



**PURCHASING ITEM
FOR
PUBLIC HOUSING AUTHORITY COMMISSION (PHAC)
AGENDA**

1. Agenda Item Number:

PHAC - 2

2. PHAC Meeting Date:

October 10, 2016

**TO: CHAIRMAN AND
COMMISSIONERS**

3. Date Prepared: September 28, 2016

THROUGH: CITY MANAGER

4. Requesting Department: City Manager –
Neighborhood Resources

5. SUBJECT: Agreement No. HO7-988-3721 with Artistic Land Management, Inc., for Public Housing Landscape Maintenance Services

6. RECOMMENDATION: Staff recommends the Public Housing Authority Commission (PHAC) approve Agreement No. HO7-988-3721, with Artistic Land Management, Inc., for Public Housing landscape maintenance services, in an amount not to exceed \$63,232.

7. BACKGROUND/DISCUSSION: The Housing Division contracts with an outside vendor for the landscaping of five apartment sites. The contract includes, but is not limited to, weed control, tree/shrub trimming, periodic landscaping raking, and turf mowing. The total amount of landscaping proposed under the contract is approximately 16 acres.

This Agreement also includes a budget contingency allowance for additional landscaping tasks such as landscape services for our 103 scattered sites homes. The bids include a base level of landscape service for the apartment locations. Housing Division staff suggests additional services to be included under the contract including irrigation repairs, pre-emergent and herbicide treatments, additional tree trimmings/removal, and emergency landscaping service due to storm damage. Housing staff added an amount of up to \$20,000 for service reserves related to these items.

8. EVALUATION: On July 27, 2016, City staff issued a Request for Proposal for Public landscape maintenance services. Notification was sent to all registered vendors. Five proposals were received from the following companies: Artistic Land Management, Somerset Landscaping, Reyes & Sons Landscaping, TMC Landscape, LLC, and West Coast Arborists.

Staff recommends contract award to Artistic Land Management, Inc., as the most responsive, responsible offeror. The term of this Agreement will be November 1, 2016, through October 31, 2017, for one year with an option to renew for four (4) one-year terms.

*An additional \$20,000 has been added for unforeseen services at the rates listed in the agreement.

9. FINANCIAL IMPLICATIONS:

Cost: \$63,232

Savings: N/A

Long Term Costs: N/A

<u>Acct. No.:</u>	<u>Fund Name:</u>	<u>Program Name:</u>	<u>Amount:</u>
224.4650.5259.0.0.0	PHA Family Sites	Prof. Serv. Landscaping	\$41,733
227.4650.5259.0.0.0	PHA Elderly/Scattered	Prof. Serv. Landscaping	\$21,499

10. PROPOSED MOTION: Move that the Public Housing Authority Commission (PHAC) approve Agreement No. HO7-988-3721, with Artistic Land Management, Inc., for Public Housing landscape maintenance services, in an amount not to exceed \$63,232.

ATTACHMENTS: Agreement

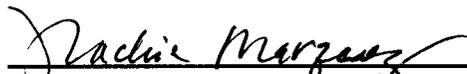
APPROVALS

11. Requesting Department



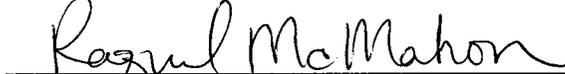
Amy Jacobson, Housing and Redevelopment
Manager

13. Department Head



Nachie Marquez, Assistant City Manager

12. Procurement Officer



Raquel McMahon, CPPB

14. City Manager



Marsha Reed

**CITY OF CHANDLER SERVICES AGREEMENT
PUBLIC HOUSING LANDSCAPE MAINTENANCE SERVICES
AGREEMENT NO.:HO7-988-3721**

THIS AGREEMENT is made and entered into this ____ day of _____, 2016, by and between the City of Chandler, a Municipal Corporation of the State of Arizona, hereinafter referred to as "City", and **Artistic Land Management, Inc.**, hereinafter referred to as "Contractor".

WHEREAS, Contractor represents that Contractor has the expertise and is qualified to perform the services described in the Agreement.

NOW THEREFORE, in consideration of the mutual promises and obligations set forth herein, the parties hereto agree as follows:

1. AGREEMENT ADMINISTRATOR:

- 1.1. Agreement Administrator.** Contractor shall act under the authority and approval of the Housing Maintenance Supervisor, or designee (Agreement Administrator), to provide the services required by this Agreement.
 - 1.2. Key Staff.** This Agreement has been awarded to Contractor based partially on the key personnel proposed to perform the services required herein. Contractor shall not change nor substitute any of these key staff for work on this Agreement without prior written approval by City.
 - 1.3. Subcontractors.** During the performance of the Agreement, Contractor may engage such additional Subcontractor as may be required for the timely completion of this Agreement. In the event of subcontracting, the sole responsibility for fulfillment of all terms and conditions of this Agreement rests with Contractor.
 - 1.4. Subcontracts.** Contractor shall not enter into any Subcontract under this Agreement for the performance of this Agreement without the advance written approval of City. The subcontract shall incorporate by reference the terms and conditions of this Agreement.
- 2. SCOPE OF WORK:** Contractor shall provide landscape maintenance services all as more specifically set forth in Exhibit A, attached hereto and made a part hereof by reference.
- 2.1 Non-Discrimination.** The Contractor shall comply with all applicable City, State and Federal laws, rules and regulations, including the Americans with Disabilities Act.
 - 2.2 Licenses.** Contractor shall maintain in current status all Federal, State and local licenses and permits required for the operation of the business conducted by the Contractor as applicable to this agreement.
 - 2.3 Advertising, Publishing and Promotion of Agreement.** The Contractor shall not use, advertise or promote information for commercial benefit concerning this Agreement without the prior written approval of the City.
 - 2.4 Compliance with Applicable Laws.** Contractor shall comply with all applicable Federal, state and local laws, and with all applicable licenses and permit requirements.
 - 2.4.1** The Contractor hereby warrants to the City that the Contractor and each of its subcontractors ("subcontractors") will comply with all Federal Immigration laws and regulations that relate to the immigration status of their employees and the requirement to use E-Verify, hereinafter "Contractor Immigration Warranty".
 - 2.4.2** A breach of the Contractor Immigration Warranty shall constitute a material breach of this Agreement that is subject to penalties up to and including termination of the agreement.

- 4.3. Payment.** A separate invoice shall be issued for each shipment of material or service performed, and no payment will be issued prior to receipt of material and/or completion of specified services and receipt of a correct invoice. Any quantities shown are estimates only, based upon available information. Payment shall be based on actual quantities and there is no guarantee that any certain quantity shall be required by City. City reserves the right to increase or decrease the quantities actually required.
- 4.4. IRS W9 Form.** In order to receive payment Contractor shall have a current I.R.S. W9 Form on file with City, unless not required by law.
- 4.5. Price Adjustment in Extension Terms.** All prices offered herein shall be firm against any increase for the initial term of the Agreement. Prior to commencement of subsequent renewal terms, City may approve a fully documented request for a price adjustment. City shall determine whether any requested price increases for extension terms is acceptable to the City. If City approves the price increase, the price shall remain firm for the renewal term for which it was requested. If a price increase is agreed upon by the Parties a written Agreement Amendment shall be approved and executed by the Parties.
- 4.6. Price Reduction.** Contractor shall offer City a price reduction for its services concurrent with a published price reduction made to other customers.

