



Chandler · Arizona
Where Values Make The Difference

**PURCHASING ITEM
FOR
COUNCIL AGENDA**

1. Agenda Item Number:

29

2. Council Meeting Date:

August 11, 2016

TO: MAYOR AND COUNCIL

3. Date Prepared: July 28, 2016

THROUGH: CITY MANAGER

4. Requesting Department: Cultural Affairs

5. **SUBJECT:** Purchase of Library Security Services

6. **RECOMMENDATION:** Staff recommends City Council approve the utilization of State Contract #ADSPO13-054357 with Surveillance Security, Inc., to provide unarmed library security services for the Basha, Downtown, Hamilton and Sunset library locations in an amount not to exceed \$76,840.00.

7. **BACKGROUND/DISCUSSION:** As part of the FY 16/17 budget process, City Council approved a Decision Package for the Cultural Affairs Division in the amount of \$59,500 for security services for the Downtown and Sunset Library locations. Both locations are experiencing an increase in thefts, fighting and other threatening behavior. This has a direct impact on the Library's ability to provide a safe, approachable and inviting environment. Currently, both the Basha and Hamilton Library locations use unarmed security personnel after school and funding for security services at both of those locations is already part of the Library Division's annual budget. This request would combine the existing security services with the approved decision package request and provide funding for all four library locations.

8. **EVALUATION:** The State of Arizona competitively solicited a contract for security services. The City of Chandler has a current Intergovernmental Agreement with the State of Arizona allowing for the cooperative use of the State of Arizona contracts.

The following seven contractors on the state contract were evaluated by Library staff: Surveillance Security, Inc., Shetler Security Services, AlliedBarton Security Services, LLC., Emerald Security Group of AZ, Inc., Blackstone Security Services, Inc., CBI Security Service and U.S. Security Associates, Inc. Staff determined that Surveillance Security, Inc. provides the best unarmed service based upon review of cost, customized training, certification of employees, availability of back-up staff in case of sickness or resignation and prior experience with other City of Chandler Departments and the Chandler Unified School District.

The term of the State Arizona Contract #ADSPO13-054357 is August 15, 2013, through August 14, 2017.

9. FINANCIAL IMPLICATIONS:

<u>Acct. No.:</u>	<u>Fund:</u>	<u>Program Name:</u>	<u>CIP Funded:</u>	<u>Funds:</u>
101.4310.5219	General Fund	Other Professional Services	N/A	\$76,840.00

10. **PROPOSED MOTION:** Move City Council approve the utilization of State Contract #ADSPO13-054357, with Surveillance Security, Inc., for unarmed library security services for the Basha, Downtown, Hamilton and Sunset library locations in an amount not to exceed \$76,840.00.

APPROVALS

11. Requesting Department

Kris Sherman

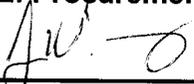
Kris Sherman, Assistant Library Manager

13. Department Head

Michelle MacLennan

Brenda Brown, Cultural Affairs Director

12. Procurement Officer



Juan Martinez

14. City Manager



Marsha Reed