Chandler - Arizona Where Values Make The Difference	**PURCHASING ITEM FOR COUNCIL AGENDA Memo No. CP17-027**	**1. Agenda Item Number:** 60 **2. Council Meeting Date:** September 15, 2016

TO: **MAYOR & COUNCIL**	**3. Date Prepared**: August 24, 2016
THROUGH: **CITY MANAGER**	**4. Requesting Department**: Transportation & Development

5. SUBJECT: Contract Amendment No. 1 extending Annual Landscape Services with Olsson Associates, Inc.

6. RECOMMENDATION: Staff recommends City Council approve Contract Amendment No. 1 extending Annual Landscape Services, Contract No. EN1513.101, with Olsson Associates, Inc., in an amount not to exceed $100,000 per year, for a two (2) year term.

7. BACKGROUND/DISCUSSION: Staff anticipates needing services related to Landscape Services in support of the Capital Improvement Program. City Council approved the initial contract on September 11, 2014, with the option to renew for a single two (2) year term. Dependent upon the project landscape needs, work will rotate among four (4) firms based on availability and expertise. This action will save on the cost of the selection process and time to bring individual projects forward.

8. EVALUATION: Consultant selection was conducted in accordance with established City policies and procedures. On June 24, 2014, staff received Statements of Qualifications from eleven (11) firms for Engineering/Consultant Services for Landscape Services. The Selection Committee reviewed the qualifications and chose four (4) firms for recommendation.

Staff recommends a contract extension to Olsson Associates, Inc. The term of this extension is September 17, 2016, through September 16, 2018. Work pursuant to this contract will be issued by individual project agreements. Project agreements exceeding $30,000 will require City Council approval.

9. FINANCIAL IMPLICATIONS: Staff anticipates up to $100,000 per year, for two (2) years, will be spent on Landscape Services. The owner/user department shall provide funding for each individual project requiring Landscape Services. There is no increase in the hourly rates being billed under this contract.

10. PROPOSED MOTION: Move City Council approve Contract Amendment No. 1 extending Annual Landscape Services, Contract No. EN1513.101, with Olsson Associates, Inc., in an amount not to exceed $100,000 per year, for a two (2) year term.

ATTACHMENTS: Contract Amendment

APPROVALS

11. Requesting Department Bob Fortier Bob Fortier, Capital Projects Manager	**13. Department Head** R. J. Zeder, Transportation & Development Director
12. Transportation & Development Daniel W. Cook Daniel W. Cook, City Engineer	**14. City Manager** Marsha Reed Marsha Reed

AMENDMENT NUMBER ONE
ANNUAL CONTRACT FOR ENGINEERING SERVICES
PROJECT NUMBER EN1513.101

The City Council authorized the City of Chandler (hereinafter referred to as "CITY") and **Olsson Associates, Inc.**, (hereinafter referred to as "ANNUAL CONSULTANT") to enter into an Annual Contract for Landscape services (hereinafter referred to as "CONTRACT") which was approved by the City Council on September 11, 2014 and executed on September 17, 2014.

WHEREAS, the CITY and ANNUAL CONSULTANT intend pursuant to this Amendment to amend and extend this CONTRACT for a term from September 17, 2016 through September 16, 2018.

NOW, THEREFORE, in consideration of the mutual covenants and provisions contained herein and other good and valuable consideration, the parties agree as follows:

1. This amendment is hereby incorporated to the CONTRACT and must be filed with the City Clerk of the City of Chandler.

2. Sections 1.1 and 4.2 of this CONTRACT shall remain unchanged. CITY shall pay ANNUAL CONSULTANT an amount not to exceed One Hundred Thousand Dollars ($100,000) for each year of the Term of the CONTRACT. Project Agreements exceeding Thirty Thousand Dollars ($30,000) shall require City Council approval.

3. Section 5.1 of this CONTRACT is amended to extend the CONTRACT for an additional term from September 17, 2016 through September 16, 2018.

4. City shall pay ANNUAL CONSULTANT for each Project an amount not to exceed that specified in each Project Agreement based on the rates shown on the Fee Schedule attached to this Amendment One as "REVISED EXHIBIT B FEE SCHEDULE RATES – EFFECTIVE 2016".

5. All other terms and conditions of the above referenced CONTRACT shall remain unchanged and in full force and effect.

IN WITNESS WHEREOF, the parties have hereunto subscribed their names this _____ day of _____, 2016.

CITY OF CHANDLER:

By: _____

MAYOR Date

APPROVED AS TO FORM:

_____

City Attorney

ATTEST:

_____

City Clerk

SEAL

ANNUAL CONSULTANT:

By: Rod Penner

Title: A2 office Leader

ATTEST: (If corporation)

Jerome Nash

Secretary

WITNESS: (If Individual or Partnership)

_____

C: Project Mgr. / Consultant / File

REVISED EXHIBIT B
FEE SCHEDULE RATES – EFFECTIVE 2016

Classification	Hourly Rate
Principal	$175.00
Project Manager	$165.00
Project Landscape Architect/Planner	$130.00
Landscape/Irrigation Designer	$90.00
Project Engineer	$130.00
Design Engineer	$100.00
Project Structural Engineer	$130.00
Project Electrical Engineer	$140.00
Electrical Designer	$110.00
Technician/Drafter	$85.00
Graphic Designer	$75.00
Administrative Assistant	$55.00
Survey Manager	$90.00
Survey Crew (2-Man GPS)	$150.00
Survey Technician	$70.00
Reimbursable Expenses To Be Billed At Cost	