



**PURCHASING ITEM
FOR
COUNCIL AGENDA
Memo No. CP17-018**

1. Agenda Item Number:
27

2. Council Meeting Date:
October 13, 2016

TO: MAYOR & COUNCIL

THROUGH: CITY MANAGER

3. Date Prepared: September 28, 2016

4. Requesting Department:
Transportation & Development

5. SUBJECT: Contract Amendment No. 2 extending Annual Civil Engineering Services with Ritoch-Powell and Associates Consulting Engineers

6. RECOMMENDATION: Staff recommends City Council approve Contract Amendment No. 2 extending Annual Civil Engineering Services, Contract No. EN1506.101, with Ritoch-Powell and Associates Consulting Engineers, in an amount not to exceed \$300,000 per year, for a two (2) year term.

7. BACKGROUND/DISCUSSION: Staff anticipates needing services related to Civil Engineering Services in support of the Capital Improvement Program. City Council approved the initial contract on September 11, 2014, with the option to renew for a single two (2) year term. City Council approved Contract Amendment 1 on March 26, 2015, increasing the annual limit to \$500,000 for services related to a specific project at the time. This Contract Amendment 2 will return the annual limit to its original amount of \$300,000. Dependent upon the project civil engineering needs, work will rotate among two (2) firms based on availability and expertise. This action will save on the cost of the selection process and time to bring individual projects forward.

8. EVALUATION: Consultant selection was conducted in accordance with established City policies and procedures. On June 24, 2014, staff received Statements of Qualifications from twenty-one (21) firms for Engineering/Consultant Services for Civil Engineering Services. The Selection Committee reviewed the qualifications and chose two (2) firms for recommendation.

Staff recommends a contract extension to Ritoch-Powell and Associates Consulting Engineers. The term of this extension is September 17, 2016, through September 16, 2018. Work pursuant to this contract will be issued by individual project agreements. Project agreements exceeding \$30,000 will require City Council approval.

9. FINANCIAL IMPLICATIONS: Staff anticipates up to \$300,000 per year, for two (2) years, will be spent on Civil Engineering Services. The owner/user department shall provide funding for each individual project requiring Civil Engineering Services. The contract amendment includes a proposed average four percent increase in hourly rates.

10. PROPOSED MOTION: Move City Council approve Contract Amendment No. 1 extending Annual Civil Engineering Services, Contract No. EN1506.101, with Ritoch-Powell and Associates Consulting Engineers, in an amount not to exceed \$300,000 per year, for a two (2) year term.

ATTACHMENTS: Contract Amendment

APPROVALS

11. Requesting Department

Bob Fortier, Capital Projects Manager

13. Department Head

R. J. Zeder, Transportation & Development

12. Transportation & Development

Daniel W. Cook, City Engineer

14. City Manager

Marsha Reed

AMENDMENT NUMBER TWO
ANNUAL CONTRACT FOR ENGINEERING SERVICES
PROJECT NUMBER EN1506.101

The City Council authorized the City of Chandler (hereinafter referred to as "CITY") and Ritoch-Powell and Associates Consulting Engineers, an Arizona corporation (hereinafter referred to as "ANNUAL CONSULTANT") to enter into an Annual Contract for Civil Engineering services (hereinafter referred to as "CONTRACT") which was approved by the City Council on September 11, 2014 and executed on September 17, 2014.

WHEREAS, the CITY and ANNUAL CONSULTANT entered into Amendment Number One on March 30, 2015 to increase the total amount of the CONTRACT for Three Hundred Thousand Dollars (\$300,000) by Two Hundred Thousand Dollars (\$200,000) for a total of Five Hundred Thousand Dollars (\$500,000); and

WHEREAS, the CITY and ANNUAL CONSULTANT intend pursuant to this Amendment to amend and extend this CONTRACT for a term from September 17, 2016 through September 16, 2018.

WHEREAS, the parties waive any objection to this Amendment being approved and executed after the beginning of this term of the CONTRACT.

NOW, THEREFORE, in consideration of the mutual covenants and provisions contained herein and other good and valuable consideration, the parties agree as follows:

1. This amendment is hereby incorporated to the CONTRACT and must be filed with the City Clerk of the City of Chandler.
2. Sections 1.1 and 4.2 of this CONTRACT shall be amended to an amount not to exceed Three Hundred Thousand Dollars (\$300,000) for each year of the Term of the CONTRACT. Project Agreements exceeding Thirty Thousand Dollars (\$30,000) shall require City Council approval.
3. Section 5.1 of this CONTRACT is amended to extend the CONTRACT for an additional term from September 17, 2016 through September 16, 2018.
4. City shall pay ANNUAL CONSULTANT for each Project an amount not to exceed that specified in each Project Agreement based on the rates shown on the Fee Schedule attached to this Amendment One as "REVISED EXHIBIT B FEE SCHEDULE RATES- EFFECTIVE 2016".
5. All other terms and conditions of the above referenced CONTRACT shall remain unchanged and in full force and effect.

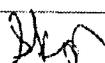
IN WITNESS WHEREOF, the parties have hereunto subscribed their names this _____ day of _____, 2016.

CITY OF CHANDLER:

By: _____

MAYOR Date

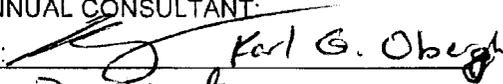
APPROVED AS TO FORM:

City Attorney by: 

ATTEST:

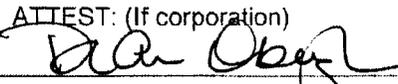
City Clerk

ANNUAL CONSULTANT:

By:  Karl G. Obergh

Title: President

ATTEST: (If corporation)


Secretary

WITNESS: (If Individual or Partnership)

SEAL

C: Project Mgr./Consultant/File

**REVISED EXHIBIT B
FEE SCHEDULE RATES – EFFECTIVE 2016**

Classification	Hourly Rates
Engineering Principal	185.40
Project Manager – SR	164.80
Project Manager	144.20
Project Engineer – SR	139.05
Project Engineer	113.30
Designer – SR	103.00
Designer – EIT	97.85
Engineer – Student - Intern	51.50
Land Surveying Project Manager (RLS)	144.20
Registered Land Surveyor – SR	128.75
Registered Land Surveyor	113.30
Project Surveyor – LSIT	103.00
Chief of Survey Crews (NON RLS)	97.85
Survey Designer	88.58
Survey Technician – Operator 2	66.95
Survey Technician – Operator 1	61.80
3 – Person Survey Crew	144.20
2 – Person Survey Crew	128.75
1 – Person Survey Crew	92.70
CADD Manager – Supervisor	97.85
CADD – GIS Technician III	87.55
CADD – GIS Technician II	77.25
CADD – GIS Technician I	66.95
CADD Designer – Entry Level	61.80
Construction Management Principal – Construction Management	226.60
Senior Resident Engineer – Construction Management	169.95
Resident Engineer – Construction Management	139.05
Construction Manager	108.15
Lead Construction Coordinator	82.40
Construction Manager Assistant	72.10
Inspector	82.40
Construction Admin – Coordinator	72.10
Administrative Administration – Management	97.85
Project Coordinator	66.95
Administrative Assistant	56.65
Reimbursable Expenses To Be Billed At Cost	