



Chandler - Arizona
When Value Matters, We're Different

**PURCHASING ITEM
FOR
COUNCIL AGENDA
Memo No. MUA17-057**

1. Agenda Item Number:

36

2. Council Meeting Date:

November 10, 2016

TO: MAYOR AND COUNCIL

3. Date Prepared: October 26, 2016

THROUGH: CITY MANAGER

4. Requesting Department: Municipal Utilities

5. SUBJECT: Purchase of the Ocotillo Water Reclamation Facility Expansion Furniture

6. RECOMMENDATION: Staff recommends City Council approve the utilization of U.S. Communities Contract No. 4400003404, with Corporate Interior Systems, Inc., for the purchase and installation of the Ocotillo Water Reclamation Facility expansion furniture, in the amount of \$133,937.70.

7. BACKGROUND/DISCUSSION: This contract is for the purchase and installation of furnishings for the new administration and maintenance buildings associated with the expansion of the Ocotillo Water Reclamation Facility (OWRF). The OWRF expansion will be located immediately north and west of the existing OWRF, located at 3333 South Old Price Road.

8. EVALUATION: The City makes use of contracts for furniture available cooperatively through several agencies. Each of these cooperative contracts was competitively solicited. For the purchase of the OWRF expansion furniture, City staff located cooperative contracts offered by U.S. Communities, State of Arizona, Maricopa Community Colleges, Mohave, and 1GPA, all approved agencies with whom the City has a cooperative purchasing agreement. From these contracts, a total of six vendors were asked to provide quotes. Four vendors responded: Corporate Interior Systems, Inc., Interior Solutions, Wist Office Products, and Goodmans. The four vendors were asked to present their plans and provide quotes for the furniture needed at the OWRF. Corporate Interior Systems, Inc., was selected based on their price and ability to meet the design specifications.

9. FINANCIAL IMPLICATIONS:

Cost: \$133,937.70

Savings: N/A

Long Term Costs: N/A

Fund Source:

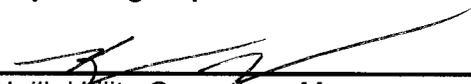
| Account No.: | Fund Name: | Program Name: | CIP Funded: | Amount: |
|----------------------|----------------------|---|-------------|--------------|
| 615.3910.6814.6WW661 | Wastewater Operating | Ocotillo Water Reclamation Facility Expansion | Yes | \$133,937.70 |

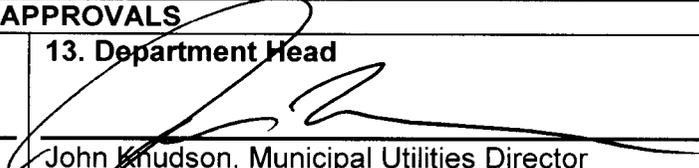
10. PROPOSED MOTION: Move City Council approve the utilization of U.S. Communities Contract No. 4400003404, with Corporate Interior Systems, Inc., for the purchase and installation of the Ocotillo Water Reclamation Facility expansion furniture, in the amount of \$133,937.70.

APPROVALS

11. Requesting Department

13. Department Head

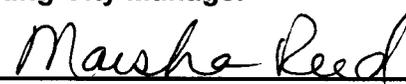

Kim Neill, Utility Operations Manager


John Knudson, Municipal Utilities Director

12. Procurement Officer

14. Acting City Manager


Juan Martinez


Marsha Reed