



**PURCHASING ITEM  
FOR  
COUNCIL AGENDA**

**1. Agenda Item Number:**

19

**2. Council Meeting Date:**  
October 13, 2016

**TO: MAYOR AND COUNCIL**

**3. Date Prepared:** September 28, 2016

**THROUGH: CITY MANAGER**

**4. Requesting Department:** Community Services

**5. SUBJECT:** Amendment No. 2 Agreement No. CS3-525-3145 for Library Materials and Related Services.

**6. RECOMMENDATION:** Staff recommends City Council approve Amendment No. 2 to Agreement No. CS3-525-3145 with Baker & Taylor, LLC, and Midwest Tape, LLC, for library materials and related services, in a combined total amount not to exceed \$1,450,000 for the term of November 1, 2016, through October 31, 2018.

**7. BACKGROUND/DISCUSSION:** The Library contracts with book and media vendors to obtain the best discount for library materials. These agreements will enable the library to continue to receive the best prices for hardcover and paper cover materials of adult fiction and nonfiction, youth fiction and nonfiction, children's picture books and board books, reference books, audio books, DVDs and CD music. The items purchased from these vendors are discounted up to 46.5% and come preprocessed so they can quickly be made available to library customers.

**8. EVALUATION:** In October 2012, City Council awarded Agreement No. CS3-525-3145 for the purchase of library materials and related services to Baker & Taylor, LLC, and Midwest Tape, LLC. The agreement allowed for up to two two-year extensions. Baker & Taylor, LLC, and Midwest Tape, LLC, have agreed to extend the contract for the second two-year option at the current terms, conditions, and pricing, for the term of November 1, 2016, through October 31, 2018. This is the second and final renewal option.

**9. FINANCIAL IMPLICATIONS:**

| <u>Acct. No.:</u> | <u>Fund:</u> | <u>Program Name:</u> | <u>CIP Funded:</u> | <u>Funds:</u> |
|-------------------|--------------|----------------------|--------------------|---------------|
| 101.4310.5320     | General Fund | Education Supplies   | N/A                | \$1,450,000   |

**10. PROPOSED MOTION:** Move City Council approve Amendment No. 2 to Agreement No. CS3-525-3145 with Baker & Taylor, LLC, and Midwest Tapes, LLC, for library materials and related services in a combined total amount not to exceed \$1,450,000 for the term of November 1, 2016, through October 31, 2018.

**APPROVALS**

**11. Requesting Department**

Dan Lee, Assistant Library Manager

**13. Department Head**

Brenda Brown, Community Services Director

**12. Procurement Officer**

Juan Martinez

**14. City Manager**

Marsha Reed

AMENDMENT NUMBER TWO  
TO AGREEMENT BETWEEN THE CITY OF CHANDLER  
AND  
BAKER & TAYLOR,  
FOR LIBRARY MATERIALS AND RELATED SERVICES  
AGREEMENT NO. CS3-525-3145

This Amendment No. 2 to that certain Agreement between the City of Chandler (City) and Baker & Taylor, Inc. (Contractor), for Library Materials and Related Services dated September 28, 2012, is entered into this \_\_\_\_\_ day of \_\_\_\_\_, 2016.

WHEREAS, the parties entered into an Agreement for two-years with provisions to extend for two (2) additional terms of two-years each.

NOW THEREFORE, the parties agree as follows:

1. Section 5.1, Term is amended to extend the Agreement for an additional term commencing on November 1, 2016 and terminating on October 31, 2018.
2. Section 4.1, Price. The City shall pay to the Contractor an amount not to exceed One Million Four Hundred and Fifty Thousand Dollars \$1,450,000 for this Agreement including all companion agreements, for the completion of all services described herein, payable as set forth in Exhibit C to the original Agreement.
3. All terms and conditions in the original Agreement not specifically amended herein shall be incorporated by reference in its entirety and shall remain in full force and effect.

IN WITNESS WHEREOF, the parties have hereunto subscribed their names this \_\_\_\_\_ day of \_\_\_\_\_, 2016.

CITY OF CHANDLER:

By: \_\_\_\_\_  
Mayor

CONTRACTOR: Baker + Taylor, LLC  
(fka Baker + Taylor, Inc.)

By: Lee Ann Queen Lee Ann Queen  
Title: Director - Pricing Services

APPROVED AS TO FORM:

\_\_\_\_\_  
City Attorney

ATTEST: (If corporation)

ATTEST:

\_\_\_\_\_  
Secretary

\_\_\_\_\_  
City Clerk

WITNESS:  
Jennifer B. Rhyne  
Jennifer B. Rhyne

AMENDMENT NUMBER TWO  
TO AGREEMENT BETWEEN THE CITY OF CHANDLER  
AND  
MIDWEST TAPE, LLC.  
FOR LIBRARY MATERIALS AND RELATED SERVICES  
AGREEMENT NO. CS3-525-3145

This Amendment No. 2 to that certain Agreement between the City of Chandler (City) and Midwest Tape, LLC (Contractor), for Library Materials and Related Services dated September 28, 2012, is entered into this \_\_\_\_ day of \_\_\_\_\_, 2016.

WHEREAS, the parties entered into an Agreement for two-years with provisions to extend for two (2) additional terms of two-years each.

NOW THEREFORE, the parties agree as follows:

1. Section 5. 1, Term is amended to extend the Agreement for an additional term commencing on November 1, 2016 and terminating on October 31, 2018.
2. Section 4.1, Price. The City shall pay to the Contractor an amount not to exceed \$1,450,000 for this Agreement, for the completion of all services described herein, payable as set forth in Exhibit C attached hereto and incorporated herein by reference.
3. All terms and conditions in the original Agreement not specifically amended herein shall be incorporated by reference in its entirety and shall remain in full force and effect.

IN WITNESS WHEREOF, the parties have hereunto subscribed their names this \_\_\_\_ day of \_\_\_\_\_, 2016.

CITY OF CHANDLER:

By: \_\_\_\_\_  
Mayor

APPROVED AS TO FORM:

\_\_\_\_\_  
City Attorney

ATTEST:  
\_\_\_\_\_  
City Clerk

CONTRACTOR:

By: [Signature]  
Title: Vice President

ATTEST: (If corporation)  
[Signature]  
Secretary

WITNESS: (If individual or Partnership)  
[Signature]



MARY J JACOBS  
Notary Public  
In and for the State of Ohio  
My Commission Expires  
July 2, 2019