5. TERM:

- 5.1.** The term of the Agreement is **ONE year**, commencing on **NOVEMBER 1, 2016** and terminating on **OCTOBER 31, 2017** unless sooner terminated in accordance with the provisions herein. City reserves the right, at its sole discretion, to extend the Agreement for up to **FOUR** additional terms of **ONE** year each.
- 6. USE OF THIS AGREEMENT:** The Agreement is for the sole convenience of the City of Chandler. City reserves the rights to obtain like services from another source to secure significant cost savings or when timely completion cannot be met by Contractor.
- 6.1. Cooperative Use of Agreement.** In addition to the City of Chandler and with approval of the Contractor, this Agreement may be extended for use by other municipalities, school districts and government agencies of the State. A current listing of eligible entities may be found at www.maricopa.gov/materials and then click on 'Contracts', 'S.A.V.E.' listing and 'ICPA'. Any such usage by other entities must be in accordance with the ordinance, charter and/or procurement rules and regulations of the respective political entity.

If required to provide services on a school district property at least five (5) times during a month, Contractor shall submit a full set of fingerprints to the school of each person or employee who may provide such service. The District shall conduct a fingerprint check in accordance with A.R.S. 41-1750 and Public Law 92-544 of all Contractors, subcontractors or vendors and their employees for which fingerprints are submitted to the District. Additionally, the Contractor shall comply with the governing body fingerprinting policies of each individual school district/public entity. Contractor, sub-contractors, vendors and their employees shall not provide services on school district properties until authorized by the District.

Orders placed by other agencies and payment thereof will be the sole responsibility of that agency. The City shall not be responsible for any disputes arising out of transactions made by other agencies who utilize this Agreement.

- 6.2. Emergency Purchases:** City reserves the rights to purchase from other sources those items, which are required on an emergency basis and cannot be supplied immediately by the Contractor.
- 6.3. Non-Exclusive Agreement:** This agreement is for the sole convenience of the City of Chandler. The City reserves the right to obtain like goods or services from another source when necessary.

- 4) If a trustee or receiver is appointed for Contractor or for any of Contractor's property;
- 5) If Contractor files a petition to take advantage of any debtor's act, or to reorganize under the bankruptcy or similar laws;
- 6) If Contractor disregards laws, ordinances, rules, regulations or orders of any public body having jurisdiction;

Where Agreement has been so terminated by City, the termination shall not affect any rights of City against Contractor then existing or which may thereafter accrue.

- 8.2 Cancellation for Conflict of Interest.** Pursuant to A.R.S. § 38-511, City may cancel this Agreement after Agreement execution without penalty or further obligation if any person significantly involved in initiating, negotiating, securing, drafting or creating the Agreement on behalf of the City is or becomes at any time while this Agreement or an extension of this Agreement is in effect, an employee of or a consultant to any other party to this Agreement. The cancellation shall be effective when the Contractor receives written notice of the cancellation unless the notice specifies a later time.
- 8.3. Gratuities.** City may, by written notice, terminate this Agreement, in whole or in part, if City determines that employment or a Gratuity was offered or made by Contractor or a representative of Contractor to any officer or employee of City for the purpose of influencing the outcome of the procurement or securing this Agreement, an amendment to this Agreement, or favorable treatment concerning this Agreement, including the making of any determination or decision about agreement performance. The City, in addition to any other rights or remedies, shall be entitled to recover exemplary damages in the amount of three times the value of the Gratuity offered by Contractor.
- 8.4. Suspension or Debarment.** City may, by written notice to the Contractor, immediately terminate this Agreement if City determines that Contractor has been debarred, suspended or otherwise lawfully prohibited from participating in any public procurement activity, including but not limited to, being disapproved as a subcontractor of any public procurement unit or other governmental body. Submittal of an offer or execution of an agreement shall attest that the Contractor is not currently suspended or debarred. If Contractor becomes suspended or debarred, Contractor shall immediately notify City.
- 8.5. Continuation of Performance Through Termination.** The Contractor shall continue to perform, in accordance with the requirements of the Agreement, up to the date of termination, as directed in the termination notice.
- 8.6. No Waiver.** Either party's failure to insist on strict performance of any term or condition of the Agreement shall not be deemed a waiver of that term or condition even if the party accepting or acquiescing in the nonconforming performance knows of the nature of the performance and fails to object to it.
- 8.7. Availability of Funds for the next Fiscal Year.** Funds may not presently be available under this Agreement beyond the current fiscal year. No legal liability on the part of the City for services may arise under this Agreement beyond the current fiscal year until funds are made available for performance of this Agreement. The City may reduce services or terminate this Agreement without further recourse, obligation, or penalty in the event that insufficient funds are appropriated. The City Manager shall have the sole and unfettered discretion in determining the availability of funds.
- 9. FORCE MAJEURE:** Neither party shall be responsible for delays or failures in performance resulting from acts beyond their control. Such acts shall include, but not be limited to, acts of God, riots, acts of war, epidemics, governmental regulations imposed after the fact, fire, communication line failures, power failures, or earthquakes.
- 10. DISPUTE RESOLUTION:**
- 10.1. Arizona Law.** This Agreement shall be governed and interpreted according to the laws of the State of Arizona.

- F. **Use of Subcontractors:** If any work is subcontracted in any way, the Contractor shall execute a written contract with Subcontractor containing the same Indemnification Clause and Insurance Requirements as the City requires of the Contractor in this Agreement. The Contractor is responsible for executing the Agreement with the Subcontractor and obtaining Certificates of Insurance and verifying the insurance requirements.

12.2. Minimum Scope and Limits of Insurance. The Contractor shall provide coverage with limits of liability not less than those stated below.

- A. *Commercial General Liability-Occurrence Form.* Contractor must maintain “occurrence” form Commercial General Liability insurance with a limit of not less than \$2,000,000 for each occurrence, \$4,000,000 aggregate. Said insurance must also include coverage for products and completed operations, independent contractors, personal injury and advertising injury. If any Excess insurance is utilized to fulfill the requirements of this paragraph, the Excess insurance must be “follow form” equal or broader in coverage scope than underlying insurance.
- B. *Automobile Liability-Any Auto or Owned, Hired and Non-Owned Vehicles Vehicle Liability:* Contractor must maintain Business/Automobile Liability insurance with a limit of \$1,000,000 each accident on Contractor owned, hired, and non-owned vehicles assigned to or used in the performance of the Contractor’s work or services under this Agreement. If any Excess or Umbrella insurance is utilized to fulfill the requirements of this paragraph, the Excess or Umbrella insurance must be “follow form” equal or broader in coverage scope than underlying insurance.
- C. *Workers Compensation and Employers Liability Insurance:* Contractor must maintain Workers Compensation insurance to cover obligations imposed by federal and state statutes having jurisdiction of Contractor employees engaged in the performance of work or services under this Agreement and must also maintain Employers’ Liability insurance of not less than \$1,000,000 for each accident and \$1,000,000 disease for each employee.

