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**PURCHASING ITEM**
**FOR**
**COUNCIL AGENDA**
**Memo No. CP17-011**

**1. Agenda Item Number:** 50

**2. Council Meeting Date:** September 15, 2016

**TO:** **MAYOR & COUNCIL**

**THROUGH:** **CITY MANAGER**

**3. Date Prepared:** August 24, 2016

**4. Requesting Department:** Transportation & Development

**5. SUBJECT:** Contract Amendment No. 1 extending Annual Facilities Engineering and Mechanical, Plumbing, and Electrical Engineering Services with Taylor Rymar Corporation

**6. RECOMMENDATION:** Staff recommends City Council approve Contract Amendment No. 1 extending Annual Facilities Engineering and Mechanical, Plumbing, and Electrical Engineering Services, Contract No. EN1514.101, with Taylor Rymar Corporation, in an amount not to exceed $200,000 per year, for a two (2) year term.

**7. BACKGROUND/DISCUSSION:** Staff anticipates needing services related to Facilities Engineering and Mechanical, Plumbing, and Electrical Engineering Services in support of the Capital Improvement Program. City Council approved the initial contract on September 11, 2014, with the option to renew for a single two (2) year term. Dependent upon the project facilities engineering and mechanical, plumbing, and electrical engineering needs, work will rotate among three (3) firms based on availability and expertise. This action will save on the cost of the selection process and time to bring individual projects forward.

**8. EVALUATION:** Consultant selection was conducted in accordance with established City policies and procedures. On June 24, 2014, staff received Statements of Qualifications from seven (7) firms for Engineering/Consultant Services for Facilities Engineering and Mechanical, Plumbing, and Electrical Engineering Services. The Selection Committee reviewed the qualifications and chose three (3) firms for recommendation.

Staff recommends a contract extension to Taylor Rymar Corporation. The term of this extension is September 17, 2016, through September 16, 2018. Work pursuant to this contract will be issued by individual project agreements. Project agreements exceeding $30,000 will require City Council approval.

**9. FINANCIAL IMPLICATIONS:** Staff anticipates up to $200,000 per year, for two (2) years, will be spent on Facilities Engineering and Mechanical, Plumbing, and Electrical Engineering Services. The owner/user department shall provide funding for each individual project requiring Facilities Engineering and Mechanical, Plumbing, and Electrical Engineering Services. There is no increase in the hourly rates being billed under this contract.

**10. PROPOSED MOTION:** Move City Council approve Contract Amendment No. 1 extending Annual Facilities Engineering and Mechanical, Plumbing, and Electrical Engineering Services, Contract No. EN1514.101, with Taylor Rymar Corporation, in an amount not to exceed $200,000 per year, for a two (2) year term.

**ATTACHMENTS:** Contract Amendment

**APPROVALS**

| | |
|---|---|
| **11. Requesting Department**<br>FOR<br>Bob Fortier, Capital Projects Manager | **13. Department Head**<br>R. J. Zeder, Transportation & Development Director |
| **12. Transportation & Development**<br>FOR<br>Daniel W. Cook, City Engineer | **14. City Manager**<br>Marsha Reed<br>Marsha Reed |

AMENDMENT NUMBER ONE
ANNUAL CONTRACT FOR ENGINEERING SERVICES
PROJECT NUMBER EN1514.101

The City Council authorized the City of Chandler (hereinafter referred to as "CITY") and **Taylor Rymar Corporation**, (hereinafter referred to as "ANNUAL CONSULTANT") to enter into an Annual Contract for Engineering and Mechanical, Plumbing and Electrical Engineering services (hereinafter referred to as "CONTRACT") which was approved by the City Council on September 11, 2014 and executed on September 17, 2014.

WHEREAS, the CITY and ANNUAL CONSULTANT intend pursuant to this Amendment to amend and extend this CONTRACT for a term from September 17, 2016 through September 16, 2018.

NOW, THEREFORE, in consideration of the mutual covenants and provisions contained herein and other good and valuable consideration, the parties agree as follows:

1. This amendment is hereby incorporated to the CONTRACT and must be filed with the City Clerk of the City of Chandler.

2. Sections 1.1 and 4.2 of this CONTRACT shall remain unchanged. CITY shall pay ANNUAL CONSULTANT an amount not to exceed Two Hundred Thousand Dollars ($200,000) for each year of the Term of the CONTRACT. Project Agreements exceeding Thirty Thousand Dollars ($30,000) shall require City Council approval.

3. Section 5.1 of this CONTRACT is amended to extend the CONTRACT for an additional term from September 17, 2016 through September 16, 2018.

4. City shall pay ANNUAL CONSULTANT for each Project an amount not to exceed that specified in each Project Agreement based on the rates shown on the Fee Schedule attached to this Amendment One as "REVISED EXHIBIT B FEE SCHEDULE RATES – EFFECTIVE 2016".

5. All other terms and conditions of the above referenced CONTRACT shall remain unchanged and in full force and effect.

IN WITNESS WHEREOF, the parties have hereunto subscribed their names this _____ day of _____, 2016.

CITY OF CHANDLER:

By: _____

MAYOR Date

APPROVED AS TO FORM:

_____

City Attorney by:

ATTEST:

_____

City Clerk

SEAL

ANNUAL CONSULTANT:

By: _____

Title. Principal

ATTEST: (If corporation)

_____

Secretary

WITNESS: (If Individual or Partnership)

_____

C: Project Mgr. / Consultant / File