196,240.
3. All other terms, conditions and pricing of the above referenced Agreement shall remain unchanged and in full force and effect.

IN WITNESS WHEREOF, the parties have hereunto subscribed their names this ____ day of _____, 2016.

CITY OF CHANDLER:

By: _____
Mayor

APPROVED AS TO FORM:

City Attorney 

ATTEST:

City Clerk

CONTRACTOR:

By: 
Title: General Manager

ATTEST: (If corporation)

Secretary