12.3. Additional Policy Provisions Required.

- A. *Self-Insured Retentions or Deductibles.* Any self-insured retentions and deductibles must be declared and approved by the City. If not approved, the City may require that the insurer reduce or eliminate any deductible or self-insured retentions with respect to the City, its officers, officials, agents, employees, and volunteers.
- B. *City as Additional Insured.* The policies are to contain, or be endorsed to contain, the following provisions:
 1. The Commercial General Liability and Automobile Liability policies are to contain, or be endorsed to contain, the following provisions: The City, its officers, officials, agents, and employees are additional insureds with respect to liability arising out of activities performed by, or on behalf of, the Contractor including the City’s general supervision of the Contractor; Products and Completed operations of the Contractor; and automobiles owned, leased, hired, or borrowed by the Contractor.
 2. The Contractor’s insurance must contain broad form contractual liability coverage and must not exclude liability arising out of explosion, collapse, or underground property damage hazards (“XCU”) coverage.
 3. The City, its officers, officials, agents, and employees must be additional insureds to the full limits of liability purchased by the Contractor even if those limits of liability are in excess of those required by this Agreement.

Notices shall be deemed received on date delivered, if delivered by hand, and on the delivery date indicated on receipt if delivered by certified or registered mail.

14. CONFLICT OF INTEREST:

- 14.1. No Kickback.** Contractor warrants that no person has been employed or retained to solicit or secure this Agreement upon an agreement or understanding for a commission, percentage, brokerage or contingent fee; and that no member of the City Council or any employee of the City has any interest, financially or otherwise, in the firm unless this interest has been declared pursuant to the provisions of A.R.S. Section 38-501. Any such interests were disclosed in Contractor's proposal to the City.
- 14.2. Kickback Termination.** City may cancel any agreement, without penalty or obligation, if any person significantly involved in initiating, negotiating, securing, drafting or creating the Agreement on behalf of the City is, at any time while the Agreement or any extension of the Agreement is in effect, an employee of any other party to the Agreement in any capacity or a Contractor to any other party to the Agreement with respect to the subject matter of the Agreement. The cancellation shall be effective when written notice from City is received by all other parties, unless the notice specifies a later time (A.R.S. §38-511).
- 14.3. No Conflict:** Contractor stipulates that its officers and employees do not now have a conflict of interest and it further agrees for itself, its officers and its employees that it will not contract for or accept employment for the performance of any work or services with any individual business, corporation or government unit that would create a conflict of interest in the performance of its obligations pursuant to this project.

15. GENERAL TERMS:

- 15.1. Ownership.** All deliverables and/or other products of the Agreement (including but not limited to all software documentation, reports, records, summaries and other matter and materials prepared or developed by Contractor in performance of the Agreement) shall be the sole, absolute and exclusive property of City, free from any claim or retention of right on the part of Contractor, its agents, sub-contractors, officers or employees.
- 15.2. Entire Agreement.** This Agreement, including all Exhibits attached hereto, constitutes the entire understanding of the parties and supersedes all previous representations, written or oral, with respect to the services specified herein. This Agreement may not be modified or amended except by a written document, signed by authorized representatives or each party.
- 15.3. Assignment:** Services covered by this Agreement shall not be assigned in whole or in part without the prior written consent of the City.
- 15.4. Amendments.** The Agreement may be modified only through a written Agreement Amendment executed by authorized persons for both parties. Changes to the Agreement, including the addition of work or materials, the revision of payment terms, or the substitution of work or materials, directed by a person who is not specifically authorized by the City in writing or made unilaterally by the Contractor are violations of the Agreement. Any such changes, including unauthorized written Agreement Amendments shall be void and without effect, and the Contractor shall not be entitled to any claim under this Agreement based on such changes.
- 15.5. Independent Contractor.** The Contractor under this Agreement is an independent Contractor. Neither party to this Agreement shall be deemed to be the employee or agent of the other party to the Agreement.
- 15.6. No Parole Evidence.** This Agreement is intended by the parties as a final and complete expression of their agreement. No course of prior dealings between the parties and no usage of the trade shall supplement or explain any terms used in this document and no other understanding either oral or in writing shall be binding.

**EXHIBIT A
SCOPE OF WORK**

PUBLIC HOUSING LANDSCAPING MAINTENANCE SERVICES

1. STATEMENT OF PURPOSE:

- 1.1. Contractor shall provide landscape maintenance services for the City's Public Housing properties.
- 1.2. HRD owns and maintains five (5) apartment complexes, and 103 single-family homes. This contract includes the annual landscape maintenance of five (5) apartment complexes and landscape services for the scattered single family homes on an as needed basis.

2. SCOPE OF WORK:

2.1. Apartment Sites Tree Pruning (Bid Lot One):

- 2.1.1. Apartment site tree pruning shall be performed two (2) times a year at the five (5) public housing apartment sites in the fall and spring.
- 2.1.2. Prune all trees on the sites in an acceptable and methodical manner, using selective pruning in keeping with good horticultural practices.
- 2.1.3. All trees shall be trimmed a minimum of five (5) feet above roofs, three (3) feet from the face of buildings, eight (8) feet above sidewalks, and 13'-6" above driveways and streets.
- 2.1.4. Pruning shall include the removal of dead, dying, diseased, crossing and broken branches; not to exceed 25 feet in height, of each tree.
- 2.1.5. Heavy tree pruning such as for structural and restorative pruning or pruning at heights over 25 feet where climbing gear or man lifts are required, shall NOT be included in the annual service agreement. These pruning tasks will be performed on an as needed basis and will be billed separately from the annual contract using specific cost quotes.
- 2.1.6. Additional touch up tree trimming and pruning services may be required throughout the year on an as need basis and will be billed separately from the annual contract using independent cost quotes.

2.2. Apartment Sites Shrub Pruning (Bid Lot One):

- 2.2.1. Apartment site shrub pruning shall be performed two (2) times a year at the five (5) public housing apartment sites in the spring and fall.
- 2.2.2. Prune shrubs a minimum of three (3) feet from buildings, one (1) foot from curbs, sidewalks, drives, and parking spaces, or as directed by the Maintenance Supervisor (MS).
- 2.2.3. Prune all shrubs on the sites in an acceptable and methodical manner, using selective pruning in keeping with good horticultural practices.

- 2.5.7. All turf areas shall be treated for weed control in the winter with one (1) application of broadleaf weed control. Any additional turf applications shall be applied at Contractor's expense. Mowing of grass is not considered a weed control measure.
- 2.5.8. Any additional herbicide application needed, other than the required applications of pre-emergent and turf herbicide, shall be the Contractor's responsibility and applied at their own expense.
- 2.5.9. Contractor shall complete and furnish copies of herbicide Spray Logs with the billing invoices to the MS on a monthly basis.
- 2.5.10. No soil sterilants of any type shall be used.

2.6. Additional Landscape Maintenance Services (As Needed):

- 2.6.1. During the term of the contract HRD may require the Contractor to provide additional landscape services on an as needed basis.
- 2.6.2. A scope of work will be determined by the MS and the Contractor shall provide a quote for the cost of services. No work shall be performed prior to approval by the MS.
- 2.6.3. The additional landscape services may include items listed in the scope of work and include tree removal, stump grinding, landscaping installation, tree/shrub planting, palm tree trimming, tree lacing and vegetation removal.

2.7. Scattered Single Family Home Yard Maintenance (As Needed):

- 2.7.1. Yard maintenance services on the scattered single family homes typically result from a neglected yard and must be completed expeditiously within five (5) days of notification.
- 2.7.2. Yard maintenance services may include yard cleanup, weed control, mowing, trimming, and irrigation repairs as described in the scope of work. The cost for, "Scattered Home Yard Maintenance" shall be inclusive of all tasks listed.
- 2.7.3. Scattered home yard cleanup shall involve the removal of all debris as directed by the MS, including but not limited to such items as lawn clippings, pruned vegetation, weeds, and trash.
- 2.7.4. Alley cleanup behind the property may be requested and would require the removal of debris within the property lines to the middle of the alley.

2.8. Emergency Landscape Services: Emergency landscape services may be requested for landscape related damage that pose an immediate safety hazard, blocks traffic, restricts the use of sites or causes a similar nuisance. Emergency services typically result from storm damage or fallen trees/branches that require cleanup and removal.

2.9. General Requirements:

- 2.9.1. The MS will work with the Contractor to coordinate the timing and schedule of annual landscape services with the Contractor.
- 2.9.2. The City reserves the right to change the frequency and schedule of landscape services provided in this contract.

4.4. The Family Investment Center located at 71 S. Hamilton St. shall be included with the 73 S. Hamilton St. apartment site landscape maintenance services described in the Scope of Work (section 2).

4.5. The 103 single family homes located within the Chandler City limits.

5. PROCUREMENT AND BILLING:

5.1. Routine landscape services shall be billed monthly for work performed.

5.2. Non-routine (As Needed) landscape service work shall be performed by the Contractor after receiving written approval for proposed/quoted work.

5.3. Upon completion of service work, the Contractor shall provide a monthly invoice signed by the service representative. The invoice shall include, but not be limited to, the following information:

5.3.1. Company name, address, and phone number

5.3.2. Purchase order number

5.3.3. Invoice date

5.3.4. Invoice number

5.3.5. Date of service

5.3.6. Detailed description of the work performed

5.3.7. Itemized list of all charges (quantity, description, unit pricing per the contract)

5.3.8. Tax amount (if applicable)

5.3.9. Arrival, departure, and total time spent on job.

6. SERVICE HOURS & RESPONSE TIME:

6.1. **Regular Service Hours:** Contractor shall provide landscape services Monday through Friday from 8:00 AM to 5:00 PM.

6.2. **Response Time for Additional Landscape Services:** Contractor shall respond on-site and start work within five (5) days of receiving a request for services from HRD.

6.3. **Emergency Request:** Contractor shall arrive to the property location for emergency service requests within 24 hours after notification by HRD, including weekends and holidays, and start mitigation of the emergency item(s).

6.4. **Scattered Single Family Home Yard Maintenance:** Yard maintenance services on the scattered single family homes typically results from a neglected yard and must be completed expeditiously within five (5) days of notification. In the event maintenance services are extensive, completion time may be extended at the discretion of the MS.

- 8.7. Contractor shall only apply chemicals approved and registered by the Environmental Protection Agency and considered safe for use in residential areas by the OPM.
- 8.8. Contractor shall have a program in place to alternate chemical treatments in order to avoid reduction in effectiveness of treatments over time.
- 8.9. Pruning standards shall follow the Arizona Landscape Contractor Association Standards for Landscape Care for correct pruning.

9. SITE USE AND SAFETY REQUIREMENTS:

- 9.1. The Contractor's employees shall be identified by a company shirt and identification badge. No employee will be allowed on the City's properties out of uniform.
- 9.2. Contractor shall perform criminal history checks on all prospective employees performing work under this RFP and provide summaries of the results to the Contract Administrator if requested. Prospective employees whose criminal history check disclose a misdemeanor or felony involving public indecency or harm to persons or property will not be employed to perform work under this RFP. Criminal history checks will be completed at the sole expense of the Contractor.
- 9.3. The Contractor's employees shall be identified by a company shirt and identification badge. No employee will be allowed on the City's properties out of uniform.
- 9.4. All vehicles used by the Contractor must be clearly identified with the name of the company and local phone number.
- 9.5. Contractor must take necessary safety precautions to prevent any work related safety hazards for employees, residents and the public while performing work under this contract.
- 9.6. Contractor shall follow OSHA and industry safety standards, and use only industry approved safety equipment in accordance with OSHA and the manufacturer's specifications in the performance of all duties.
- 9.7. Contractor shall be responsible for cleaning, repairing, or replacement of any damage to the City's or resident's property caused by the Contractor while performing work associated with this service agreement.
- 9.8. Any damage to sprinkler or irrigation systems, caused by the Contractor shall be repaired prior to the leaving the site.
- 9.9. City dumpsters and/or resident trash containers shall not be used for disposal of any related material.
- 9.10. Contractor can park in visitor spaces; parking in designated spaces is not permitted.

10. HUD MAINTENANCE WAGE RATES DETERMINATION (MWRD): The U.S. Department of Housing and Urban Development (HUD) has determined that, for non-construction maintenance work (work not covered by Davis-Bacon requirements), the Housing Authority (HA) must ensure that Contractors do not pay its employees that perform such work for the HA at a rate less than the rates listed on the HUD MWRD table below. By submitting a bid, each bidder is thereby agreeing to and verifying that he/she will not pay his/her employees at rates less than the following:

**EXHIBIT B
PRICE PROPOSAL PAGE**

Apartment Sites Annual Landscape Services

ITEM	Unit of Measure	Cost
Bid Lot One: Apartment Sites Tree and Shrub Pruning, and Cleanup (Sections 2.1, 2.2, 2.3)	Annual	\$ 13,400
Bid Lot Two: Apartment Sites Lawn Mowing (Section 2.4)	Annual	\$ 8,500
Bid Lot Three: Apartment Sites Weed Control (Section 2.5)	Annual	\$ 21,332
Funds for additional services at rates listed below.	Annual	\$ 20,000

Hourly Rates for As Needed Landscape Services

ITEM	Unit of Measure	Cost Per Unit	Quantity	Cost
Yard & Site Cleanup General	Per Man Hour	\$ 20.25	80	\$ 1620
Scattered Home Yard Maintenance	Per Man Hour	\$ 23.00	30	\$ 690
Weed Control	Per Man Hour	\$ 19.50	80	\$ 1590
Lawn Mowing & Edging	Per Man Hour	\$ 19.50	16	\$ 312
Tree Trimming & Pruning	Per Man Hour	\$ 19.50	360	\$ 7020
Shrub Trimming	Per Man Hour	\$ 19.50	30	\$ 585
Irrigation Repair	Per Man Hour	\$ 19.50	20	\$ 390
Pre-emergent Herbicide	Per 1,000 sq ft	\$.05	2	\$ 100
Emergency Landscape Services	Per Man Hour	\$ 24.50	40	\$ 980

Tree Removal As Needed (including removal from property)

Tree Height

0-6'	Per Each	\$ 50	1	\$ 50
6'1" – 12'	Per Each	\$ 125	3	\$ 375
12'1" – 18'	Per Each	\$ 211	5	\$ 1055
18'1" – 24'	Per Each	\$ 314	6	\$ 1884
24'1" – 30'	Per Each	\$ 735	7	\$ 5145
30'1" – 40'	Per Each	\$ 1510	4	\$ 6040
40'1" – 50'	Per Each	\$ 2254	3	\$ 6752

Stump Grinding (minimum 12" depth below grade)

Stump Diameter

1"-12"	Per Each	\$ 65	5	\$ 325
1'1"-2'0"	Per Each	\$ 102	9	\$ 918
2'1"-3'	Per Each	\$ 125	15	\$ 1875

Instructions to Offerors Non-Construction

U.S. Department of Housing
and Urban Development
Office of Public and Indian Housing



- 03291 -

1. Preparation of Offers

(a) Offerors are expected to examine the statement of work, the proposed contract terms and conditions, and all instructions. Failure to do so will be at the offeror's risk.

(b) Each offeror shall furnish the information required by the solicitation. The offeror shall sign the offer and print or type its name on the cover sheet and each continuation sheet on which it makes an entry. Erasures or other changes must be initialed by the person signing the offer. Offers signed by an agent shall be accompanied by evidence of that agent's authority, unless that evidence has been previously furnished to the HA.

(c) Offers for services other than those specified will not be considered.

2. Submission of Offers

(a) Offers and modifications thereof shall be submitted in sealed envelopes or packages (1) addressed to the office specified in the solicitation, and (2) showing the time specified for receipt, the solicitation number, and the name and address of the offeror.

(b) Telegraphic offers will not be considered unless authorized by the solicitation; however, offers may be modified by written or telegraphic notice.

(c) Facsimile offers, modifications or withdrawals will not be considered unless authorized by the solicitation.

3. Amendments to Solicitations

(a) If this solicitation is amended, then all terms and conditions which are not modified remain unchanged.

(b) Offerors shall acknowledge receipt of any amendments to this solicitation by

- (1) signing and returning the amendment;
- (2) identifying the amendment number and date in the space provided for this purpose on the form for submitting an offer,
- (3) letter or telegram, or
- (4) facsimile, if facsimile offers are authorized in the solicitation. The HA/HUD must receive the acknowledgment by the time specified for receipt of offers.

4. Explanation to Prospective Offerors

Any prospective offeror desiring an explanation or interpretation of the solicitation, statement of work, etc., must request it in writing soon enough to allow a reply to reach all prospective offerors before the submission of their offers. Oral explanations or instructions given before the award of the contract will not be binding. Any information given to a prospective offeror concerning a solicitation will be furnished promptly to all other prospective offerors as an amendment of the solicitation, if that information is necessary in submitting offers or if the lack of it would be prejudicial to any other prospective offerors.

5. Responsibility of Prospective Contractor

(a) The HA shall award a contract only to a responsible prospective contractor who is able to perform successfully under the terms and conditions of the proposed contract. To be determined responsible, a prospective contractor must -

- (1) Have adequate financial resources to perform the contract, or the ability to obtain them;

- (2) Have a satisfactory performance record;
- (3) Have a satisfactory record of integrity and business ethics;
- (4) Have a satisfactory record of compliance with public policy (e.g., Equal Employment Opportunity); and
- (5) Not have been suspended, debarred, or otherwise determined to be ineligible for award of contracts by the Department of Housing and Urban Development or any other agency of the U.S. Government. Current lists of ineligible contractors are available for inspection at the HA/HUD.

(b) Before an offer is considered for award, the offeror may be requested by the HA to submit a statement or other documentation regarding any of the foregoing requirements. Failure by the offeror to provide such additional information may render the offeror ineligible for award.

6. Late Submissions, Modifications, and Withdrawal of Offers

(a) Any offer received at the place designated in the solicitation after the exact time specified for receipt will not be considered unless it is received before award is made and it -

- (1) Was sent by registered or certified mail not later than the first calendar day before the date specified for receipt of offers (e.g., an offer submitted in response to a solicitation requiring receipt of offers by the 20th of the month must have been mailed by the 15th);
- (2) Was sent by mail, or if authorized by the solicitation, was sent by telegram or via facsimile, and it is determined by the HA/ HUD that the late receipt was due solely to mishandling by the HA/ HUD after receipt at the HA;
- (3) Was sent by U.S. Postal Service Express Mail Next Day Service - Post Office to Addressee, not later than 5:00 p.m. at the place of mailing two working days prior to the date specified for receipt of proposals. The term "working days" excludes weekends and U.S. Federal holidays; or
- (4) Is the only offer received.

(b) Any modification of an offer, except a modification resulting from the HA's request for "best and final" offer (if this solicitation is a request for proposals), is subject to the same conditions as in subparagraphs (a)(1), (2), and (3) of this provision.

(c) A modification resulting from the HA's request for "best and final" offer received after the time and date specified in the request will not be considered unless received before award and the late receipt is due solely to mishandling by the HA after receipt at the HA.

(d) The only acceptable evidence to establish the date of mailing of a late offer, modification, or withdrawal sent either by registered or certified mail is the U.S. or Canadian Postal Service postmark both on the envelope or wrapper and on the original receipt from the U.S. or Canadian Postal Service. Both postmarks must show a legible date or the offer, modification, or withdrawal shall be processed as if mailed late. "Postmark" means a printed, stamped, or otherwise placed impression (exclusive of a postage meter machine impression) that is readily identifiable without further action as having been supplied and affixed by employees of the U.S. or Canadian Postal Service on the date of mailing. Therefore, offerors should request the postal clerk to place a hand cancellation bull's-eye postmark on both the receipt and the envelope or wrapper.

(e) The only acceptable evidence to establish the time of receipt at the HA is the time/date stamp of HA on the offer wrapper or other documentary evidence of receipt maintained by the HA.

Certifications and Representations of Offerors Non-Construction Contract

U.S. Department of Housing and Urban Development
Office of Public and Indian Housing

OMB Approval No: 2577-0180 (exp. 7/30/96)

Public reporting burden for this collection of information is estimated to average 5 minutes per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. This form includes clauses required by OMB's common rule on bidding/offering procedures, implemented by HUD in 24 CFR 85.36, and those requirements set forth in Executive Order 11625 for small, minority, women-owned businesses, and certifications for independent price determination, and conflict of interest. The form is required for nonconstruction contracts awarded by Housing Agencies (HAs). The form is used by bidders/offers to certify to the HA's Contracting Officer for contract compliance. If the form were not used, HAs would be unable to enforce their contracts. Responses to the collection of information are required to obtain a benefit or to retain a benefit. The information requested does not lend itself to confidentiality.

1. Contingent Fee Representation and Agreement

(a) The bidder/offeror represents and certifies as part of its bid/offer that, except for full-time bona fide employees working solely for the bidder/offeror, the bidder/offeror:

- (1) has, has not employed or retained any person or company to solicit or obtain this contract; and
- (2) has, has not paid or agreed to pay to any person or company employed or retained to solicit or obtain this contract any commission, percentage, brokerage, or other fee contingent upon or resulting from the award of this contract.

(b) If the answer to either (a)(1) or (a) (2) above is affirmative, the bidder/offeror shall make an immediate and full written disclosure to the PHA Contracting Officer.

(c) Any misrepresentation by the bidder/offeror shall give the PHA the right to (1) terminate the resultant contract; (2) at its discretion, to deduct from contract payments the amount of any commission, percentage, brokerage, or other contingent fee; or (3) take other remedy pursuant to the contract.

2. Small, Minority, Women-Owned Business Concern Representation

The bidder/offeror represents and certifies as part of its bid/ offer that it:

- (a) is, is not a small business concern. "Small business concern," as used in this provision, means a concern, including its affiliates, that is independently owned and operated, not dominant in the field of operation in which it is bidding, and qualified as a small business under the criteria and size standards in 13 CFR 121.
- (b) is, is not a women-owned small business concern. "Women-owned," as used in this provision, means a small business that is at least 51 percent owned by a woman or women who are U.S. citizens and who also control and operate the business.
- (c) is, is not a minority enterprise which, pursuant to Executive Order 11625, is defined as a business which is at least 51 percent owned by one or more minority group members or, in the case of a publicly owned business, at least 51 percent of its voting stock is owned by one or more minority group members, and whose management and daily operations are controlled by one or more such individuals.

For the purpose of this definition, minority group members are: (Check the block applicable to you)

- Black Americans Asian Pacific Americans
- Hispanic Americans Asian Indian Americans
- Native Americans Hasidic Jewish Americans

3. Certificate of Independent Price Determination

(a) The bidder/offeror certifies that—

- (1) The prices in this bid/offer have been arrived at independently, without, for the purpose of restricting competition, any consultation, communication, or agreement with any other bidder/offeror or competitor relating to (i) those prices, (ii) the intention to submit a bid/offer, or (iii) the methods or factors used to calculate the prices offered;
- (2) The prices in this bid/offer have not been and will not be knowingly disclosed by the bidder/offeror, directly or indirectly, to any other bidder/offeror or competitor before bid opening (in the case of a sealed bid solicitation) or contract award (in the case of a negotiated solicitation) unless otherwise required by law; and
- (3) No attempt has been made or will be made by the bidder/offeror to induce any other concern to submit or not to submit a bid/offer for the purpose of restricting competition.

(b) Each signature on the bid/offer is considered to be a certification by the signatory that the signatory:

- (1) Is the person in the bidder/offeror's organization responsible for determining the prices being offered in this bid or proposal, and that the signatory has not participated and will not participate in any action contrary to subparagraphs (a)(1) through (a)(3) above; or
- (2) (i) Has been authorized, in writing, to act as agent for the following principals in certifying that those principals have not participated, and will not participate in any action contrary to subparagraphs (a)(1) through (a)(3) above (insert full name of person(s) in the bidder/offeror's organization responsible for determining the prices offered in this bid or proposal, and the title of his or her position in the bidder/offeror's organization);
(ii) As an authorized agent, does certify that the principals named in subdivision (b)(2)(i) above have not participated, and will not participate, in any action contrary to subparagraphs (a)(1) through (a)(3) above; and

General Conditions for Non-Construction Contracts

Section II – (With Maintenance Work)

U.S. Department of Housing and Urban Development
Office of Public and Indian Housing
Office of Labor Relations
OMB Approval No. 2577-0157 (exp. 1/31/2017)

Public Reporting Burden for this collection of information is estimated to average 0.08 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Reports Management Officer, Office of Information Policies and Systems, U.S. Department of Housing and Urban Development, Washington, D.C. 20410-3600; and to the Office of Management and Budget, Paperwork Reduction Project (2577-0157), Washington, D.C. 20503. Do not send this completed form to either of these addressees.

Applicability. This form HUD-5370C has 2 Sections. These Sections must be inserted into non-construction contracts as described below:

- 1) Non-construction contracts (*without* maintenance) greater than \$100,000 - use Section I;
- 2) Maintenance contracts (including nonroutine maintenance as defined at 24 CFR 968.105) greater than \$2,000 but not more than \$100,000 - use Section II; and
- 3) Maintenance contracts (including nonroutine maintenance), greater than \$100,000 – use Sections I and II.

Section II – Labor Standard Provisions for all Maintenance Contracts greater than \$2,000

1. Minimum Wages

- (a) All maintenance laborers and mechanics employed under this Contract in the operation of the project(s) shall be paid unconditionally and not less often than semi-monthly, and without subsequent deduction (except as otherwise provided by law or regulations), the full amount of wages due at time of payment computed at rates not less than those contained in the wage determination of the Secretary of Housing and Urban Development which is attached hereto and made a part hereof. Such laborers and mechanics shall be paid the appropriate wage rate on the wage determination for the classification of work actually performed, without regard to skill. Laborers or mechanics performing work in more than one classification may be compensated at the rate specified for each classification for the time actually worked therein; provided, that the employer's payroll records accurately set forth the time spent in each classification in which work is performed. The wage determination, including any additional classifications and wage rates approved by HUD under subparagraph 1(b), shall be posted at all times by the Contractor and its subcontractors at the site of the work in a prominent and accessible place where it can be easily seen by the workers.
- (b) (i) Any class of laborers or mechanics which is not listed in the wage determination and which is to be employed under the Contract shall be classified in conformance with the wage determination. HUD shall approve an additional classification and wage rate only when the following criteria have been met:
- (1) The work to be performed by the classification required is not performed by a classification in the wage determination;
 - (2) The classification is utilized in the area by the industry; and
 - (3) The proposed wage rate bears a reasonable relationship to the wage rates contained in the wage determination.
- (ii) The wage rate determined pursuant to this paragraph shall be paid to all workers performing work

in the classification under this Contract from the first day on which work is performed in the classification.

2. Withholding of funds

The Contracting Officer, upon his/her own action or upon request of HUD, shall withhold or cause to be withheld from the Contractor under this Contract or any other contract subject to HUD-determined wage rates, with the same prime Contractor, so much of the accrued payments or advances as may be considered necessary to pay laborers and mechanics employed by the Contractor or any subcontractor the full amount of wages required by this clause. In the event of failure to pay any laborer or mechanic employed under this Contract all or part of the wages required under this Contract, the Contracting Officer or HUD may, after written notice to the Contractor, take such action as may be necessary to cause the suspension of any further payment or advance until such violations have ceased. The Public Housing Agency or HUD may, after written notice to the Contractor, disburse such amounts withheld for and on account of the Contractor or subcontractor to the respective employees to whom they are due.

3. Records

- (a) The Contractor and each subcontractor shall make and maintain for three (3) years from the completion of the work records containing the following for each laborer and mechanic:
- (i) Name, address and Social Security Number;
 - (ii) Correct work classification or classifications;
 - (iii) Hourly rate or rates of monetary wages paid;
 - (iv) Rate or rates of any fringe benefits provided;
 - (v) Number of daily and weekly hours worked;
 - (vi) Gross wages earned;
 - (vii) Any deductions made; and
 - (viii) Actual wages paid.
- (b) The Contractor and each subcontractor shall make the records required under paragraph 3(a) available for inspection, copying, or transcription by authorized representatives of HUD or the HA and shall permit such representatives to interview employees during working hours on the job. If the Contractor or any subcontractor fails to make the required records available, HUD or its designee may, after written notice to the Contractor, take such action as may be necessary to cause the suspension of any further payment, advance or guarantee of funds.

4. Apprentices and Trainees

- (a) Apprentices and trainees will be permitted to work at less than the predetermined rate for the work they perform when they are employed pursuant to and individually registered in:
- (i) A bona fide apprenticeship program registered with the U.S. Department of Labor, Employment and Training Administration (ETA), Office of

subcontractor responsible therefor shall be liable for the unpaid wages. In addition, such Contractor and subcontractor shall be liable to the United States (in the case of work done under contract for the District of Columbia or a territory, to the District or to such territory), for liquidated damages. Such liquidated damages shall be computed with respect to each individual laborer or mechanic, including watchmen and guards, employed in violation of the provisions set forth in paragraph (a) of this clause, in the sum of \$10 for each calendar day on which such individual was required or permitted to work in excess of the standard workweek of 40 hours without payment of the overtime wages required by provisions set forth in paragraph (a) of this clause.

- (c) **Withholding for unpaid wages and liquidated damages.** HUD or its designee shall upon its own action or upon written request of an authorized representative of the U.S. Department of Labor withhold or cause to be withheld, from any moneys payable on account of work performed by the Contractor or subcontractor under any such Contract or any federal contract with the same prime Contractor, or any other federally-assisted contract subject to the Contract Work Hours and Safety Standards Act, which is held by the same prime Contractor such sums as may be determined to be necessary to satisfy any liabilities of such Contractor or subcontractor for unpaid wages and liquidated damages as provided in the provisions set forth in paragraph (b) of this clause.

7. Subcontracts

The Contractor or subcontractor shall insert in any subcontracts all the provisions contained in this Section II and also a clause requiring the subcontractors to include these provisions in any lower tier subcontracts. The prime Contractor shall be responsible for the compliance by any subcontractor or lower tier subcontractor with all the provisions contained in these clauses.

8. Non-Federal Prevailing Wage Rates

Any prevailing wage rate (including basic hourly rate and any fringe benefits), determined under state law to be prevailing, with respect to any employee in any trade or position employed under the Contract, is inapplicable to the contract and shall not be enforced against the Contractor or any subcontractor, with respect to employees engaged under the contract whenever such non-Federal prevailing wage rate, exclusive of any fringe benefits, exceeds the applicable wage rate determined by the Secretary of HUD to be prevailing in the locality with respect to such trade or position.

ATTACHMENT 1.

SECTION 3 STATEMENT OF WORKFORCE NEEDS

The Workforce Need Statement Worksheet gathers the following required information:

1. **employees you will need on this project**— *how many people will you to hire?*
2. **employees currently filling each position** – *how many people are already working?*
3. **estimated employees needed to fill each position** – *subtract the number of employees currently filling each position from number of employees needed for each positions to complete the estimated number of employees.*
4. **estimated number of Section 3 employees to be hired to fill the open positions** – *use column 3 to estimate the number of Section 3 residents you anticipate hiring.*

Contractor/Subcontractor Information:	
Company Name:	
Owner Name:	
Address:	
Phone:	Email:

TYPE OF BUSINESS: Corporation Partnership Sole Proprietorship

Estimated Project Workforce Breakdown

Job Category	Total Estimated Positions Needed (this Project)	Number of positions occupied by permanent employees	Number of positions not occupied	Number of positions to be filled with Section 3 Residents (this project)
Professionals				
Technicians				
Office/Clerical				
Officials/Managers				
Sales				
Craft Workers (skilled)				
Equipment Operators (semi-skilled)				
Laborers (unskilled)				
Service Workers				
Other Construction Trades				
TOTALS				

By signing below, I am certifying that the above information is an accurate estimate of workforce needs for this project.

Signature:

Date:

**City of Chandler Housing and Redevelopment Division
2016 Income Limits**

FY 2016 Income Limit
Maricopa County: Phoenix/Mesa/Scottsdale, AZ MSA
Effective 03/28/2016

Median Income: \$ 62,900

CLASSIFICATION	1 Person	2 Person	3 Person	4 Person	5 Person	6 Person	7 Person	8 Person	9 Person	10 Person	11 Person
Extremely Low (30%)	\$ 13,200	\$ 16,020	\$ 20,160	\$ 24,300	\$ 28,440	\$ 32,580	\$ 36,730	\$ 40,880	\$ 44,050	\$ 46,550	\$ 49,100
Very Low (50%)	\$ 22,050	\$ 25,200	\$ 28,350	\$ 31,450	\$ 34,000	\$ 36,500	\$ 39,000	\$ 41,550	\$ 44,050	\$ 46,550	\$ 49,100
Low (80%)	\$ 35,250	\$ 40,250	\$ 45,300	\$ 50,300	\$ 54,350	\$ 58,350	\$ 62,400	\$ 66,400	\$ 70,400	\$ 74,450	\$ 78,450

By signing below, I am certifying that the above information is an accurate estimate of workforce needs for this project.

Signature:

Date:

ATTACHMENT 4.

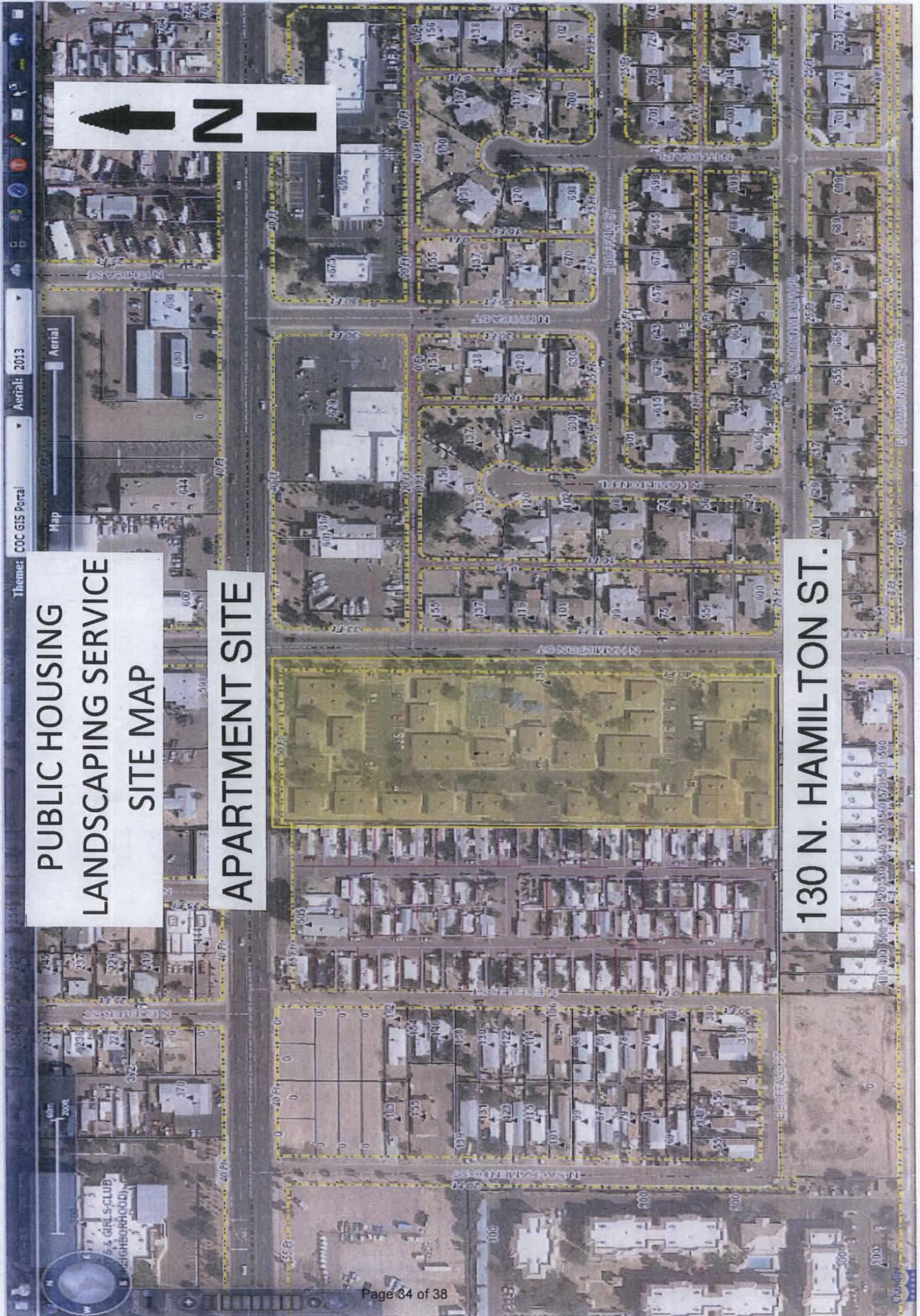
**SECTION 3 COMPLIANCE CERTIFICATION
ECONOMIC OPPORTUNITIES FOR LOW AND VERY LOW INCOME PERSONS**

The Section 3 Compliance Certification form is provided to bidders to ensure they are aware of the requirements and clauses that will be required in all Section 3 covered subcontracts contracts. The selected contractor and its subcontractors will be bound by its provisions.

The City of Chandler Housing Division will ensure that the following clauses are included in all Section 3 covered contracts. The contractor and subcontractors (where applicable) will be bound by its provisions.

Every applicant, recipient, contracting part, contractor, and subcontractor shall incorporate, or cause to be incorporated, in all contractors for work in connection with a Section 3 covered project, the following clause:

- A. The work to be performed under this contract is subject to the requirements of section 3 of the Housing and Urban Development Act of 1968, as amended, 12 U.S. C. 1701u (section 3). The purpose of section 3 is to ensure that employment and other economic opportunities generated by HUD assistance of HUD-assisted projects covered by section 3, shall, to the greatest extent feasible, be directed to low- and very low-income persons, particularly persons who are recipients of HUD assistance for housing.
- B. The parties to this contract agree to comply with HUD's regulations in 24 CFR part 135, which implement section 3. As evidenced by their execution of this contract, the parties to this contract certify that they are under no contractual or other impediment that would prevent them from complying with the part 135 regulations.
- C. The contractor agrees to send to each labor organization or representative of workers with which the contractor has a collective bargaining agreement or other understanding, if any, a notice advising the labor organization or workers' representative of the contractor's commitments under this section 3 clause, and will post copies of the notice in conspicuous places at the work site where both employees and applicants for training and employment positions can see the notice. The notice shall describe the section 3 preference, shall set forth minimum number and job titles subject to hire, availability of apprenticeship and training positions, the qualifications for each; and the name and location of the person(s) taking applications for each of the positions; and the anticipated date the work shall begin.
- D. The contractor agrees to include this section 3 clause in every subcontract subject to compliance with regulations in 24 CFR part 135, and agrees to take appropriate action, as provided in an applicable provision of the subcontract or in this section 3 clause, upon a finding that the subcontractor is in violation of the regulations in 24 CFR part 135. The contractor will not subcontract with any subcontractor where the contractor has notice or knowledge that the subcontractor has been found in violation of the regulations in 24 CFR part 135.



**PUBLIC HOUSING
LANDSCAPING SERVICE
SITE MAP**

APARTMENT SITE

130 N. HAMILTON ST.



Themes: COC GIS Portal Aerial: 2013

**PUBLIC HOUSING
LANDSCAPING SERVICE
SITE MAP**

APARTMENT SITE

210 N. MCQUEEN RD.



**PUBLIC HOUSING
LANDSCAPING SERVICE
SITE MAP**

APARTMENT SITE

73 S. HAMILTON ST.



**PUBLIC HOUSING
LANDSCAPING SERVICE
SITE MAP**

APARTMENT SITE

660 S. PALM LN.

**AREA BETWEEN
WALL AND STREET
NOT INCLUDED**



**PUBLIC HOUSING
LANDSCAPING SERVICE
SITE MAP**

APARTMENT SITE

127 N. KINGSTON ST.